

# Shire of Goomalling



## CONFIRMED COUNCIL MINUTES

December 2018





## **NYOONGAR ACKNOWLEDGEMENT**

We acknowledge this land that we meet on today is part of the traditional lands of the Nyoongar people and that we respect their spiritual relationship with their country. We also acknowledge the Nyoongar Ballardong people as the custodians of the greater Goomalling/Koomal area and that their cultural and heritage beliefs are still important to the living Nyoongar Ballardong people today.

## **NOTICE OF MEETING**

Meeting No. 11 of 2018 of the Shire of Goomalling Council to be held in the Council Chambers, Administration Office, 32 Quinlan Street, Goomalling on Wednesday, 19 December 2018 beginning at 2.14 pm.

### **1. DECLARATION OF OPENING & ANNOUNCEMENT OF VISITORS**

The Shire President declared the meeting opened at 2.14pm.

### **2. RECORD OF ATTENDANCE/APOLOGIES & APPROVED LEAVE OF ABSENCE**

#### **2.1. Attendance**

Council	President & Chairperson	Cr Barry Haywood
	Deputy President of Council	Cr Roland Van Gelderen
	Councillor	Cr Christine Barratt
	Councillor	Cr Raymond Bowen
	Councillor	Cr Julie Chester
	Councillor	Cr Kevin Ryan
	Councillor	Cr Rodney Sheen
Administration	Chief Executive Officer	Mr Peter Bentley
	Finance Manager	Miss Natalie Bird
	Works Manager	Mr David Long (as observer)

#### **2.2. Leave of Absence**

Nil

#### **2.3. Apologies**

Nil

### **3. DECLARATION OF:**

- FINANCIAL INTEREST: Nil
- MEMBERS' IMPARTIALITY INTEREST: Nil
- PROXIMITY INTEREST: Nil

### **4. PUBLIC QUESTION TIME**

Nil

### **5. APPLICATION FOR MEMBERS FOR LEAVE OF ABSENCE**



**6. CONFIRMATION AND RECEIVING OF MINUTES & BUSINESS ARISING**

**6.1 Ordinary Meeting of Council held Wednesday 21 November 2018**

<b>1. COUNCIL RESOLUTION</b>
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Moved Cr Van Gelderen, seconded Cr Barratt

that the minutes of the Ordinary Meeting of Council held on Wednesday 21 November 2018 be confirmed as a true and correct record of proceedings.

**CARRIED 7/0**  
**By Simple Majority**

**7. ANNOUNCEMENTS BY THE PRESIDING PERSON WITHOUT DISCUSSION**

**8. PETITIONS/DEPUTATIONS/PRESENTATIONS/SUBMISSIONS**

**9. OFFICERS' REPORTS**

**9.1.1 SCHEDULE OF ACCOUNTS PAID TO 30 NOVEMBER 2018**

<b>DATE:</b>	13 December 2018
<b>SUBJECT:</b>	Schedule of Accounts Paid
<b>PROPONENT:</b>	N/A
<b>LOCATION:</b>	Whole of the Shire
<b>AUTHOR:</b>	Natalie Bird – Finance Manager
<b>REPORTING OFFICER:</b>	Natalie Bird – Finance Manager
<b>FILE NO:</b>	N/A
<b>ASSESSMENT NO:</b>	N/A

**FUND VOUCHERS AMOUNT**

EFT 1447 to 1460 and 11483	\$22,052.46
Direct Debits 8248 to 8256	\$103,915.37
Cheques 14475 to 14565	\$151,454.72
Payroll JNL5968, 5817, 5818	\$137,665.00
Super DD11451, DD11483, DD11502	\$22,433.64

**ATTACHMENTS**

Schedule of Accounts submitted 13 December 2018.

**VOTING REQUIREMENT**

Simple Majority

**RECOMMENDATION**

That vouchers from the Municipal Fund and Trust Fund as detailed, be approved by Council:

EFT 1447 to 1460 and 11483	\$22,052.46
Direct Debits 8248 to 8256	\$103,915.37
Cheques 14475 to 14565	\$151,454.72



Payroll JNL5968, 5817, 5818	\$137,665.00
Super DD11451, DD11483, DD11502	\$22,433.64
<b>TOTAL</b>	<b>\$437,521.19</b>

**2. COUNCIL RESOLUTION (Officer Recommendation)**

Moved Cr Ryan, seconded Cr Sheen that vouchers from the Municipal Fund and Trust Fund as detailed, be approved by Council:

EFT 1447 to 1460 and 11483	\$22,052.46
Direct Debits 8248 to 8256	\$103,915.37
Cheques 14475 to 14565	\$151,454.72
Payroll JNL5968, 5817, 5818	\$137,665.00
Super DD11451, DD11483, DD11502	\$22,433.64
<b>TOTAL</b>	<b>\$437,521.19</b>

