

Shire of Goomalling



CONFIRMED COUNCIL MINUTES

JUNE 2019





NYOONGAR ACKNOWLEDGEMENT

We acknowledge this land that we meet on today is part of the traditional lands of the Nyoongar people and that we respect their spiritual relationship with their country. We also acknowledge the Nyoongar Ballardong people as the custodians of the greater Goomalling/Koomal area and that their cultural and heritage beliefs are still important to the living Nyoongar Ballardong people today.

NOTICE OF MEETING

Meeting No. 5 of 2019 of the Shire of Goomalling Council to be held in the Council Chambers, Administration Office, 32 Quinlan Street, Goomalling on Wednesday, 19 June 2019 beginning at 2.14 pm.

1. DECLARATION OF OPENING & ANNOUNCEMENT OF VISITORS

The Shire president declared the meeting opened at 2.14 pm

2. RECORD OF ATTENDANCE/APOLOGIES & APPROVED LEAVE OF ABSENCE

2.1. Attendance

Council	President & Chairperson	Cr Barry Haywood
	Deputy President of Council	Cr Roland Van Gelderen
	Councillor	Cr Raymond Bowen
	Councillor	Cr Julie Chester
	Councillor	Cr Kevin Ryan
Administration	Councillor	Cr Rodney Sheen
	Chief Executive Officer	Mr Peter Bentley
	Finance Manager	Miss Natalie Bird
	Works Manager	Mr David Long

2.2. Apologies

Apologies were received from Cr Christine Barratt for non-attendance at today's meeting.

2.3. Approved Leave of Absence

Nil

3. DECLARATION OF:

- FINANCIAL INTEREST
- MEMBERS IMPARTIALITY INTEREST
- PROXIMITY INTEREST

4. PUBLIC QUESTION TIME

Nil



5. APPLICATION FOR MEMBERS FOR LEAVE OF ABSENCE

Nil

6. CONFIRMATION AND RECEIVING OF MINUTES & BUSINESS ARISING

6.1 Ordinary Meeting of Council held Wednesday 15 May 2019

66. RESOLUTION

Moved Cr Bowen, seconded Cr Sheen

**that the minutes of the Ordinary Meeting of Council held on Wednesday 15 May 2019
be confirmed as a true and correct record of proceedings.**

**CARRIED 6/0
By Simple Majority**

7. ANNOUNCEMENTS BY THE PRESIDING PERSON WITHOUT DISCUSSION

- Cr Sheen attended ACDF meeting in Northam 18/6/19
- Cr Haywood attended AROC meeting with the CEO

8. PETITIONS/DEPUTATIONS/PRESENTATIONS/SUBMISSIONS

Nil

9. OFFICERS' REPORTS

9.1 SCHEDULE OF ACCOUNTS PAID 1 MAY TO 31 MAY 2019

DATE:	13 June 2019
SUBJECT:	Schedule of Accounts Paid
PROPONENT:	N/A
LOCATION:	Whole of the Shire
AUTHOR:	Christine Schorer – Accounts Payable
REPORTING OFFICER:	Natalie Bird – Finance Manager
FILE NO:	N/A
ASSESSMENT NO:	N/A

FUND VOUCHERS AMOUNT

EFT 1282-1323	\$88,683.58
Direct Debits 8302-8311	\$87,271.45
Cheques 14875-14893, 14895-14910	\$47,412.45
Payroll 5828-5829	\$139,400
Super 11823,11844,11855,11856	\$24,238.67

ATTACHMENTS

- A) Schedule of Accounts submitted 19 June 2019
- B) Corporate Credit Card Statements April 2019



VOTING REQUIREMENT

Simple Majority

RECOMMENDATION

That vouchers from the Municipal Fund and Trust Fund as detailed, be approved by Council:

EFT 1282-1323	\$88,683.58
Direct Debits 8302-8311	\$87,271.45
Cheques 14875-14893, 14895-14910	\$47,412.45
Payroll 5828-5829	\$139,400
Super 11823,11844,11855,11856	\$24,238.67
TOTAL	\$387,006.15

67. RESOLUTION (Officer Recommendation)
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Moved Cr Chester, seconded Cr Sheen

that vouchers from the Municipal Fund and Trust Fund as detailed, be approved by Council:

EFT 1282-1323	\$88,683.58
Direct Debits 8302-8311	\$87,271.45
Cheques 14875-14893, 14895-14910	\$47,412.45
Payroll 5828-5829	\$139,400
Super 11823,11844,11855,11856	\$24,238.67
TOTAL	\$387,006.15

CARRIED 6/0
By Simple Majority



9.2 FINANCIAL REPORT FOR MAY 2019

DATE:	13 June 2019
SUBJECT:	Monthly Financial Report
PROPONENT:	N/A
LOCATION:	Whole of the Shire
AUTHOR:	Natalie Bird – Finance Manager
REPORTING OFFICER:	Natalie Bird – Finance Manager
FILE NO:	N/A
ASSESSMENT NO:	N/A

PURPOSE

In accordance with the Local Government (Financial Management) Regulations 1996, to follow is the presentation of the Monthly Financial Reports to Council.

