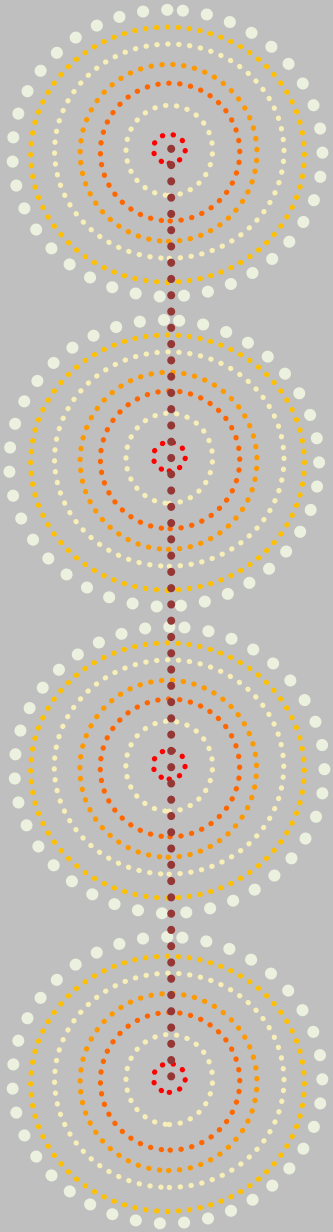


# Shire of Goomalling



## COUNCIL UNCONFIRMED MINUTES

### June 2016





## **NYOONGAR ACKNOWLEDGEMENT**

We acknowledge this land that we meet on today is part of the traditional lands of the Nyoongar people and that we respect their spiritual relationship with their country. We also acknowledge the Nyoongar Ballardong people as the custodians of the greater Goomalling/Koomal area and that their cultural and heritage beliefs are still important to the living Nyoongar Ballardong people today.

## **NOTICE OF MEETING**

Meeting No. 5 of 2016 of the Shire of Goomalling Council to be held in the Council Chambers, Administration Office, 32 Quinlan Street, Goomalling on Wednesday, 15 June 2016 beginning at 1.02 pm.

### **1. ATTENDANCE, APOLOGIES & ANNOUNCEMENTS**

#### **1.1. Attendance**

Chairperson	President of Council	Cr Barry Haywood
	Deputy President of Council	Cr Roland Van Gelderen
Council	Councillor	Cr Raymond Bowen
	Councillor	Cr Julie Chester
	Councillor	Cr Christie Kingston
	Councillor	Cr Dallas Phillips
	Councillor	Cr Geoffrey Romero
	Councillor	Cr Kevin Ryan
	Councillor	Cr Rodney Sheen
Administration	Chief Executive Officer	Mr Cornelis (Clem) Kerp
	Finance Manager	Miss Natalie Bird

#### **1.2. Apologies**

**Nil**

## **Suspension of Standing Orders**

### **Resolution**

Moved Cr Van Gelderen, seconded Cr Sheen that Standing Orders be now suspended by Council at 1.02 pm.

**CARRIED BY ABSOLUTE MAJORITY 9/0**

### Question Time

Members of the Mortlock Sports Council –Mr Lyndon Bird, Mr Stephen Lord & Mrs Joanna Bywaters entered the meeting at 1.02 pm

PRESIDENT \_\_\_\_\_

DATE \_\_\_\_\_



The members discussed with the Council the signing of the agreement, regarding the installation of Solar Panels on the Community and Sports Centre. The Mortlock Sports Council are willing to contribute \$10,000 towards the installation of the solar panels.

A proposal was also presented to the council to replace the old manual score board with an electronic score board at the oval, the screen 5m x 3m in size LED. Currently a number of sponsor have agreed to contribute to the project and Council would contribute between 0 to \$5,000 in kind (plant and staff hours), the possibility for the use of the score board would be to hold movie nights the schools have registered interest in using it for their sporting events..

