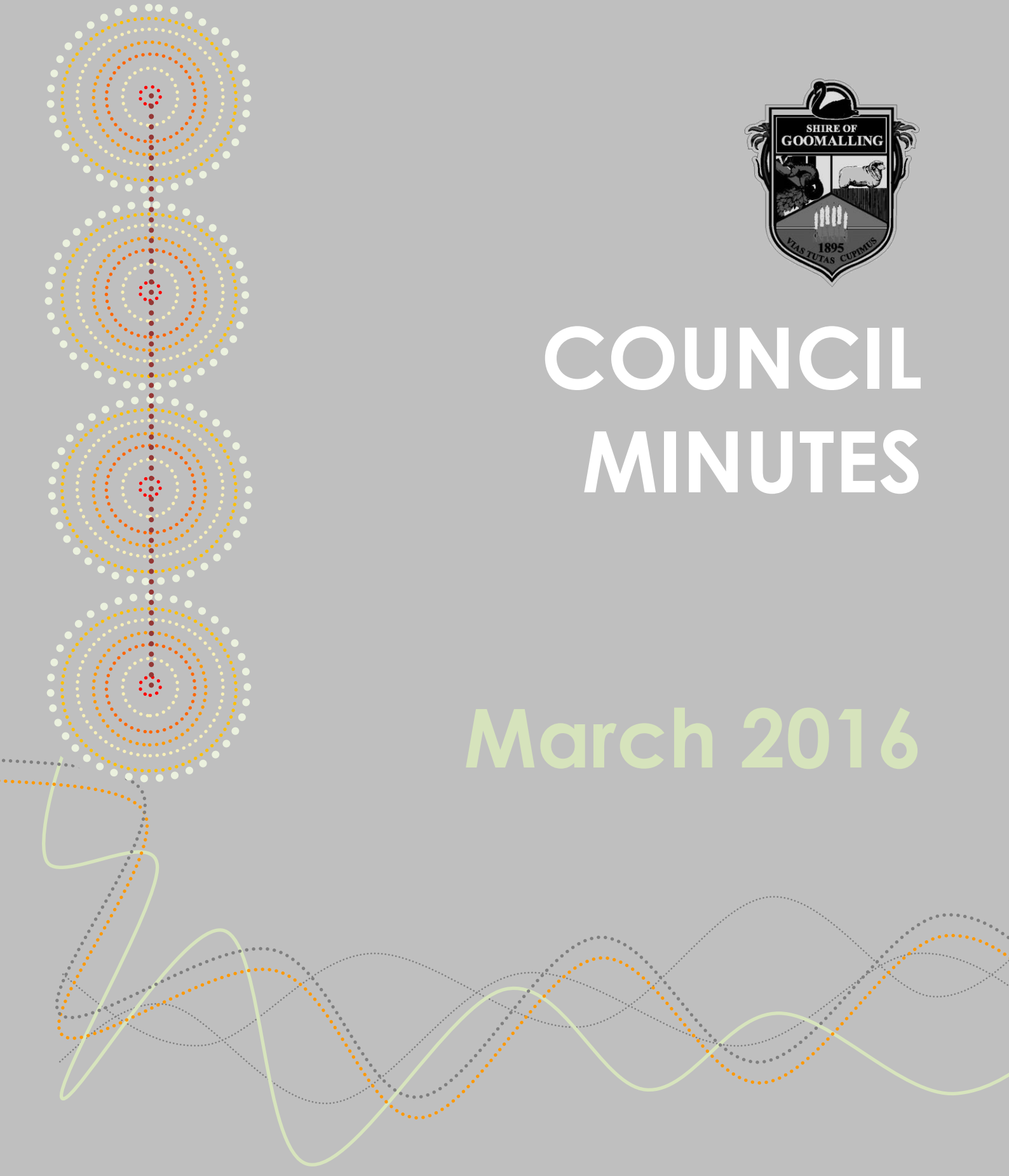


Shire of Goomalling



COUNCIL MINUTES

March 2016





NYOONGAR ACKNOWLEDGEMENT

We acknowledge this land that we meet on today is part of the traditional lands of the Nyoongar people and that we respect their spiritual relationship with their country. We also acknowledge the Nyoongar Ballardong people as the custodians of the greater Goomalling/Koomal area and that their cultural and heritage beliefs are still important to the living Nyoongar Ballardong people today.

