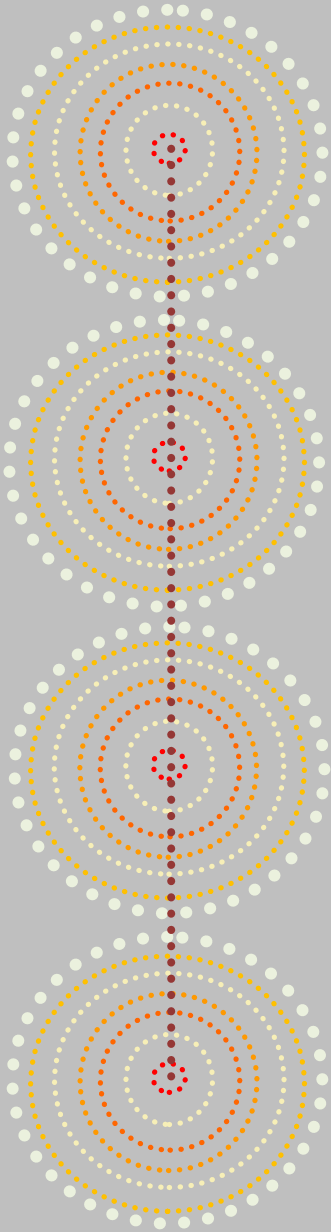


Shire of Goomalling



COUNCIL UNCONFIRMED MINUTES

August 2017





NYOONGAR ACKNOWLEDGEMENT

We acknowledge this land that we meet on today is part of the traditional lands of the Nyoongar people and that we respect their spiritual relationship with their country. We also acknowledge the Nyoongar Ballardong people as the custodians of the greater Goomalling/Koomal area and that their cultural and heritage beliefs are still important to the living Nyoongar Ballardong people today.

NOTICE OF MEETING

Meeting No. 7 of 2017 of the Shire of Goomalling Council to be held in the Council Chambers, Administration Office, 32 Quinlan Street, Goomalling on Tuesday, 22 August 2017 beginning at 1.10 pm.

QUESTION TIME

1. ATTENDANCE, APOLOGIES & ANNOUNCEMENTS

1.1. Attendance

| | | |
|----------------|-----------------------------|-------------------------|
| Chairperson | President of Council | Cr Barry Haywood |
| | Deputy President of Council | Cr Roland Van Gelderen |
| Council | Councillor | Cr Raymond Bowen |
| | Councillor | Cr Julie Chester |
| | Councillor | Cr Christie Kingston |
| | Councillor | Cr Kevin Ryan |
| | Councillor | Cr Geoffrey Romero |
| Administration | Chief Executive Officer | Mr Cornelis (Clem) Kerp |
| | Finance Manager | Miss Natalie Bird |

1.2. Apologies

Cr Rodney Sheen

1.3. Announcements

- Cr Chester attended Budget Meeting 1 August 2017
- Cr Chester attended Mortlock Sports Council meeting
- Cr Ryan attended Budget Meeting
- Cr Ryan attended LEMAC meeting
- Cr Van Gelderen attended Local Government Week 1-4 August 2017
- Cr Bowen attended Budget Meeting 1 August 2017
- Cr Kingston attended Budget Meeting
- Cr Kingston attended Local Government Week – Climate Change



- Cr Haywood and the CEO attended AROC meeting in Toodyay
- Cr Haywood and the CEO attended Aged Friendly workshop (2 days) in Wyalkatchem
- Cr Haywood and the CEO attended meeting with Shire of Dalwallinu, Shire Wyalkatchem and Wongan Ballidu regarding Doctor Services in their communities
- Cr Haywood attended the LEMAC meeting
- Cr Haywood attended Local Government Week

Moved Cr Ryan, seconded Cr Chester that the announcements be received.

CARRIED

2. MINUTES

2.1. Ordinary Council Meeting held 19 July 2017

Resolution

Moved Cr Romero, seconded Cr Van Gelderen that the Minutes of the Goomalling Shire Council ordinary meeting held on Wednesday, 19 July 2017 be confirmed as true and correct record of proceedings.

CARRIED BY ABSOLUTE MAJORITY 7/0

2.2. Special Council Meeting held 1 August 2017

Resolution

Moved Cr Ryan, seconded Cr Van Gelderen that the Minutes of the Goomalling Shire Council Special Council Meeting held on Tuesday, 1 August 2017 be confirmed as true and correct record of proceedings.

CARRIED BY ABSOLUTE MAJORITY 7/0

3. DECLARATION OF INTEREST

Councillors must declare to the President any potential conflict of interest they have in a matter before the Shire Council as soon as they become aware of it.

4. MATTERS ARISING

Nil



5. MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

Moved Cr Romero, seconded Cr Sheen that Council change the time as follows:
Finance Committee at 1.00 pm
Ordinary Council Meeting at 1.30 pm
To be commenced from the September 2017 Ordinary Council Meeting.

Amendment

Moved Cr Chester, seconded Cr Romero that Council change the time as follows:
Finance Committee at 12.30pm
Ordinary Council Meeting at 1.00 pm
To be commenced from the September 2017 Ordinary Council Meeting.