Mr Lyndon Bird, Mr Stephen Lord and Mrs Joanna Bywaters left the meeting at 1.57 pm

### **Resumption of Standing Orders**

#### **Resolution**

Moved Cr Romero , seconded Cr Chester that Standing Orders be now resumed by Council at 1.58 pm.

**CARRIED BY ABSOLUTE MAJORITY 9/0**

### **1.3. Announcements**

Cr Chester 19 May 2016 – LEMAC meeting  
Cr Chester attended the Heritage Council  
Cr Chester attended the Health conference in Northam  
Cr Chester attended the presentation of the new fire truck to the Goomalling Town Brigade  
Cr Chester attended the Mortlock Sports Council Meeting  
Cr Van Gelderen attended the Heritage Council Meeting  
Cr Bowen attended the Heritage Council meeting  
Cr Phillips worked on the possum mound.  
Cr Phillips attended the Heritage Council training.  
Cr Kingston attended the Heritage Council training.  
Cr Haywood attended with the Chief Executive Officer the AROC meeting in Toodyay  
Cr Haywood attended the Heritage Council training  
Cr Haywood attended with the Chief Executive Officer a meeting with Minister Mia Davies

#### **Resolution**

Moved Cr Chester, seconded Cr Romero that the announcements be received.

**CARRIED**



## 2. MINUTES

### Resolution

Moved Cr Romero, seconded Cr Sheen that the Minutes of the Goomalling Shire Council ordinary meeting held on Wednesday, 18 May 2016 be confirmed as true and correct record of proceedings.

**CARRIED**

## 3. DECLARATION OF INTEREST

Impartial – Cr Barry Haywood (relationship to Miss Tahnee Bird, CDO)

## 4. MATTERS ARISING

## 5. MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

## 6. PETITIONS & MEMORIALS

## 7. REPORTS & MINUTES OF COMMITTEES

### Resolution

Moved Cr Van Gelderen, second Cr Romero that the Finance Report for June 2016 be received.

**CARRIED**

### 7.1.1. Financial Statements for Period ending 31 May 2016

#### FILE REF

#### APPLICANT OR PROPONENT (S)

Shire of Goomalling,

#### PREPARED BY

Natalie Bird, Finance Manager

#### APPROVED BY

Clem Kerp, Chief Executive Officer

#### PREVIOUSLY BEFORE COUNCIL

No

#### DISCLOSURE OF INTEREST

Nil

#### ATTACHMENTS

1. List of accounts paid for 19 May 2016 to 15 June 2016
2. Financial Statement for period ending 31 May 2016
3. Copy Council Corporate Credit Card

#### Nature of Council's Role in the Matter

Executive

Legislative

Review



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**Purpose of Report**

To endorse payment schedule 19 May 2016 to 15 June 2016 and receive Financial Statement for period ending 31 May 2016 including corporate credit card.

**Background**

In accordance with Local Government (Financial Management) Regulation 34(1), local governments are required to prepare, each month a statement of financial activity reporting on revenue and expenditure for the month in question.

The statement of financial activity is to be presented at an ordinary meeting of Council within two (2) months after the end of the month to which the statement relates.

The statement of financial activity for the period ending 31 May 2016 financial statements and list of accounts paid for the period ending 31 May 2016, are hereby presented for Council's Information.

**Comments and details**

Identify policy, strategic, financial, social, economic and environmental implications in this section. (if applicable)

Council is requested to accept the monthly statement of financial activity, financial statements and list of payments as presented.