BACKGROUND

Monthly Financial Reports are to be presented to Council and are to be received by Council resolution.

STATUTORY IMPLICATIONS

Local Government Act 1995 – Section 6.4

Local Government (Financial Management) Regulations 1996 – Clause 34 and 35

POLICY IMPLICATIONS

No specific policy regarding this matter.

FINANCIAL IMPLICATIONS

Ongoing management of Council funds

STRATEGIC IMPLICATIONS

C2.7 Provide reporting processes in transparent, accountable and timely manner.

ATTACHMENTS

- C) Monthly Financial Report to 30 May 2019

VOTING REQUIREMENT

Simple Majority

RECOMMENDATION

That the following Monthly Financial Report be received by Council:

- Monthly Financial Report to 31 May 2019

68. RESOLUTION (Officer Recommendation)
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Moved Cr Van Gelderen, seconded Cr Chester

that the Monthly Financial Report for 31 May 2019 be received by Council. It was also advised that there was a reconciling error that needs to be fixed by the Computer Software company.

CARRIED 6/0
By Simple Majority



9.3 ADOPTION – COMMUNITY STRATEGIC PLAN

DATE:	10 June 2019
SUBJECT:	Review of Community Strategic Plan
PROPONENT:	Peter Bentley – Chief Executive Officer
LOCATION:	Whole of the Shire
AUTHOR:	Peter Bentley – Chief Executive Officer
REPORTING OFFICER:	Peter Bentley – Chief Executive Officer
FILE NO:	158
ASSESSMENT NO:	N/A

PURPOSE

To adopt the 2019 Shire of Goomalling Community Strategic Plan.

BACKGROUND

Council undertook a major review of the Community Strategic Plan last year and employed Ron Back to facilitate the process. Mr Back has provided staff with the revised plan and Council has had the opportunity to revise this prior to the document being put out for public comment. At its March Ordinary Meeting the Council resolved to;

- 1. Review the attached draft Community Strategic Plan;**
- 2. Make the plan available to the public for review and comment;**
- 3. Adopt the plan at the May meeting**

There was a delay in the advertising of the plan for public comment and this process has now been completed. There were no adverse public comments provided to the CEO and while there were two ratepayers who wished to discuss the plan with me, the comment was not provided in written form.

STATUTORY IMPLICATIONS

Local Government Act 1995

POLICY IMPLICATIONS

There is no specific policy relating to the Community Strategic Plan.

FINANCIAL IMPLICATIONS

Nil.

STRATEGIC IMPLICATIONS

This matter is not directly dealt with within the Community Strategic Plan other than the requirement to review.

ATTACHMENTS

- D) Copy of 2019 Community Strategic Plan



OFFICER COMMENT

Nil further

VOTING REQUIREMENT

Simple Majority.

RECOMMENDATION

That the Council:

- Adopt the Shire of Goomalling 2019 Community Strategic Plan as presented, with view to review following the 2019 Local Government Elections.

69. RESOLUTION (Officer Recommendation)
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Moved Cr Chester, seconded Cr Bowen

That the Council:

Adopt the Shire of Goomalling 2019 Community Strategic Plan as presented, with view to review following the 2019 Local Government Elections.

**CARRIED 6/0
By Simple Majority**



9.4 ADOPTION – NEW CEMETERY FEE

DATE:	10 June 2019
SUBJECT:	New Cemetery Fee
PROPONENT:	Peter Bentley – Chief Executive Officer
LOCATION:	Whole of the Shire
AUTHOR:	Peter Bentley – Chief Executive Officer
REPORTING OFFICER:	Peter Bentley – Chief Executive Officer
FILE NO:	35
ASSESSMENT NO:	N/A

PURPOSE

To consider a request from Margaret Rowles for a revised fee for the use of gravesites, for memorial purposes, where the site is unsuitable for a proper grave.

BACKGROUND

Margaret Rowles has written to the Council seeking to have a new fee instigated for the use of gravesites, where they are unsuitable for use as a grave, to be used for a memorial site only.