CARRIED

Motion

Moved Cr Chester, seconded Cr Romero that Council change the time as follows:
Finance Committee at 12.30 pm
Ordinary Council Meeting at 1.00 pm
To be commenced from the September 2017 Ordinary Council Meeting.

CARRIED BY ABSOLUTE MAJORITY 7/0

6. PETITIONS & MEMORIALS

Cr Kingston left the meeting at 2.13 pm

7. REPORTS & MINUTES OF COMMITTEES

Resolution

Moved Cr Van Gelderen, seconded Cr Bowen that the Finance Report for July 2017 be received.

CARRIED



7. REPORTS & MINUTES OF COMMITTEES

7.1. FINANCE REPORT

7.1.1. Financial Statements for Period ending 31 July 2017

| | |
|-----------------------------------|------------------------------------|
| FILE REF | |
| APPLICANT OR PROPONENT (S) | Shire of Goomalling, |
| PREPARED BY | Natalie Bird, Finance Manager |
| APPROVED BY | Clem Kerp, Chief Executive Officer |
| PREVIOUSLY BEFORE COUNCIL | No |
| DISCLOSURE OF INTEREST | Nil |

| | |
|--------------------|---|
| ATTACHMENTS | 1. List of accounts paid for 20 July 2017 to 16 August 2017 |
| | 2. Financial Statements for period ending 31 July 2017 |
| | 3. Copy Council Corporate Credit Card |

Nature of Council's Role in the Matter

Executive
Legislative
Review

Purpose of Report

To endorse payment schedule 20 July 2017 to 16 August 2017 and receive Financial Statements for period ending 31 July 2017 including corporate credit card.

Background

In accordance with Local Government (Financial Management) Regulation 34(1), local governments are required to prepare, each month a statement of financial activity reporting on revenue and expenditure for the month in question.

The statement of financial activity is to be presented at an ordinary meeting of Council within two (2) months after the end of the month to which the statement relates.

The statements of financial activity for the period ending 31 July 2017 financial statements and list of accounts paid for the period ending 31 July 2017, are hereby presented for Council's Information.

Comments and details

Identify policy, strategic, financial, social, economic and environmental implications in this section. (if applicable)

Council is requested to accept the monthly statement of financial activity, financial statements and list of payments as presented.

Implications to Consider

Legal and Statutory

Local Government Act 1995

Local Government (Financial Management) Regulations 1996



Voting Requirements
Absolute Majority

Simple Majority
No

RESOLUTION

Moved Cr Van Gelderen, seconded Cr Bowen that Council:

1. endorse the list of payments

| | |
|--|---------------------|
| a. EFT1210 to EFT1222 | \$ 92,616.67 |
| b. 12891 to 12909, 12982 to 13030 | \$180,010.05 |
| c. 5353-5376 | \$ 29,976.00 |
| d. DD10296 & DD10320 | \$ 18,104.07 |
| e. 8012-8111 | \$ 76,086.62 |
| f. 13036 to 13074 | \$ 99,466.78 |

Totalling \$496,260.19 for the period 20 July 2017 to 16 August 2017

- 2. receive the financial statements for the period ending 31 July 2017**
- 3. receive the Council Corporate Credit card payment (copy attached)**

CARRIED BY ABSOLUTE MAJORITY 6/0

7.1. Finance Committee Meeting Minutes

Resolution

Moved Cr Van Gelderen, seconded Cr Bowen that the Finance Committee Meeting minutes for meeting held Tuesday, 22 August 2017 be received.

CARRIED



8. OFFICER REPORTS

Miss Tahnee Bird and Mrs Joanna Bywaters entered the meeting at 2.28 pm

8.1 COMMUNITY DEVELOPMENT OFFICER'S REPORT

8.1.1 RECREATION MASTER PLAN

| | |
|-----------------------------------|--|
| FILE REF | 158-4 |
| APPLICANT OR PROPONENT (S) | Shire of Goomalling, AECOM |
| PREPARED BY | Tahnee Bird, Community Development Officer |
| APPROVED BY | Clem Kerp, Chief Executive Officer |
| PREVIOUSLY BEFORE COUNCIL | July 2017, Council Forum |
| DISCLOSURE OF INTEREST | IMPARTIAL INTEREST – BARRY HAYWOOD |
| APPENDICES | 4. AECOM – EOI Mastering Planning of the Goomalling Recreation Hub |

Nature of Council's Role in the Matter

Executive

Purpose of Report

For council to accept AECOM's Expression of Interest including terms and conditions set out in the proposal.

Background

Council sought expressions of interest from suitably qualified and experienced consultants to develop a Master Plan for the Goomalling Recreation Hub. The site is approximately 6.1 hectares in area and is located on a number of Reserve land holdings in control of the Shire of Goomalling. The site is currently well utilised by the community and houses a Main Pavilion, bowling green, Football Oval, Hockey Oval, Cricket Nets, Tennis/Netball complex, 24 hr. Gymnasium and town hall. It is important to note a section of Quinlan Street separates the two main parcels of land that make up the recreation hub. Site one is the main recreation ground and site two is the town hall reserve which currently houses youth services, childcare Centre, and Karate.