**Implications to Consider**

Legal and Statutory

*Local Government Act 1995*

*Local Government (Financial Management) Regulations 1996*

**Voting Requirements**

**Absolute Majority**

No

Simple Majority



### 7.1.1 RESOLUTION

Moved Cr Sheen, seconded Cr Bowen that Council:

1. endorse the list of payments
  - a. EFT987 to EFT996 \$ 9,453.05
  - b. 11692-11724 \$142,944.59
  - c. 5045-5061 \$ 19,412.00
  - d. DD 8927 & DD8966 \$ 7,595.61
  - c. 11725-11765 \$111,682.42

Totalling \$291,087.67 for the period 19 May 2016 to 15 June 2016

2. receive the financial statements for the period ending 31 May 2016
3. receive the Council Corporate Credit card payment (copy attached)

**CARRIED BY ABSOLUTE MAJORITY 9/0**

### 7.2. Finance/Audit Committee Meeting

#### Resolution

Moved Cr Romero, seconded Cr Van Gelderen that the Finance/Audit Committee Meeting minutes for meeting held Wednesday, 15 June 2016 be received.

**CARRIED**



## 8. OFFICER REPORTS

### 8.1. Chief Executive Officer's Report

#### Resolution

Moved Cr Chester seconded Cr Sheen that the Chief Executive Officer's Report for June 2016 be received.

**CARRIED**

#### 8.1.1 CLOSURE OF HIGH STREET

<b>FILE REF</b>	138-3
<b>APPLICANT OR PROPONENT (S)</b>	Shire of Goomalling
<b>PREPARED BY</b>	Clem Kerp, Chief Executive Officer
<b>APPROVED BY</b>	Clem Kerp, Chief Executive Officer
<b>PREVIOUSLY BEFORE COUNCIL</b>	18 March 2015
<b>DISCLOSURE OF INTEREST</b>	NIL

#### Nature of Council's Role in the Matter

Advocative  
Executive

#### Purpose of Report

For Council to adopt its final decision on permanently closing portion of non-constructed section of High Street between Throssell Street and Williams Street.

#### Background

Council is requested to consider adopting its final decision on closing portion of non-constructed section of High Street between Throssell Street and Williams Street. At the ordinary meeting of Council held on 18 March 2015 Council resolved:

*"Moved Cr Van Gelderen seconded Cr Sheen that Council approve the closure of High Street between Throssell and Williams Streets and the land to be included into the adjoining land of the Goomalling Caravan Park.*

**CARRIED BY ABSOLUTE MAJORITY 7/0"**

An advertisement was placed in the West Australian newspaper on Wednesday 20 April 2016 and submissions closed 12.00noon on Tuesday 7<sup>th</sup> June 2016. At the closing date and time, no submissions were received.

#### Comments and details

Council is now requested to adopt its final decision. As no submissions were received it is my recommendation that Council adopt and progress the permanent closure of the portion of non-constructed section of High Street between Throssell Street and Williams Street.

#### Implications to Consider

PRESIDENT \_\_\_\_\_

DATE \_\_\_\_\_



Consultative

Statewide notice for public comment and submissions was placed in the West Australian Newspaper on 20 April 2016. No submissions were received.

Strategic

Positive impact for expanding the Goomalling Caravan Park.

Financial

Increased patronage at the Goomalling Caravan Park due to the expansion creating additional caravan park lots.  
Minor fees for advertising.

Legal and Statutory

In compliance of the Local Government Act and Land Act to proceed in seeking the section of road as part of the Caravan Park Land which has existed since the old school reserve was in existence.

Risk related Nil

**Voting Requirements**

**Absolute Majority** Yes

**8.1.1 RESOLUTION**

**Moved Cr Chester, seconded Cr Sheen that Council permanently close the portion of non-constructed section of High Street between Throssell Street and Williams Street and application as such, be submitted to Department of Lands for completion.**

**CARRIED BY ABSOLUTE MAJORITY 9/0**





## 8.1.2 REGIONAL PRICE PREFERENCE POLICY ADOPTION

<b>FILE REF</b>	132
<b>APPLICANT OR PROPONENT (S)</b>	Shire of Goomalling
<b>PREPARED BY</b>	Clem Kerp, Chief Executive Officer
<b>APPROVED BY</b>	Clem Kerp, Chief Executive Officer
<b>PREVIOUSLY BEFORE COUNCIL</b>	20 April 2016, CEO Report Item 8.1.3
<b>DISCLOSURE OF INTEREST</b>	N/A

### **Nature of Council's Role in the Matter**

Executive

### **Purpose of Report**

To adopt Council's 1.3.2 Regional Price Preference (Buy Local) Policy.