Ms Rowles proposes that the fee may be in the vicinity of \$200.00 and would allow for a memorial to be erected on these rocky sites, however as no remains would be interred at the site the costs associated with preparation would be minimal and cause Council staff little or no trouble.

STATUTORY IMPLICATIONS

Local Government Act 1995

POLICY IMPLICATIONS

There is no specific policy relating to this matter.

FINANCIAL IMPLICATIONS

Nil.

STRATEGIC IMPLICATIONS

This matter is not directly dealt with within the Community Strategic Plan.

ATTACHMENTS

Nil

OFFICER COMMENT

The proponent has a desire to erect a monument with regard to the passing of a family member and believes that the current situation where the range of costs associated with a full burial are excessive for the erection of a memorial only.

Current charges would see a headstone being erected on such a site as follows;



Grant of Right of Burial	\$230.00
Interment	\$966.00
Erection of Headstone	\$390.00
Total Cost	\$1,586.00

The proposed structure would not include a grant of right of burial or a charge for interment, however there would be a charge for the plot and the charge for the erection of the headstone would remain. The suggestion for the plot charge is \$230.00 + GST and the headstone charge would remain totaling \$643.00 including GST.

Council has allowed this situation to occur in the past however the full charges were applied to the transaction.

This will represent a new fee or charge and Council will need to advertise the change or alternatively incorporate the new fee structure within its 2019/20 budget which would negate the need to advertise.

VOTING REQUIREMENT

Simple Majority.

RECOMMENDATION

That the Council:

1. Adopt a new fee within its 2019/2020 budget of \$230.00 + GST for the use of an unsuitable site to be used as a memorial site without remains being interred.
2. The fee is to be in addition to the charge for permission to erect a headstone which is currently \$390 GST exclusive.
3. Anyone undertaking this memorial arrangement is to be make suitable alternative arrangements for the remains of the deceased over and above the erection of a memorial in this manner.

70. RESOLUTION

Moved Cr Bowen, seconded Cr Van Gelderen

That the Council:

- 1. Adopt a new fee within its 2019/2020 budget of \$230.00 + GST for the use of an unsuitable site to be used as a memorial site without remains being interred.**
- 2. The fee is to be in addition to the charge for permission to erect a headstone which is currently \$390 GST exclusive.**



- 3. Anyone undertaking this memorial arrangement is to make suitable alternative arrangements for the remains of the deceased over and above the erection of a memorial in this manner.**

**CARRIED 6/0
By Simple Majority**

Moved Cr Van Gelderen, seconded Cr Sheen that Council suspend standing orders at 2.45pm due to Audit entry meeting.

**CARRIED 6/0
By Absolute Majority**

Moved Cr Van Gelderen, seconded Cr Chester that Council do now resume standing orders at 4.05 pm

**CARRIED 6/0
By Absolute Majority**



9.5 DEVELOPMENT APPLICATION CBH GOOMALLING

DATE:	11 June 2019
SUBJECT:	Development Application
PROPONENT:	Cooperative Bulk Handling (CBH)
LOCATION:	Lot 504 Lockyer Street Goomalling
AUTHOR:	Linton Thomas, Building & Health Officer
REPORTING OFFICER:	Peter Bentley, Chief Executive Officer
FILE NO:	176
ASSESSMENT NO:	A669

PURPOSE

To oversee the proposed project for compliance to Council's Town Planning Scheme.

BACKGROUND

CBH uses a weigh bridge to measure the weight of grain being delivered to their storage facility on the corner of Lockyer Street and Railway Terrace in Goomalling.

STATUTORY IMPLICATIONS

Council Town Planning Scheme No. 2

POLICY IMPLICATIONS

No specific policy regarding this matter.

FINANCIAL IMPLICATIONS

Nil

STRATEGIC IMPLICATIONS

This matter is not directly addressed in Council's Strategic Plan.

COMMENTS

Cooperative Bulk Handling are only upgrading their weigh bridge to take longer loads at a new location on site.

ATTACHMENTS

- A) Site Plans CBH Goomalling

VOTING REQUIREMENT

Simple Majority

RECOMMENDATION

That Council

Approves the application from Cooperative Bulk Handling to install a longer weigh bridge at their facility at Lot 504 Lockyer Street, Goomalling.



71. RESOLUTION (Officer recommendation)

Moved Cr Sheen, seconded Cr Chester

That the Council:

Approves the application from Cooperative Bulk Handling to install a longer weigh bridge at their facility at Lot 504 Lockyer Street, Goomalling.