NOTICE OF MEETING

Meeting No. 2 of 2016 of the Shire of Goomalling Council held in the Council Chambers, Administration Office, 32 Quinlan Street, Goomalling on Wednesday, 16 March 2016 beginning at 1.06 pm.

1. ATTENDANCE, APOLOGIES & ANNOUNCEMENTS

1.1. Attendance

Chairperson	President of Council	Cr Barry Haywood
Council	Councillor	Cr Raymond Bowen
	Councillor	Cr Julie Chester
	Councillor	Cr Christie Kingston
	Councillor	Cr Dallas Phillips
	Councillor	Cr Kevin Ryan
	Councillor	Cr Rodney Sheen
Administration	Chief Executive Officer	Mr Cornelis (Clem) Kerp
	Finance Manager	Ms Natalie Bird
	Community Development Officer	Miss Tahnee Bird 3.20 pm
	Community Development Officer	Mrs Andrea Hardingham 3.20 pm

1.2. Apologies

Councillor	Cr Geoffrey Romero
Deputy President of Council	Cr Roland Van Gelderen

1.3. Announcements

- Cr Sheen attended Rural Water Council Meeting 11/3/16
- Cr Sheen attended meeting with the Jennacubbine Progress Meeting 23/2/16
- Cr Chester attended meeting with the Jennacubbine Progress Meeting 23/2/16
- Cr Chester attended councillor training in Beverley 25/2/16
- Cr Chester attended send off for Margaret Davey & Doug Sewell 26/2/16
- Cr Chester attended councillor training in Goomalling 29/2/16
- Cr Chester attended MSC meeting 1/3/16
- Cr Chester held a cuppa with a Councillor 2/3/2016
- Cr Chester attended meeting at Jennacubbine Oval 8/3/16
- Cr Chester attended annual electors meeting and special meeting 9/3/16
- Cr Chester attended IPR workshop 3/3/16

GOOMALLING
MINUTES FOR ORDINARY MEETING OF COUNCIL
WEDNESDAY, 16 MARCH 2016



- Cr Ryan attended send off for Sergeant Richard Edwardes 9/3/16
- Cr Ryan attended annual electors meeting and special meeting 9/3/16
- Cr Bowen attended meeting the with Jennacubbine Progress Meeting 8/3/16
- Cr Bowen attended send off for Margaret Davey & Doug Sewell 26/2/16
- Cr Phillips attended community strategic plan review and GoTT meeting 23/2/16
- Cr Phillips attended training in Beverley 25/2/16
- Cr Phillips attended cuppa with a Councillor 2/3/16
- Cr Phillips attended annual electors meeting and special meeting 9/3/16
- Cr Phillips attended meeting for Noongar Play Group 8/3/16
- Cr Phillips attended one planet council workshop 10/3/16
- Cr Kingston attended community strategic plan review and GoTT meeting 23/2/16
- Cr Kingston attended WALGA training in Beverley 25/2/16 & 26/2/16
- Cr Kingston attended send off for Margaret Davey & Doug Sewell 26/2/16
- Cr Kingston attended councillor training 29/2/16
- Cr Kingston attended the IPR workshop in Northam 3/3/2016
- Cr Kingston attended meeting for Noongar Play Group 8/3/16
- Cr Kingston attended annual electors and special meeting 9/3/16
- Cr Kingston attended one planet council workshop 10/3/16
- Shire President attended Jennacubbine Progress Association Meeting
- Shire President attended Annual Electors Meeting
- Shire President attended Avon Midland Ward Meeting

Resolution

Moved Cr Sheen seconded Cr Bowen that the announcements be received.

CARRIED

2. MINUTES

Resolution

Moved Cr Sheen seconded Cr Ryan that the Minutes of the Goomalling Shire Council ordinary meeting held on Wednesday, 17 February 2016 be confirmed as true and correct record of proceedings.