### **Background**

Council is requested to consider making a Regional Price Preference Policy. At the ordinary meeting of Council held on 20 April 2016 Council resolved:

*"Moved Cr Ryan seconded Cr Romero that Council:*

- 1. adopt the proposed Regional Price Preference (Buy Local) Policy as detailed below for advertising purposes;*
- 2. pursuant to section 24E of the Local Government (Functions and General) Regulations 1996, give Statewide public notice that it intends to make the Regional Price Preference (Buy Local) Policy, as detailed below"*

An advertisement was placed in the West Australian newspaper on Wednesday 27 April 2016 and submissions closed 12.00noon on Monday 30<sup>th</sup> May 2016. At the closing date and time, no submissions were received.

### **Comments and details**

Council is now requested to consider adopting this policy and including in the Shire of Goomalling Policy Manual.

In accordance with Section 24F of the *Local Government (Functions and General) Regulations 1996*, the policy cannot be applied until the local government gives statewide notice that it has adopted the policy. The local government is also to ensure that a copy of the policy is included with any specifications for tenders to which the policy applies.

Council is advised that this policy applies to tenders and general purchases.

### **Implications to Consider**

Consultative

**GOOMALLING**  
AGENDA FOR ORDINARY MEETING OF COUNCIL  
WEDNESDAY, 15 JUNE 2016



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As required by Section 24E the *Local Government (Functions and General) Regulations 1996*, a Regional Price Preference Policy was advertised statewide with submissions closing Monday 30 May 2016.

**Strategic**

Social and Economic implications for the whole community.

**Policy Related**

New Policy

**Financial**

Minor fees for advertising.

**Legal and Statutory**

To be covered as part of Local Government expenditure which support local and regional businesses.



Complies with the Local Government Act and Section 24E of the *Local Government (Functions and General) Regulations 1996*.

Risk related                      NIL

**Voting Requirements**

**Absolute Majority**                      Yes

**8.1.2 RESOLUTION**

Moved Cr Van Gelderen, seconded Cr Romero that Council:

1. Adopt the Regional Price Preference (Buy Local) Policy as detailed below and include in the Shire of Goomalling Policy Manual;
2. Pursuant to section 24F of the *Local Government (Functions and General) Regulations 1996*, give Statewide public notice that it has adopted the Regional Price Preference (Buy Local) Policy, as detailed below.

<b>Title:</b>	<a href="#">1.3.2 Regional Price Preference (Buy Local) Policy</a>
<b>Previous No:</b>	
<b>File No:</b>	
<b>Statutory Environment:</b>	<i>Local Government (Functions and General) Regulations 1996 Part 4A</i>
<b>Minute No:</b>	2.4 072015.SM
<b>Last Updated:</b>	July 2015
<b>Review Date:</b>	June 2019

**Objective:**

To ensure that when purchasing goods and services over \$2,000 the Shire achieves the best possible value for money whilst supporting local businesses and industry and generating economic growth within the Shire.

**Policy:**

The Local Government (Functions and General) Regulations 1996 provide opportunity for local government to establish a Regional Price Preference.

The Shire of Goomalling recognises that it has a role in the economic development of the local community and is committed to supporting local businesses, provided they are competitive with respect to the quality of their workmanship or product, customer service, delivery and price.



Regional Preference can include any area, but must include the entire district of the local government and cannot include a part of the Metropolitan Area.