**CARRIED 6/0
By Simple Majority**

9.5 DEVELOPMENT APPLICATION CBH KONNONGORRING

DATE:	11 June 2019
SUBJECT:	Development Application
PROPONENT:	Cooperative Bulk Handling (CBH)
LOCATION:	Lot 103 Konnongorring West Road, Konnongorring
AUTHOR:	Linton Thomas, Building & Health Officer
REPORTING OFFICER:	Peter Bentley, Chief Executive Officer
FILE NO:	176
ASSESSMENT NO:	A1211

PURPOSE

To oversee the proposed project for compliance to Council's Town Planning Scheme.

BACKGROUND

CBH uses a weigh bridge to measure the weight of grain being delivered to their storage facility on the corner of Konnongorring West Road in Konnongorring.

STATUTORY IMPLICATIONS

Council Town Planning Scheme No. 2

POLICY IMPLICATIONS

No specific policy regarding this matter.

FINANCIAL IMPLICATIONS

Nil

STRATEGIC IMPLICATIONS

This matter is not directly addressed in Council's Strategic Plan.



COMMENTS

Cooperative Bulk Handling are only upgrading their weigh bridge to take longer loads at a new location on site.

ATTACHMENTS

A) Site Plans CBH Konnongorring

VOTING REQUIREMENT

Simple Majority

RECOMMENDATION

That Council

Approves the application from Cooperative Bulk Handling to install a longer weigh bridge at their facility at Lot 103 Konnongorring West Road, Konnongorring.

72. RESOLUTION (Officer recommendation)

Moved Cr Sheen, seconded Cr Chester

That the Council:

Approves the application from Cooperative Bulk Handling to install a longer weigh bridge at their facility at Lot 103 Konnongorring West Road, Konnongorring.

**CARRIED 6/0
By Simple Majority**



11 NEW BUSINESS OF AN URGENT NATURE AGREED TO BE RESOLUTION COUNCIL

11.1 MINUTES OF ANNUAL ELECTORS MEETING

DATE:	18 June 2019
PROPONENT:	
LOCATION:	Whole of Shire
SUBJECT:	Annual Electors Meeting
AUTHOR:	Peter Bentley – Chief Executive Officer
REPORTING OFFICER:	Peter Bentley – Chief Executive Officer
FILE NO:	
ASSESSMENT NO:	

PURPOSE

To receive the minutes of the Annual Electors Meeting.

BACKGROUND

Council is required to receive the minutes of the Annual Electors Meeting at the next available Council Meeting and determine what action, if any, is to be undertaken from those decisions and what responses must be made to the ratepayers.

STATUTORY IMPLICATIONS

Local Government Act (1995)

5.27. Electors' general meetings

- (1) A general meeting of the electors of a district is to be held once every financial year.
- (2) A general meeting is to be held on a day selected by the local government but not more than 56 days after the local government accepts the annual report for the previous financial year.
- (3) The matters to be discussed at general electors' meetings are to be those prescribed.

5.32. Minutes of electors' meetings

The CEO is to —

- (a) cause minutes of the proceedings at an electors' meeting to be kept and preserved; and
- (b) ensure that copies of the minutes are made available for inspection by members of the public before the council meeting at which decisions made at the electors' meeting are first considered.

5.33. Decisions made at electors' meetings

- (1) All decisions made at an electors' meeting are to be considered at the next ordinary council meeting or, if that is not practicable —
 - (a) at the first ordinary council meeting after that meeting;

Or

 - (b) at a special meeting called for that purpose, whichever happens first.
- (2) If at a meeting of the council a local government makes a decision in response to a decision made at an electors' meeting, the reasons for the decision are to be recorded in the minutes of the council meeting.



POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

Nil

STRATEGIC IMPLICATIONS

Not directly dealt with in the Shire of Goomalling Community Strategic Plan

COMMENT

There was some considerable discussion at the 2019 Annual Electors Meeting with regard to a number of financial matters but particularly with the current debt levels and asset management processes. While there were many questions that the CEO answered in relation to both the past and also the future directions there were no motions put that constitute a decision of the meeting beyond accepting the various reports and the Audited Financial Statements.

ATTACHMENTS

Minutes of the 2019 Annual Electors Meeting.

VOTING REQUIREMENT

Absolute Majority

RECOMMENDATION

That the Council:

Receive the minutes of the 2019 Annual Electors Meeting.

73. RESOLUTION (Officer recommendation)
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Moved Cr Chester, seconded Cr Sheen

That the Council:

Receive the minutes of the 2019 Annual Electors Meeting.

**CARRIED 6/0
By Simple Majority**

Cr Ryan left the meeting at 4.20 pm

14. MEETING CLOSURE

There being no further business the Shire President thanked everyone for their attendance and declared the meeting closed at 4.31 pm.