CARRIED BY ABSOLUTE MAJORITY 7/0

Resolution

Moved Cr Chester seconded Cr Phillips that the Minutes of the Goomalling Shire Council special meeting held on Wednesday, 9 March 2016 be confirmed as true and correct record of proceedings.

CARRIED BY ABSOLUTE MAJORITY 7/0

Resolution

Moved Cr Bowen seconded Cr Chester that the Minutes of the Goomalling Shire Council Annual General Meeting of Electors held on Wednesday, 9 March 2016 be received as true and correct record of proceedings.

CARRIE BY ABSOLUTE MAJORITY 7/0

PRESIDENT _____

DATE _____



3. DECLARATION OF INTEREST

Impartial – Cr Barry Haywood (relationship to Tahnee Bird, CDO)

4. MATTERS ARISING

Nil

5. MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

Nil

6. PETITIONS & MEMORIALS

Nil



7. REPORTS & MINUTES OF COMMITTEES

7.1. Finance Report

Resolution

Moved Cr Ryan seconded Cr Chester that the Finance Report for March 2016 be received.

CARRIED

7.1.1. Financial Statements for Period ending 29 February 2016

FILE REF	
APPLICANT OR PROPONENT (S)	Shire of Goomalling,
PREPARED BY	Natalie Bird, Finance Manager
APPROVED BY	Clem Kerp, Chief Executive Officer
PREVIOUSLY BEFORE COUNCIL	No
DISCLOSURE OF INTEREST	Nil

ATTACHMENTS	1. List of accounts paid for 12 February 2016 to 16 March 2016 2. Financial Statement for period ending 29 February 2016 3. Copy Council Corporate Credit Card
--------------------	--

Nature of Council's Role in the Matter

Executive
Legislative
Review

Purpose of Report

To endorse payment schedule 12 February to 16 March 2016 and receive Financial Statement for period ending 29 February 2016 including corporate credit card.

Background

In accordance with Local Government (Financial Management) Regulation 34(1), local governments are required to prepare, each month a statement of financial activity reporting on revenue and expenditure for the month in question.

The statement of financial activity is to be presented at an ordinary meeting of Council within two (2) months after the end of the month to which the statement relates.

The statement of financial activity for the period ending 29 February 2016 financial statements and list of accounts paid for the period ending 29 February 2016, are hereby presented for Council's Information.

Comments and details

Identify policy, strategic, financial, social, economic and environmental implications in this section. (if applicable)

Council is requested to accept the monthly statement of financial activity, financial statements and list of payments as presented.

Implications to Consider

Legal and Statutory
Local Government Act 1995

GOOMALLING
MINUTES FOR ORDINARY MEETING OF COUNCIL
WEDNESDAY, 16 MARCH 2016



Local Government (Financial Management) Regulations 1996

Voting Requirements
Absolute Majority

Simply Majority
No

7.1.1 RESOLUTION

Moved Cr Sheen seconded Cr Chester that Council:

1. endorse the list of payments

a. EFT950 to EFT966	\$ 35,318.34
b. 11432-11452	\$114,417.48
c. PR943-PR963	\$ 98,820.00
d. DD 8710 & DD 8730	\$ 14,521.33
c. 11453-11502	\$ 58,204.58

Totalling \$321,281.73 for the period 12 February 2016 to 16 March 2016

2. receive the financial statements for the period ending 29 February 2016

3. receive and authorise the Council Corporate Credit card payment (copy attached)

CARRIED

PRESIDENT _____

DATE _____



7.2. Finance/Audit Committee Meeting

Resolution

Moved Cr Kingston seconded Cr Chester that the Finance/Audit Committee Meeting minutes for meeting held Wednesday, 16 March 2016 be received.

CARRIED

SUSPENSION OF STANDING ORDERS

Resolution

Moved Cr Kingston, seconded Cr Bowen that standing orders be now suspended. Time 2.20 pm

CARRIED BY ABSOLUTE MAJORITY 7/0

Mrs Karen Dore, Chairperson Avon Tourism entered the meeting at 2.20 pm

Mrs Karen Dore discussed with the Council the new Tourism Strategy.