The following levels of preference will be applied under this policy:

- Ensure a “Buy Local” culture within the Shire workforce;
- Request quotations from local businesses whenever possible;
- Encourage the use of local businesses in the delivery chain whenever goods, materials and services have to be sourced from outside the Shire; and
- Apply:
  - 10% price preference for all quotations for goods and services over \$2,000 up to a maximum price \$149,999, with a maximum reduction of \$50,000;
  - 5% where the contract is for construction (building) services, up to a maximum price reduction of \$50,000; or
  - 10% where the contract is for goods or services (including construction (building) services), up to a maximum price reduction of \$500,000, if the local government is seeking tenders for the provision of those goods and services for the first time, due to those goods or services having been, until then, undertaken by the local government.
- To ensure that this Procedure is consistent with Council’s Purchasing Policy 1.3.1.

To be eligible to claim a price preference, a business must have a permanent office and permanent staff in the Shire of Goomalling for a period of at least six months prior to quotations being sought and/or the closing date of the tender and be registered or licensed in Western Australia.

Only those goods and services identified in the tender as being supplied locally will be included in the discounted calculation that forms a part of the assessments of a tender.

A regional price preference applies whenever tenders are called unless the local government resolves otherwise in reference to a particular tender. It should be noted that price is only one factor or criterion when considering tenders. Value for money principles will be used to achieve the best possible outcome for the tender.

If a supplier has concerns about the application of this Policy, this should be taken up in writing with the Chief Executive Officer.

**CARRIED BY ABSOLUTE MAJORITY 9/0**



### 8.1.3 MORTLOCK SPORTS COUNCIL INC LEASE AGREEMENT

<b>FILE REF</b>	174-7
<b>APPLICANT OR PROPONENT (S)</b>	Shire of Goomalling & Mortlock Sports Council
<b>PREPARED BY</b>	Clem Kerp, Chief Executive Officer
<b>APPROVED BY</b>	Clem Kerp, Chief Executive Officer
<b>PREVIOUSLY BEFORE COUNCIL</b>	N/A
<b>DISCLOSURE OF INTEREST</b>	N/A
<b>APPENDICES</b>	4. PROPOSED MORTLOCK SPORTS COUNCIL INC LEASE AGREEMENT

#### **Nature of Council's Role in the Matter**

Advocative  
Executive

#### **Purpose of Report**

To adopt the Lease Agreement between Shire of Goomalling and Mortlock Sports Council Inc (MSC) for the Goomalling Sport & Community Centre at the Goomalling Recreation Ground.

#### **Background**

Lease Agreement was drafted by the Shire of Goomalling and reviewed by the Mortlock Sports Council Inc at their meeting held 18 April 2016. MSC Chairperson, Mr Lyndon Bird came to see me on the 19 April 2016 expressing their requests for changes. A copy of the proposed Lease is attached for Councillors perusal.

Discussions ensued and a revised Lease was drafted for Mortlock Sports Council's adoption at their Meeting held 7<sup>th</sup> June 2016.

#### **Comments and details**

Mortlock Sports Council Inc have not confirmed their adoption of Council's proposed Lease Agreement, as MSC have issues with Item 8 'Outgoings' in the Schedule (second last page of lease agreement) in regards to their contribution to electricity consumption and the supply and installation of solar panels at their cost. A delegation from MSC will be meeting with Council at today's Meeting during Question Time.

It is my recommendation that Council adopt and progress the signing of the Lease Agreement between the Shire of Goomalling and Mortlock Sports Council Inc for the Goomalling Sport & Community Centre.

#### **Implications to Consider**

PRESIDENT \_\_\_\_\_

DATE \_\_\_\_\_



Consultative

Consultation has taken place between CEO and MSC Chairperson.

Strategic

Goomalling Shire Council and MSC will need to fully discuss issues surrounding the financial aspects of the building.

Policy Related

Currently not related to any policy as the issue is a newly created one.

Financial

Whatever decision is resolved by Council, it will affect the bottom line.

Legal and Statutory

Council's decision will satisfy its requirement between landlord and tenant (Leasee) of Council's building.