**CARRIED 7/0**  
**By Simple Majority**

**9.1.2 FINANCIAL REPORT FOR NOVEMBER 2018**

<b>DATE:</b>	13 December 2018
<b>SUBJECT:</b>	Financial Report for November 2018
<b>PROponent:</b>	N/A
<b>LOCATION:</b>	Whole of the Shire
<b>AUTHOR:</b>	Natalie Bird – Finance Manager
<b>REPORTING OFFICER:</b>	Natalie Bird – Finance Manager
<b>FILE NO:</b>	N/A
<b>ASSESSMENT NO:</b>	N/A

**PURPOSE**

In accordance with the Local Government (Financial Management) Regulations 1996, to follow is the presentation of the Monthly Financial Reports to Council.

**BACKGROUND**

Monthly Financial Reports are to be presented to Council and are to be received by Council resolution.

**STATUTORY IMPLICATIONS**

Local Government Act 1995 – Section 6.4  
Local Government (Financial Management) Regulations 1996 – Clause 34 and 35

**POLICY IMPLICATIONS**

No specific policy regarding this matter.

**FINANCIAL IMPLICATIONS**

Ongoing management of Council funds



**STRATEGIC IMPLICATIONS**

C2.7 Provide reporting processes in transparent, accountable and timely manner.

**ATTACHMENTS**

Monthly Financial Report to 30 November 2018

**VOTING REQUIREMENT**

Simple Majority

**RECOMMENDATION**

That the following Monthly Financial Reports be received by Council:

- Monthly Financial Reports to 30 November 2018

**3. COUNCIL RESOLUTION (Officer Recommendation)**

Moved Cr Van Gelderen, seconded Cr Chester

that the following Monthly Financial Reports be received by Council:

- Monthly Financial Reports to 30 November 2018

**CARRIED 7/0  
By Simple Majority**

**9.1.3 REQUEST FOR APPROVAL TO COLLECT SEED FROM RESERVES**

<b>DATE:</b>	6 December 2018
<b>SUBJECT:</b>	Permission to collect seed
<b>PROPONENT:</b>	Muchea Tree Farms
<b>LOCATION:</b>	Whole of Shire
<b>AUTHOR:</b>	Peter Bentley - Chief Executive Officer
<b>REPORTING OFFICER:</b>	Peter Bentley – Chief Executive Officer
<b>FILE NO:</b>	146
<b>ASSESSMENT NO:</b>	N/A

**PURPOSE**

Council to consider an application from Muchea Tree Farms to collect seed from road reserves within the Shire of Goomalling.

**BACKGROUND**

Parks and Wildlife Services, Department of Biodiversity, Conservation and Attractions is required by legislation to seek the permission of the authority which holds control of land prior to collecting seed and in keeping with control of such activities it is prudent to require private collectors to apply to the Council for the same rights.

**STATUTORY IMPLICATIONS**

Local Government Act (1995)



### **POLICY IMPLICATIONS**

The Council has no specific policy regarding this matter.

### **FINANCIAL IMPLICATIONS**

There are no specific financial implications.

### **STRATEGIC IMPLICATIONS**

This matter is not dealt with in the Shire of Goomalling Community Strategic Plan.

### **COMMENT**

Permission has been granted in the past for such organisations to collect seed from native species for programs such as this and further detail is provided within the letter of request.

### **ATTACHMENTS**

Email – Muehea Tree Farms.

### **VOTING REQUIREMENT**

Simple Majority

### **RECOMMENDATION**

That the Council:

Advise Muehea Tree Farms that permission is granted to collect seed from road reserves within the Shire of Goomalling subject to the following conditions:

- All persons collecting native seed are licensed according to the Wildlife and Conservation Act (1950) and will abide by the conditions of the licence.
- This approval is for the period 1 January 2019 to 30 December 2019.
- This approval applies to collection by Muehea Tree Farms staff only.
- Appropriate hygiene measures will be followed at all times to prevent the spread of plant disease and weeds.
- All care is to be taken to avoid the disturbance of fauna habitat.
- All care be taken to avoid any disturbance that may lead to soil degradation.

#### **4. COUNCIL RESOLUTION (Officer Recommendation)**

Moved Cr Van Gelderen, seconded Cr Bowen that the Council:

Advise Muehea Tree Farms that permission is granted to collect seed from road reserves within the Shire of Goomalling subject to the following conditions:

- All persons collecting native seed are licensed according to the Wildlife and Conservation Act (1950) and will abide by the conditions of the licence.



- This approval is for the period 1 January 2019 to 30 December 2019.
- This approval applies to collection by Muchea Tree Farms staff only.
- Appropriate hygiene measures will be followed at all times to prevent the spread of plant disease and weeds.
- All care is to be taken to avoid the disturbance of fauna habitat.
- All care be taken to avoid any disturbance that may lead to soil degradation.