Council is endeavouring to enhance its strategic planning and asset prioritisation process across the Shire, looking the future needs in regards to community infrastructure including collocation of facilities to one connected recreation hub. In 2016, a new Recreation Strategy was developed, however the document has not yet been endorsed by Council.

In 2015 the construction of the new Goomalling Sport & Community Centre was completed which included the collocation of the bowling green to the recreation ground and commence the consolidation of services to the recreation hub.

Preliminary planning for the youth precinct was undertaken by CONVIC, however since planning took place Council decided to purpose the town hall precinct to accommodate youth services. Consideration of features in the initial planning is required. Council has withdrawn its successful grant agreement through the Wheatbelt Regional Grant Scheme due to budgetary constraints

There are several current issues facing the users of the Goomalling Recreation Hub Site.

Site One – Recreation Ground

GOOMALLING
 MINUTES FOR ORDINARY MEETING OF COUNCIL
 TUESDAY, 22 AUGUST 2017



- Parking at the recreation including provision for no parking area close to entrance of Goomalling Sport & Community Centre to allow for disability access and landscaping.
- Drainage on Quinlan Street and the requirement for over flow parking spaces on Quinlan Street.
- Entrance access
- Suitability of trees and damages to infrastructure
- Location of playground
- Connectivity to site two (town hall reserve)

Site Two – Town Hall Reserve (new development of Youth Precinct)

- Site size constraints
- Gradient of land for basketball court and skate park
- Parking and access to daycare in lesser hall
- Disability access to town hall
- Lighting

The Shire of Goomalling is seeking the development of a Master Plan over the Goomalling Recreation Hub site that will guide future development of the site in a controlled, coordinated manner. Ultimately the plan will set the future vision for the site for all users, Council and the community. The plan will ensure that various users develop their respective areas or infrastructure with regard and consistency to the longer term development of the site.

Comments and details

Eleven proposals were received from interested firms of which only two fell within Council's budget of \$25,000, AECOM and Officer Woods Architects.

There were unprecedented variances within the proposals, in particular the fees for service with proposals starting at \$17,800 up to \$150,000. Methodology of the firms were similar with some outsourcing to other firms where their expertise fell short.

The only firm we've work with in the past was Site Architecture. Jo thought they were excellent throughout the entire process of design and construction of the Goomalling Sport & Community Centre.

Cr Romero and Cr Chester selected AECOM as their preferred consultant.

Based on Council's budget consideration AECOM is the clear preference due to their experience in communities similar to Goomalling, they have considerably more expertise across a range of disciplines than Officer Woods Architects particularly consultative and strategic knowledge. I contacted Anthony McEwan, Major Project, City of Albany in relation to their experience with AECOM who found Julian and Rachel to be a great team and achieved all their deliverables. He advised staging projects into smaller deliverables works well when dealing with large firms like AECOM.

| Firm | Timeframe (wks) | Cost (Ex.GST) | Experience |
|-------------|-----------------|---------------|--|
| Cox Howlett | 16-20 | \$ 150,000.00 | Challenge Stadium masterplan, Cockburn Recreation, Centre, HBF arena, WACA redevelopment |
| Tredwell's | 12 | \$ 38,555.00 | Koorda Recreation Ground, Shire of York - Bike + Trails Plan, Boyagin Rock Trail Masterplan Pingelly |

GOOMALLING
MINUTES FOR ORDINARY MEETING OF COUNCIL
TUESDAY, 22 AUGUST 2017



| | | | | |
|-------------------------|------|----|-----------|---|
| Office Woods Architects | 9 | \$ | 17,800.00 | East Pilbara Arts Centre, Gingin Observatory |
| Gresley Abas | 8-12 | \$ | 66,164.00 | Dampier Community Hub, Wickham Community Hub, Centennial Park Albany |
| Hames Sharley | 31 | \$ | 76,412.00 | Goomalling Hospital, Shire East Pilbara Local Planning Strategy, Shire of Serpentine Jarrahdale |
| TPG | 10 | \$ | 72,600.00 | Shire of Morawa town centre & main street development, City of Melville Sport & Recreation Planning |
| Emerge | 16 | \$ | 55,537.50 | Banksia Grove open space, Cockburn, Midland Oval redevelopment, Morowa |
| Site Architects | 11 | \$ | 42,340.00 | Goomalling Sport & Community Centre, Corrigin Rec Centre, Fremantle Park Master Plan, Dalwallinu Rec centre upgrade, Bencubbin Rec Centre |
| | 11 | \$ | 62,162.00 | (Option 3) |
| AECOM | 16 | \$ | 23,820.00 | Gingin Master Plan, Midland Oval, Stirling Master Plan, Whiteman Park Open space |
| MODE | 4 | \$ | 60,115.00 | NIL Western Australian experience listed, timeframe questionable |
| Design Inc | 12 | \$ | 45,000.00 | Sorrento surf life saving |

All proposals can be view at:

<https://www.dropbox.com/sh/1xwvldm8cy19wu1/AAAX8S4qeTE5x5y9TmgHVdeua?dl=0>

Implications to consider

Financial

Council committed \$25,000 budget for the project. AECOM's quoted price is \$23,820.00 ex. GST.