**Voting Requirements**

**Absolute Majority**            Yes

**8.1.3 RESOLUTION**

**Moved Cr Chester, seconded Cr Sheen that Council adopt and sign off on the Lease Agreement between the Shire of Goomalling and Mortlock Sports Council Inc for the Goomalling Sport & Community Centre.**

**Subject to item 8 of the schedule to be further discussed and reviewed in that Mortlock Sports Council contribute 1/3 of the cost of the installation of solar panels with paying 20 payments of \$500 per month. The payment of the monthly power account to be capped and if over the Mortlock Sports Council is to pay.**

**CARRIED BY ABSOLUTE MAJORITY 9/0**

**8.2. Chief Executive Officer's Report**

**Resolution**

**Moved Cr Romero, seconded Cr Van Gelderen that the Chief Executive Officer's Report for June 2016 be received.**

**CARRIED**



Miss Tahnee Bird, Community Development Officer entered the meeting at 3.00 pm

### **8.3. Community Development Officer's Report**

#### **Resolution**

Moved Cr Romero, seconded Cr Bowen that the Community Development Officer's Report for June 2016 be no dealt with.

**CARRIED**

### **8.2.1. AGE FRIENDLY COMMUNITY PLAN (AFCP) - ADOPTION**

<b>FILE REF</b>	<b>158-1</b>
<b>APPLICANT OR PROPONENT (S)</b>	Shire of Goomalling
<b>PREPARED BY</b>	Tahnee Bird, Community Development Officer
<b>APPROVED BY</b>	Clem Kerp, Chief Executive Officer
<b>PREVIOUSLY BEFORE COUNCIL</b>	20 April 2016 (Ordinary Meeting), 18 May 2016 (Forum)
<b>DISCLOSURE OF INTEREST</b>	Cr Barry Haywood - <i>Impartial</i> (relationship to Tahnee Bird)
<b>APPENDICES</b>	5. Goomalling Age Friendly Community Plan

#### **Nature of Council's Role in the Matter**

Executive

#### **Purpose of Report**

To present AFCP to Council for adoption.

#### **Background**

The Shire was successful in obtaining funding from the Department of Local Government and Communities to assist us to prepare an Age Friendly Community Plan that will identify the age-friendly features, barriers, and suggestions for improvement, against each of the following essential features of an age friendly community:

- outdoor spaces and building
- transport
- housing
- social participation
- respect and social inclusion
- civic participation and employment
- communication and information
- community support and health services.



Seniors' participation in the Shire's consultation process was essential to an age friendly approach to community planning. The Community Reference Group for the Age Friendly Community Planning project is made up of seniors representatives that have significant contact with the communities of Goomalling and a good understanding of the issues and considerations for the elderly of these communities.

Results of the consultation were presented to Council by Localise at the April ordinary meeting were councillors voted on priorities for the draft plan.

**Comments and details**

No feedback was received from Councillors following the May forum and therefore no amendments have been made.

**Implications to Consider**

***Consultative***

Community consultation reference group and focus group meeting, community survey available online or hard copy.

DRAFT plans were available at the Shire, CRC, Bank, Café, Chemist or online as well as being presented to the reference group.

The following feedback was received

Verbal	Jan Bilston	Amendment	Footpaths are generally <u>NOT</u> well maintained. Some of the text was difficult to understand.
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***Strategic***

S2.4 Facilitate provision of services for aged persons and people with disabilities

***Policy Related***

No related policies at current

***Financial***

NIL

***Legal and Statutory***

Local Government Act 1995

***Risk related***

- Has the plan reached a wide enough audience?

**Voting Requirements**

Simple Majority





**8.2.1 OFFICER RECOMMENDATION**

**Resolution**

**Moved Cr Kingston, seconded Cr Chester that Council:**

- 1. Adopts the Age Friendly Community Plan as presented by Localise.**

**CARRIED BY ABSOLUTE MAJORITY 9/0**

**8.4. Community Development Officer's Report**

**Resolution**

Moved Cr , seconded Cr that the Community Development Officer's Report for June 2016 be received.