RESUMPTION OF STANDING ORDERS

Resolution

Moved Cr Kingston, seconded Cr Chester that standing order be now resumed. Time 3.08 pm.

CARRIED BY ABSOLUTE MAJORITY 7/0

Mrs Karen Dore left the meeting at 3.08 pm.



8. OFFICER REPORTS

8.1. Chief Executive Officer's Report

Resolution

Moved Cr Ryan seconded Cr Bowen that the Chief Executive Officer's Report for March 2016 be received.

CARRIED

8.1.1. COMPLIANCE AUDIT RETURN

FILE REF	102-1
APPLICANT OR PROPONENT (S)	Shire of Goomalling
PREPARED BY	Clem Kerp, Chief Executive Officer
APPROVED BY	Clem Kerp, Chief Executive Officer
PREVIOUSLY BEFORE COUNCIL	N/A
DISCLOSURE OF INTEREST	N/A

ATTACHMENTS 4. Compliance Audit Return

Nature of Council's Role in the Matter

Executive
Legislative

Purpose of Report

To adopt Council's 2015 Compliance Audit Return as recommended by the Finance/Audit Committee.

Background

Each Western Australian local government is required to carry out a compliance audit for the period **1 January to 31 December** against the requirements of the compliance audit return.

Comments and details

After the compliance audit return has been reviewed by the audit committee and a report presented to council, a certified copy of the return, along with the relevant section of the minutes and any additional information explaining or qualifying the compliance audit, is to be submitted to the Director General of the Department of Local Government and Communities by **31 March**.

Implications to Consider

Legal and Statutory
Local Government Act 1995 (as amended)
Local Government (Audit Regulations), 1995 (as amended) 14 & 15

Voting Requirements

Absolute Majority Yes

GOOMALLING
MINUTES FOR ORDINARY MEETING OF COUNCIL
WEDNESDAY, 16 MARCH 2016



8.1.1 RESOLUTION

Moved Cr Chester seconded Cr Sheen that Council:

hereby adopt the presented Compliance Return as the Official Compliance Return for 2015 with the following certifications:-

- **The information contained in this Return is true and correct to the best of our knowledge.**
- **This Return was included in the agenda papers and considered by Council at the Ordinary Meeting of Council held on 16 March 2016.**
- **Each Councillor has had the opportunity to review the Return and to make comment to the Council.**
- **The extract of the minutes attached to the Return is a true and correct copy of the relevant section(s) of the above-mentioned minutes.**
- **The Council adopted the Compliance Audit Return as the official Return of Council for the period 1 January 2015 to 31 December 2015.**
- **Council and four (4) members of the Finance Audit Committee reviewed the 2015 Compliance Audit Return noting amendments as detailed and recorded its satisfaction to the answers in the return.**

CARRIED BY ABSOLUTE MAJORITY 7/0



8.1.2 OFFICER RESOLUTION

Resolution

Moved Cr Kingston, seconded Cr Sheen

That Council:

adopt the following amended 1.3.1 Purchasing Policy as detailed:

Title:	1.3.1 Purchasing Policy
Previous No:	
File No:	
Statutory Environment:	Local Government (Functions and General) Regulations as amended
Minute No:	8.1.2 032016
Last Updated:	March 2016
Review Date:	June 2019

Objectives:

To provide compliance with the Local Government Act 1995 and the Local Government (Functions and General) Regulations 1996 as amended.

To deliver a best practice approach and procedures for purchasing for the Shire of Goomalling.

To ensure consistency for all purchasing activities within the Shire of Goomalling operational areas.

Policy:

Amount of Purchase	Policy
Up to \$2,000	Direct purchase from suppliers requiring verbal quotation(s).
\$2,000 - \$19,999	Where practical, obtain at least two verbal or written quotations.
\$20,000 - \$149,999	Where practical, obtain at least two written quotations containing price and specification of goods and services (with procurement decision based on all value for money considerations).
\$150,000 and above	Conduct a public tender process.