Originally Council was going to apply for the Country Local Government Fund (CLGF) Community Development Grant which was a grant of up to \$20,000 for community development projects open until 30 September 2017. The grant fund has since been withdrawn by the State Government while they're reviewing the CLGF and its process.

Consultative

Cr. Romero and Cr. Chester elected to assess the proposals in conjunction with Council staff. No external consultation is required at this stage.

Per Consultant Brief all stakeholders of the recreation facilities and prospective users will be engaged for the development the master plan.

Strategic

S3.1 Develop a broad recreation master plan for the Shire

B1.1 Develop and maintain sustainable assets and infrastructure

B1.5 Facilitate and integrate housing options, local services, employment and recreational facilities



Legal and Statutory

Local Government Act 1995

Risk related

1. Consultants don't deliver based on Council's expectations
2. Process takes longer than anticipated 16-week timeframe
3. Project exceeds propose budget

Voting Requirements

Simple Majority

8.1.1 RESOLUTION

Moved Cr Romero, seconded Cr Ryan that Council accept terms and condition set out in AECOM's Expression of Interest and contract them to deliver Councils Recreation Master Plan for the proposed fee of \$23,820.00 excluding GST.

CARRIED BY ABSOLUTE MAJORITY 6/0



8.1.2 KRISTINA PERRIN

| | |
|-----------------------------------|---|
| FILE REF | 48 |
| APPLICANT OR PROPONENT (S) | Shire of Goomalling |
| PREPARED BY | Tahnee Bird, Community Development Officer |
| APPROVED BY | Clem Kerp, Chief Executive Officer |
| PREVIOUSLY BEFORE COUNCIL | July 2017, Council Forum |
| DISCLOSURE OF INTEREST | IMPARTIAL INTEREST – BARRY HAYWOOD |
| APPENDICES | 5. Elite Athlete Financial Support Request – Kristina Perrin 6. Australian Karate Federation Letter of support |

Nature of Council's Role in the Matter

Executive

Purpose of Report

For council to approve financial support to Kristina Perrin to compete for Australia on the international circuit.

Background

Kristina (Tina) Perrin is Council's trainee, she has been working with the Shire of Goomalling for twelve months as an administrative trainee as well as assisting community development staff with youth projects.

Tina is an elite athlete in the martial arts medium of Karate, learning in the Wadu Ryu chapter in Northam from the age of six she has developed her skills to become the defending champion for Western Australia Open Women's division for the past five years. The Oceania and Australian champion for 2016 and recently defended her title in Sydney, winning Gold at the Oceania Championships and two silvers in the Australia Open.

Tina's ambition is to compete on the European circuit in preparation for the Olympics in Tokyo 2020 where karate will debut. In order for Tina to compete in the Australian Team it is compulsory for her to complete in the following events:

1 x World Karate Federation, K1 Premier League Event (Germany)
Oceania Championships, Sydney
Australia Open, Sydney
5 x Australian team camps, Melbourne/Sydney

In 2014 (age 19) Tina established a Wadu Ryu chapter of Karate in Goomalling, the club currently has 35 active members most of which are not participating in other clubs in Goomalling. Tina runs classes weekly with no remuneration with the hope of sharing the life changing sport with other young people in the community.

Turning 22 in September Tina will no longer be eligible for Department of Sport and Recreation subsidies which have enabled her to compete so far, therefore I urge Council to consider providing a financial subsidy to Tina as an elite athlete for competing at a "National and International" level.

It is a rare occurrence in our history that we have a person who has the ability to achieve greatness on the international stage, whilst there is no Council policy applicable to this request, Council should consider this on a case by case basis and assess the application on merit.



Personal circumstances have affected Tina's ability to financial support her ambitions, including her mother leaving at the age eleven lead to loss of their home and risk of living on the streets, age fourteen she left school to earn money to assist the family get by and support her younger sister. Her father supports Tina as much as possible but is still supporting her younger sister, her mother is incognito.

Comments and details

Kristina has recently been selected to compete for Australia in Leipzig, Germany for the K1 Premier League Tournament and the Lion Cup in Luxembourg. Australian Karate Federation are unable to supply definitive cost figures for competing on the European circuit, however current flights to Berlin nights' accommodation at \$100 per night = \$1300 gives a minimum cost of \$2700 without transportation to Luxembourg, Tournament costs, uniforms etc.

Sunday 5th August Kristina competed in the 2017 Australian Open and won 2 gold and a bronze.

I've set up a Facebook page for her as an elite athlete to provide Tina a platform to promote herself and share her karate career as well as a fundraising page through Australia Sports Foundation (ASF) which enables donors to receive a tax deduction for any donation over \$2. Kristina will have to complete financials acquittals for all donations claimed through ASF by providing evidence of her eligible expenditure – she has received approximately \$600 in donations so far.