**CARRIED**

Miss Tahnee Bird, Community Development Officer left the meeting at 3. 06 pm



Mr Rob Koch, Community Emergency Services Manager's Report at 3.09 pm

### 8.5. Community Emergency Services Manager's Report

#### Resolution

Moved Cr Kingston , seconded Cr Bowen that the Community Emergency Services Manager's Report for June 2016 be now dealt with.

**CARRIED**

### 8.3.1. EMERGENCY RECOVERY RESERVE FUND

<b>FILE REF</b>	<b>69-6</b>
<b>APPLICANT OR PROPONENT (S)</b>	Shire of Goomalling
<b>PREPARED BY</b>	Robert Koch, Community Emergency Services Manager
<b>APPROVED BY</b>	Clem Kerp, Chief Executive Officer
<b>PREVIOUSLY BEFORE COUNCIL</b>	<b>NIL</b>
<b>DISCLOSURE OF INTEREST</b>	<b>NIL</b>

**APPENDICES**

- 6. Local Risk Assessment Summary (State Risk Project)
- 7. WANDRRA – Guide for Local Government
- 8. Unconfirmed Minutes of the May 19 Local Emergency Management Committee.

#### Nature of Council's Role in the Matter

Executive

#### Purpose of Report

To request Council consider the establishment an 'Emergency Recovery Reserve Fund'.

#### Background

As per the requirement of the State Emergency Management Committee (SEMC), the Shire of Goomalling recently conducted an assessment of risks as part of the State Risk Project. The process, facilitated WALGA, included a number of workshops incorporating local representation from the membership of the Local Emergency Management Committee (LEMC), WALGA and Department of Agriculture and Food. The risk assessment was adopted by the LEMC on the 19<sup>th</sup> of May, for submission to the SEMC.

The assessment, considered a number of hazards with the potential to impact the local area. Risks associated with the six themes of people, economy, infrastructure, social setting, government and environment were assessed and graded on likelihood and impact.



Measures to mitigate key risks have been included as per the requirement of the State Risk Project.

The majority of hazards considered contained risk statements which noted the likely and substantial costs to the Shire.

This report further explores the risk emergencies may have on the Shire's financial position and a mitigation recommendation for Council's consideration.

### **Comments and details**

Recovery from an emergency event is the responsibility of the Local Government as designated in Section 36 of the *Emergency Management Act 2005*. The costs incurred from a significant event can substantially effect a Local Government's financial position. It is not uncommon for recovery costs to run into the hundreds of thousands or even millions of dollars depending on the nature and scale of the emergency. While some costs can be insured against or claimed against state/federal assistance funds (such as the Western Australia Natural Disaster Relief and Recovery Arrangements), the Local Government can still be exposed to substantial costs stemming from an emergency.

Where the resultant cost to the Local Government is greater than can be absorbed within the Shire's operating budget, the financial impact of the emergency can have a long term effect on the Shire, and its ability to maintain or improve service or facilities across it business. It is this ongoing potential to reduce or restrict the Local Governments current and planned services and facilities which represents the true impact of the risk.

To mitigate the effects of this risk, the Goomalling Local Emergency Management Committee have recommended a treatment option in the form of the establishment of an 'Emergency Recovery Reserve Fund'. The proposal requests that Council allocate funds to a reserve for the expressed purposes of covering un-insurable/claimable costs of a major emergency event.

There is effectively no limit on what may be considered an appropriate amount such a reserve fund should set to achieve, however analysis of the Western Australia Natural Disaster Relief and Recovery Arrangements (WANDRRA) provides some metrics to help guide such an outcome.