**CARRIED 7/0**  
**By Simple Majority**

**10. ELECTED MEMBERS MOTION OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN**  
Nil

**11. NEW BUSINESS OF AN URGENT NATURE AGREED TO BY RESOLUTION OF COUNCIL**

<b>5. COUNCIL RESOLUTION</b>
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Moved Cr Bowen, seconded Cr Chester that Council agree to the following new business to be attended to.

**CARRIED 7/0**  
**By Absolute Majority**

**11.1 FEBRUARY 2019 ORDINARY COUNCIL MEETING**

<b>DATE:</b> <b>PROPONENT:</b> <b>LOCATION:</b> <b>SUBJECT:</b> <b>AUTHOR:</b> <b>REPORTING OFFICER:</b> <b>FILE NO:</b> <b>ASSESSMENT NO:</b>	10 December 2018 N/A Shire of Goomalling Change Date for February 2019 Meeting Peter Bentley – Chief Executive Officer Peter Bentley – Chief Executive Officer
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**PURPOSE**

To set the date for the February 2019 Ordinary Meeting.

**BACKGROUND**

Council has requested that the February 2019 Meeting be brought forward to the 6<sup>th</sup> February 2019.

**STATUTORY IMPLICATIONS**

Local Government Act (1995)



**POLICY IMPLICATIONS**

The Council has no specific policy regarding this matter.

**FINANCIAL IMPLICATIONS**

Nil

**STRATEGIC IMPLICATIONS**

The Community Strategic Plan does not deal with this matter

**COMMENT**

Request has come as a council request. The Council generally meets on the 3<sup>rd</sup> Wednesday of each month excluding January where no meeting is held.

**ATTACHMENTS**

Nil

**VOTING REQUIREMENT**

Simple Majority

**RECOMMENDATION**

That Council's February 2019 Ordinary Council Meeting to be brought forward to Wednesday 6<sup>th</sup> February 2019.

**6. COUNCIL RESOLUTION**

Moved Cr Bowen, seconded Cr Chester

that Council's February 2019 Ordinary Council Meeting to be brought forward to Wednesday 6<sup>th</sup> February 2019.

**CARRIED 7/0**  
**By Absolute Majority**

**12. INFORMATION BULLETIN**

**7. COUNCIL RESOLUTION**

Moved Cr Bowen, seconded Cr Chester that the Information Bulletin be received.

**CARRIED 7/0**  
**By Simple Majority**





### 13. MATTERS BEHIND CLOSED DOORS

That the meeting be closed to the public in accordance with section 5.23 Local Government Act 1995, 5.5.23(2)

- Matters affecting employee(s)
- Personal affairs of any person(s), including financial and/or commercial contracts
- Commercial Confidentiality
- Legal advice/matters
- Public safety/security matters where public knowledge may be prejudicial.

#### 8. COUNCIL RESOLUTION

Moved Cr Bowen, seconded Cr Van Gelderen

**That Council closes the meeting to the public to consider matters of a confidential nature behind closed doors.**

**CARRIED 7/0  
By Simple Majority**

#### 13.1 CONFIDENTIAL - CHANGEOVER – CEO VEHICLE

<b>DATE:</b>	10 December 2018
<b>PROPONENT:</b>	N/A
<b>LOCATION:</b>	Shire of Goomalling
<b>SUBJECT:</b>	CEO Vehicle Changeover
<b>AUTHOR:</b>	Peter Bentley – Chief Executive Officer
<b>REPORTING OFFICER:</b>	Peter Bentley – Chief Executive Officer
<b>FILE NO:</b>	192
<b>ASSESSMENT NO:</b>	PERSONNEL

#### 9. COUNCIL RESOLUTION (Officer Recommendation)

Moved Cr Barratt, seconded Cr Van Gelderen that Council:

Agree to changeover the CEO's vehicle and;

1. Acknowledge that the purchase is unbudgeted expenditure and that the CEO is to make changes at the budget review to facilitate the purchase;
2. Delegate authority to the Shire President to negotiate a mutually acceptable method of funding the vehicle with the CEO;
3. Agree the type of vehicle to be provided;
4. Delegate authority to the CEO to make the purchase as per 1 – 3 above.

**CARRIED 6/1  
By Absolute Majority**



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**10. COUNCIL RESOLUTION**

**Moved Cr Barratt, seconded Cr Chester**

**that Council re-open the meeting to the general public.**

**CARRIED 7/0  
By Simple Majority**

**14. MEETING CLOSURE**

The Shire President declared the meeting closed at 3.27pm and thanked all of the Councillors and staff for the last 12 months and look forward to the next 12 months.