See the pages at:

Facebook <https://www.facebook.com/Kristinaperrinkarate/>
Australian Sports Foundation <https://asf.org.au/athletes/kristina-perrin>

Implications to consider

Financial

Dollar for dollar contribution based on fundraised raised (not the athletes own funds), \$2000 p.a. maximum.

Consultative

Australian Karate Federation was contacted in regards to Kristina's eligibility to compete in the Australian Team.

Strategic

S2.7 Provide an environment that enhances the growth, development and retention of youth

Legal and Statutory

Local Government Act 1995

Risk related

4. Kristina resigns as an elite athlete
5. Kristina leaves Goomalling

Voting Requirements

Simple Majority



8.1.2 RESOLUTION

Moved Cr Ryan, seconded Cr Romero that Council donate a maximum of \$2000 p.a. financial assistance to complete for Australia as an elite athlete of the martial arts discipline of karate with the following conditions:

- a. Donations will be assessed on dollar for dollar basis, of fundraising raised other than that of the athlete's ordinary income.
- b. Funding can only be used for the purpose of expenses related to competing on the international circuit.
- c. Copies of invoices and/or receipts of claimable expenses to be submitted in the form of an acquittal each time funding is claimed, including proof of matching funds raised.
- d. Up to and including the 2020 Tokyo Olympics.

UNANIMOUSLY CARRIED 6/0



8.1.3 PIONEERS' PATHWAY – MEMORANDUM OF UNDERSTANDING

| | |
|-----------------------------------|---|
| FILE REF | 186-2 |
| APPLICANT OR PROPONENT (S) | Shire of Goomalling, Shire's of Toodyay, Dowerin, Wyalkatchem, Trayning, Nungarin, Merredin. |
| PREPARED BY | Tahnee Bird, Community Development Officer |
| APPROVED BY | Clem Kerp, Chief Executive Officer |
| PREVIOUSLY BEFORE COUNCIL | April 2017, Forum |
| DISCLOSURE OF INTEREST | IMPARTIAL INTEREST – BARRY HAYWOOD |
| APPENDICES | 7. Pioneers' Pathway MoU – Shire's of Toodyay, Goomalling, Dowerin, Wyalkatchem, Trayning, Nungarin & Merredin. |

Nature of Council's Role in the Matter

Executive

Purpose of Report

For council to confirm its commitment to Pioneers' Pathway by employing an Executive Officer, continued investment in the development of the pathway and signing the Memorandum of Understanding.

Background

Pioneers Pathway has been an initiative of the seven (7) Shires of Toodyay, Goomalling, Dowerin, Wyalkatchem, Trayning, Nungarin and Merredin since before 2001. Goomalling has been the administrator since inception.

The end of 2015/16 Shire of Goomalling questioned the feasibility considering there has been no investment to improve the infrastructure, and no commitment from the participating Councils.

The last print of the brochure was 2013, the domain name www.pioneerspathway.org.au had expired without being renewed and subsequently purchased by another organisation. Signage needs replacing and the purpose of the particular signage and location in each town is questionable.

It was apparent significant investment of time would be required by Shire of Goomalling staff to coordinate the improvement, including a new website, brochure and signage. Therefore, Shire of Goomalling suggested a review by an external consultant with extensive knowledge of the tourism industry to provide an objective view on the Pioneers Pathway including infrastructure, marketing material and provide a recommendation on the continuity of the tourism trail.

Wayfound was contracted to complete the review in December 2016.

Wayfound recommendation

Wayfound recommends that the current trail be invested in to build upon tourism within the seven (7) Shires and that it is developed so it complements Wheatbelt Way, the other main trail in the northern Wheatbelt.

Suggested investment includes

- Updated signage
- Developing a new booklet
- Updating the website
- Development of a trail app
- Executive officer for one (1) day per fortnight to coordinate social media and marketing

GOOMALLING
MINUTES FOR ORDINARY MEETING OF COUNCIL
TUESDAY, 22 AUGUST 2017



Wayfound anticipates an investment of approximately \$65,000 (excluding the executive officer) is required to reboot the Pathway. Including Signage \$10,000, Booklet \$15,000, Website \$15,000, Trail App \$25,000.

In the case of the executive officer, participating members would need to contribute an additional \$2000 each increasing the annual contribution to \$3500 per Council. Whilst it isn't a significant investment Shire of Dowerin, Wyalkatchem, Nungarin and Trayning also pay a tourism officer in their Wheatbelt Way contribution of \$3000.

March 2017 Meeting the committee endorse a short term action plan to reignite the Pathway in line with Wayfound recommendation. The action plan is as follows:

Priority One

Employ and executive officer (1 day/week) to project manage the Pioneers Pathway initiative.

Priority Two

Research and collate information to create more comprehensive, relevant and attractive information for the target theme and market.

Priority Three

Develop a new Pioneers Pathway website to contain up to date and relevant content and to be managed by the executive officer.

Priority Four

Update signage to include interactive and interpretive information.