Under the WANDRRA Guidelines for Local Government, contributions by WANDRRA will be partial (nominally 75%), until such point as a pre-determined local government cap amount has been reached. For Goomalling this figure has been set at \$155,700 for the 15/16 financial year. This figure is derived from 1% of total rates levied or minimum value of \$155,700 (whichever the greater). In many respects this figure could almost been seen as an 'excess' for leveraging WANDRRA scheme. It is important to note that this cap figure relates to each emergency event, and cannot be shared across multiple eligible emergencies occurring within a financial year. Given the application of the minimum value, smaller local governments such as Goomalling effectively have a higher out of pocket expense as a proportion of their rates income, and therefore may be considered to carry a greater exposure.



However, WANDRRA will not be activated until the anticipated cost (to the State) of eligible measures is expected to exceed \$240,000. Thus, for a small Shire such as Goomalling, this could be considered the minimum 'out of pocket' as this figure is higher than the contribution cap of \$155,700.

For example, an event that had eligible recovery costs of \$220,000 would not trigger WANDRRA assistance and by association the Local Government Cap amount (currently \$155,700). Thus the minimum cost the Shire would be \$220,000 (in reality this would likely be higher due to existence of no-eligible costs under WANDRRA, such as staff salaries which are considered non-eligible).

It is also important to note that WANDRRA does not provide contributions to all types of events, with animal/human epidemic being the most notable exception.

The above analysis estimates the minimum financial exposure to major natural disasters. The actual cost of recovery of a major event could much more, with no effective pre-definable limit. Thus, the recommendation to establish an 'Emergency Recovery Reserve Fund' should be regarded as risk mitigation treatment, not a means of totally removing the financial risk posed by recovery costs.

The Officer recommends that Council consider establishing and making annual contributions to a 'Emergency Recovery Reserve Fund', with a long term objective of achieving a balance which is at least equal to the greater of the WANDRRA Local Government Contribution Cap and WANDRRA Small Disaster Criterion amount (currently being \$240,000). This amount should be reviewed in line with any changes to WANDRRA eligibility and thresholds or establishment of complementary or replacement schemes. Contributions to the proposed fund should be invested as to reduce the risk of devaluation by inflation. The investment method should permit funds to be accessed when required for to mitigate the costs of a given recovery operation.

## Implications to Consider

Policy Related

- WANDRRA Guidelines for Local Government

Legal and Statutory

- *Emergency Management Act 2005*

## Voting Requirements

**Absolute Majority**

No

Simply Majority



### 8.3.1 RESOLUTION

Moved Cr Ryan, seconded Cr Chester that Council:

1. Endorse the establishment of an 'Emergency Recovery Reserve Fund' with the long term objective of archiving balance at least equal to the greater of the WANDRRA Local Government Contribution Cap and WANDRRA Small Disaster Criterion amount.
2. Allocate \$25,000 to this fund annually commencing in the 16/17 financial year.
3. Invest the funds in such a way that:
  - a. That devaluation of the funds due to inflation is minimised.
  - b. That the funds can accessed when an event occurs.
4. Review target balance and contribution amount in line with any changes to WANDRRA eligibility and thresholds or establishment of complementary or replacement schemes.

Council amendment to dot point 2.

Subject to listing for budget consideration for 2016/17 up to \$10,000.

**CARRIED BY ABSOLUTE MAJORITY 9/0**

### 8.6. Community Emergency Services Manager's Report

#### Resolution

Moved Cr Romero , seconded Cr Phillips that the Community Emergency Services Manager's Report for June 2016 be received.

**CARRIED**

Mr Rob Koch, Community Emergency Services Manager's Report left the meeting at 3.36 pm



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**9. NOTICE OF MOTIONS FOR NEXT MEETING**

**10. DATE OF NEXT MEETING**

**Recommendation**

That the next meeting of the Goomalling Shire Council ordinary meeting be held in the Council Chamber, Administration Office, 32 Quinlan Street, Goomalling on Wednesday, 20 July 2016, commencing at 1.00pm.

**11. CLOSURE**

There being no further business, the Shire President thanked everyone for their attendance and declared the meeting closed at 3.35 pm