Priority Five

Update the Pioneer Pathway brochure.

| | ACTION | COST (Ex. GST) | TIMEFRAME | STATUS |
|---|--|-----------------------|------------------|--------------------------------|
| 1 | Contract an external consultant (Wayfound) to review the feasibility of the Pioneers Pathway (PP) product, its value to the region and recommendations to proceed | \$ 7,950.00 | December 16 | Complete |
| 2 | Obtain commitment from all seven participating Councils for annual financial support of the development and maintenance of the PP product for a minimum of three years | \$ 3,500.00 | 31 March 17 | Complete |
| 3 | Create a Memorandum of Understanding (MOU) between contributing Councils | \$ 400.00 | April 17 | Complete |
| 4 | Create a position description for Executive Officer (EO) in readiness for recruitment and commencement July 1, 2017 | \$ 900.00 | May 17 | Complete |
| 5 | Review of Strategic Plan and development of Marketing Strategy considering review conducted by Wayfound | \$ 200.00 | July–Sept 17 | Delayed until employment of EO |

GOOMALLING

MINUTES FOR ORDINARY MEETING OF COUNCIL TUESDAY, 22 AUGUST 2017



| | | | | |
|---|---|-----------|-----------|--------------------------------|
| 6 | Develop reporting framework for EO to collate statistics and present data to Councils | \$ 400.00 | Sept 2017 | Delayed until employment of EO |
|---|---|-----------|-----------|--------------------------------|

The Memorandum of Understanding was endorsed by the committee at its May 2017 meeting which has been signed by Shire's of Wyalkatchem, Trayning and Nungarin.

Comments and details

In addition to the short term action plan I am working on priorities one and three to continue the development, pending employment of the executive officer. A draft site map has been presented to the committee and considerable research is required.

Implications to consider

Financial

\$1500 p.a. for pathway development, \$2000 p.a. for Executive Officer plus accumulative liabilities for Executive officer.

Consultative

Shire's of Dowerin, Toodyay, Wyalkatchem, Nungarin and Merredin were consulted in the development of the Memorandum of Understanding.

Strategic

- E2.1 Advocate, promote and market the Shire as a place to live, work and visit
- E2.3 Facilitate the development of tourism activities associated with the Shire's diverse natural, social and built heritage.
- E2.5 Develop partnerships to actively support visitor growth
- E2.7 Support a coordinated approach for regional tourism promotion and management

Legal and Statutory

Local Government Act 1995

Risk related

6. One of the seven Council's reneges on its commitment to the Pathway
7. Delayed project outcomes
8. Lack of action/information from participating Councils

Voting Requirements

Simple Majority



8.1.3 RESOLUTION

Moved Cr Ryan, seconded Cr Van Gelderen that Council:

- 1. Council approve and endorse the financial commitment of \$3500 ex GST per annum for the development of the Pioneers' Pathway (\$1500) and employment of an executive officer (\$2000) and accept accumulative liabilities for the executive officer.**
- 2. Council approve and endorse the Memorandum of Understanding for the Pioneer's Pathway Advisory Committee between the Shire's of Goomalling, Dowerin, Merredin, Nungarin, Toodyay, Trayning and Wyalkatchem to provide a ribbon economic development into the heart of regional Western Australia.**
- 3. Hereby authorise the affixing of the Common Seal to the Memorandum of Understanding document between the Shire's of Goomalling, Dowerin, Merredin, Nungarin, Toodyay, Trayning and Wyalkatchem for the Pioneers' Pathway Advisory Committee.**

CARRIED BY ABSOLUTE MAJORITY 6/0



8.2 SPORT AND RECREATION OFFICER'S REPORT

8.2.1 CSRFF GRANT APPLICATION – OVAL RETICULATION

| | |
|-----------------------------------|------------------------------------|
| FILE REF | 135 |
| APPLICANT OR PROPONENT (S) | Shire of Goomalling |
| PREPARED BY | Sport and Recreation Officer |
| APPROVED BY | Clem Kerp, Chief Executive Officer |
| PREVIOUSLY BEFORE COUNCIL | |
| DISCLOSURE OF INTEREST | Nil |

| | |
|-------------------|---|
| APPENDICES | 8. Total Eden Final EOI – Reticulation of Ovals 9. Waterlink Final EOI – Reticulation of Ovals 10. Regenerate Industries Final EOI – Reticulation of Ovals 11. Elliotts Irrigation Final EOI – Reticulation of Ovals |
|-------------------|---|

Nature of Council's Role in the Matter

Executive – decision required.

Purpose of Report

For council to approve an Expression of Interest for the Reticulation of the Football and Hockey Ovals

Background

The purpose of the project is to upgrade the irrigation system to an automated and centralised control system that can be managed from remote devices with the aim of reducing water consumption and man hours spent managing the irrigation systems, throughout the town site and more efficiently watering the recreation fields.

Hockey and football/cricket fields are currently watered with a travelling irrigator that requires staff to move the hardware to desired location over the period of the day which results in the following inefficiencies;

1. Ovals can only be watered if staff are present.
The irrigator has to be manually turned on and off, as well as moved into the required positions.
2. Ovals are watered during working hours
This results in higher evaporation rates (extreme summer heat) and increased likelihood of wind impacting effectiveness
3. No consistency of water location or spray rate resulting in high water consumption
Shire outside staff have the month of January off, therefore a new staff members have to be trained into using the system. Gusty winds carry the water spray away from the intentional watering zones.
4. Manual irrigator uses 15.80 kL per hour compared to estimated daily requirement of 14.48KL for the hockey oval with a reticulated system as recommended by Forrest and Forrest.
For the hockey oval grass to survive during January, the Forrest and Forrest report outlines it requires 37.9kL per day (Approx 2.6 hours a day) which is currently impossible with the one travelling irrigator for both the football and hockey ovals.
5. 50 hours per week is required to water the ovals adequately (790kL)
Shire staff work for 38 hours a week.

GOOMALLING

MINUTES FOR ORDINARY MEETING OF COUNCIL TUESDAY, 22 AUGUST 2017



6. 20 hours per week to manage the manual irrigator (20 x 38wks x \$30ph = Value \$22,800)

Expressions of interest were called after the DSR Grant application was approved for \$44,567 and a total project cost of \$133,835

Comments and details

Expressions of interest were called in July.

Applications Received:

| <u>Company</u> | <u>Reticulation</u> | <u>Other</u> | <u>Comments</u> | <u>Total</u> |
|---------------------|---------------------|--------------|-----------------|--------------|
| Regenerate | \$66,599.00 | | | |
| Waterlink | \$79,969.00 | | | |
| Total Eden | \$86,997.50 | \$38,065.00 | Hockey Oval | \$125,062.50 |
| Elliot's Irrigation | \$88,505.00 | \$19,105.00 | Booster pump | \$107,610.00 |
| Horizon West | \$94,759.50 | | | |
| Aquasol | \$120,500.00 | | | |
| Waterman Irrigation | \$136,896.00 | | | |
| Thinkwater | \$198,000.00 | | | |

Four (4) were short listed due to pricing. These four companies were;

- Regenerate
- Waterlink
- Total Eden
- Elliot's Irrigation

All four companies were then asked to revisit Goomalling, discuss their proposal and designs. All four companies then revisited their quotes after the discussions and have resubmitted firm quotes.

The final proposals.

| COMPANY | RETIC FOOTBALL & HOCKEY | GOAL SQUARE RETIC | FERTILISER INJECTION SYSTEM | NEW BOOSTER PUMP | CRICKET PITCH RETIC | HOCKEY FIELD TURF |
|-------------------|------------------------------------|--------------------------|------------------------------------|-------------------------|----------------------------|--------------------------|
| REGENERATE | \$73,335 | * | * | | * | |
| | \$84,148 | * | * | * | * | |
| TOTAL EDEN | \$91,836.80 | * | * | | * | |
| | \$129,901.80 | * | | | * | * |
| ELLIOTS | \$111,485.00 | * | * | * | * | |
| WATERLINK | \$76,770 | * | * | | * | |
| | \$80,595 | * | * | | * | |

EXTRAS / MORE INFORMATION

Total Eden

- \$16,000+ \$4,200 to install irrigation to Football oval via poly plough method
- Two service visits (1 month and 3 months after installation)
- 30mm of water per week split over 5 days (6mm per watering day)
- 210,000 liters of water per application



- Current water tank is 250kl we will get a full days waters within out any replacement water
- Control box located near oval
- 15hrs & 25 minutes daily run time (max)
- Solenoids located outside of playing fields

Elliots

- Control box at the booster pump (not required to dig up concrete in front of Mortlock office)
- Football and Hockey combined is approx 25,700m²
- The peak requirement (middle of summer), would require an application rate of 40mm per week.
- This works out to being approximately 1028m³ of water being required per week.
- Typically base the watering window over 5 days / 45 hours (9 hours watering per cycle)
- In regards to the pressure, this does not impact the volume of water required to water the oval. The pressure simply impacts the performance of the irrigation system, particularly ensuring the sprinklers are operating at their optimum (spray pattern & coverage)
- It is of their opinion that it is better to install a booster pump at the oval, as to pressurise the existing mainline to the full requirements of the system would be a very big risk, having to carry approx. 55m head pressure than the system we have quoted.

Waterlink

- One site visit post installation
- 6.5 hours of watering per night (to be clarified on pressure confirmation)
- 35mm per week (10mm per application)
- Can install a larger pump at chlorinator to help increase flow rate at a cost of \$3,825.00 which includes upgrading suction line to 100mm from existing 50mm.
- Solenoids located outside of playing surface

Regenerate

- 18 hours of watering over 2 days (12 hours football, 6 hours hockey)
- 10mm watering rate per day / 3 times a week
- 2 site visits in the first 3 months
- Solenoids located outside of playing fields

Implications to Consider

Consultative

The Goomalling Football, Cricket and Hockey Clubs are in full support of the reticulation and have written in letters of support.

Strategic

Goomalling Community Strategic Plan 2013

NATURAL ENVIRONMENT – N1 Enhance the health and integrity of the natural environment

N1.4 Perform sustainable resource use and land management practices

N1.10 Promote and support initiative to reduce water consumption

Water Efficiency Plan 2016 (DRAFT)

Action/Initiatives

1. Audit irrigation system to identify poorly performing irrigation hardware
2. Water irrigation upgrade, to centralised monitoring system for effective management and monitoring including reticulation of town ovals.

GOOMALLING
 MINUTES FOR ORDINARY MEETING OF COUNCIL
 TUESDAY, 22 AUGUST 2017



Policy Related

Financial

BUDGET: All prices include GST

| Item | Quote 1 | Quote 2 |
|-----------------|-------------------------|----------------------------------|
| Irrigation | \$217,618.50 Total Eden | \$115,597.90 Elliotts Irrigation |
| Laser Levelling | \$3,520.00 Turf Care | \$3,168.00 State Wide Turf |
| Resurfacing | \$16,500 WC TURF | \$15,070 Greenacres |
| TOTAL | \$237,638.50 | \$133,835.90 |

The Goomalling Football Club and Goomalling Ladies Hockey Club have written in letters of support stating they will donate \$20,000 towards the project.

The current Grounds maintenance worker has identified it takes 20 hours per week moving, setting up and turning on and off the travelling irrigator. The hour's wage is approx. \$20.3 therefore this equates to \$406 a week. \$21,112 a year council wages go toward the watering. With the installation of the new system this will be dramatically reduced.

Legal and Statutory

Nil

Risk related

Nil

Voting Requirements

Simple Majority

8.2.1 RESOLUTION

Moved Cr Van Gelderen, seconded Cr Ryan that council accept the tender from Total Eden total \$129,901.80 subject to the testing of the flow and pressure testing.

CARRIED BY ABSOLUTE MAJORITY 6/0



8.3 COMMUNITY EMERGENCY SERVICES MANGAGER'S REPORT

8.3.1 LOCAL EMERGENCY MANAGEMENT ARRANGMENTS

| | |
|-----------------------------------|--|
| FILE REF | 69-6 |
| APPLICANT OR PROPONENT (S) | Shire of Goomalling Local Emergency Management Committee |
| PREPARED BY | Robert Koch, Community Emergency Services Manager |
| APPROVED BY | Clem Kerp, Chief Executive Officer |
| PREVIOUSLY BEFORE COUNCIL | NIL |
| DISCLOSURE OF INTEREST | NIL |
| APPENDICES | 12. Local Emergency Management Arrangements & Local Risk Assessment Summary 13. Contacts and Resource Register 14. 10 August 2017 Local Emergency Management Committee – Unconfirmed Minutes. |

Nature of Council's Role in the Matter

- Executive

Implications to Consider

- Nil

Voting Requirements

- Simple Majority

Purpose of Report

To receive the nominations and recommendations made by the Local Emergency Management Committee (LEMC) at their meeting held 10 August 2017 in regards to the adoption of revised Local Emergency Management Arrangements (LEMA) for the Shire of Goomalling.

Background

Under section 41 of the Emergency Management Act 2005 Local Government is required to have a LEMA and review every five years. LEMAs are developed to provide a community focused, coordinated approach to the management of all potential emergencies within a local government area. It is a requirement for each local government in Western Australia to provide access to their LEMA and to publish their Local Emergency Management Arrangements (LEMAs) on their website. To protect confidentiality of some required contacts, an associated Contacts and Resource Register is referenced by the LEMA document will not be published on the website. The Shire of Goomalling existing LEMA review is due prior to the end of 2017.

Consultation

The LEMC membership consists of key members of the community who are actively engaged in volunteering across a number of disciplines or are representatives of stakeholder organisations or groups. The majority of these members are residents of the Shire of Goomalling and have taken an active role in the preparation of this



document. When approved, the document will be placed on the Shire's official website for the general information of the community.

Legal and Statutory

Under section 41 of the Emergency Management Act 2005 Local Government is required to have a LEMA in place and review it every five years.

Officer Comments

The revision of the LEMA has been undertaken with assistance from members of the Goomalling LEMC. The first draft of the LEMA was tabled at the February 2017 LEMC meeting, with further refinement at the May 2017 LEMC meeting. Feedback from a number of member's organisation has been incorporated as part of the process. At the LEMC meeting held 10 August 2017, the members resolved to recommend the revised document to Council for endorsement. Should Council resolve to endorse the LEMA, it will be subsequently submitted to the September District Emergency Management Committee meeting for final acceptance.

8.3.1 RESOLUTION

Moved Cr Chester, seconded Cr Romero that Council:

- 1. Endorse the attached Draft Local Emergency Management Arrangements and associated attachments; and**
- 2. Authorise the CEO to submit the report to the District Emergency Management Committee.**

CARRIED BY ABSOLUTE MAJORITY 6/0

Miss Tahnee Bird and Mrs Joanna Bywaters left the meeting 3.09 pm

9. NOTICE OF MOTIONS FOR NEXT MEETING

10. DATE OF NEXT MEETING

That the next meeting of the Goomalling Shire Council ordinary meeting be held in the Council Chamber, Administration Office, 32 Quinlan Street, Goomalling on Wednesday, 19 September 2017, commencing 1.00pm.

11. CLOSURE

There being no further business, the Shire President thanked everyone for their attendance and declared the Meeting closed at 3.10 pm.