Condition:

The above purchasing policy is to be used in conjunction with the "Shire of Goomalling Purchasing and Tender Guide" and the "Buy Local Policy".

CARRIED BY ABSOLUTE MAJORITY 7/0



8.1.3 SALE OF LOT 98 (30) FORWARD STREET, GOOMALLING

FILE REF	97-8
APPLICANT OR PROPONENT (S)	Shire of Goomalling, Yvonne Town
PREPARED BY	Clem Kerp, Chief Executive Officer
APPROVED BY	Clem Kerp, Chief Executive Officer
PREVIOUSLY BEFORE COUNCIL	September & October 2015 (discussion only)
DISCLOSURE OF INTEREST	N/A

ATTACHMENT(S) 6. Offer & Acceptance – Yvonne Carol Town

Nature of Council's Role in the Matter

Executive
Legislative
Review

Purpose of Report

To endorse the Sale of Lot 98 (30) Forward Street and Affix Council's seal to the transfer of land document as per requirement of Section 3.58 of the Local Government Act 1995.

Background

In late 2015, Council discussed the verbal and written offer from Mrs Yvonne Town to purchase Lot 98 (30) Forward Street, Goomalling at the September and October 2015 Council Meetings. Council agreed to sell the property to her at Market Valuation. The market valuation was assessed by the Valuer General's Office (Landgate) for \$180,000.

Council advertised the "Notice of Intention to Sell Properties: including this property to Mrs Yvonne Town for \$180,000 in the Goomalling Endeavour 11th November 2015 inviting submissions from the public which closed 4th December 2015. No submissions or comments were received.

An Offer and acceptance was received by Yvonne Carol Town 9 January 2016 subject to finance from Bendigo Bank. All conditions have been satisfied and WA Settlement Services has drawn up the relevant documentation to complete the sale.

Transfer of Land and other relevant documentation was executed by CEO and Shire President, 29 February 2016 in order to finalise the sale as soon as practicable.

Comments and details

Yvonne Town is a clinical psychologist and has expanded her business from York and Mundaring to a practice in Goomalling in July 2015, at the Goomalling Community Centre. She provides psychological and counselling services including hypnotherapy and neurological feedback assessments.

Implications to Consider

Consultative

In accordance with Section 3.58 of the *Local Government Act* notice was given to the public stating Council's intention to dispose of Lot 98 (30) Forward Street, Goomalling and allowance to submit objections or comments pertaining the sale.

GOOMALLING
MINUTES FOR ORDINARY MEETING OF COUNCIL
WEDNESDAY, 16 MARCH 2016



Strategic

BUILT ENVIRONMENT – B1 Manage current and future assets and infrastructure in a sustainable manner

Policy Related

None Applicable

Financial

Income \$180,000.00 provides extra cash flow and reduces ongoing maintenance cost for an aging property.

Legal and Statutory

Section 3.58 of the *Local Government Act*

Risk related

No foreseeable risk

Voting Requirements

Absolute Majority

Absolute Majority

Yes

8.1.3 RESOLUTION

Moved Cr Kingston seconded Cr Bowen that Council:

- 1. Adopt the actions of the CEO, and endorse and approve the disposal of Council property which was carried out in accordance with Section 3.58 of the *Local Government Act 1995*.**
- 2. Accept the Offer of \$180,000.00 for the sale of Lot 98 (30) Forward Street, Goomalling to Yvonne Carol Town.**
- 3. Hereby retrospectively authorise the affixing of the Common Seal to the Transfer of Land document for the sale of Lot 98 (30) Forward Street, Goomalling.**

CARRIED BY ABSOLUTE MAJORITY 7/0



8.2. Community Development Officer's Report

Resolution

Moved Cr Bowen seconded Cr Kingston that the Community Development Officer's Report for March 2016 be received.

CARRIED

Mrs Andrea Hardingham & Miss Tahnee Bird Community Development Officer's entered the meeting at 3.20 pm

Mr Clem Kerp, Chief Executive Officer left the meeting at 3.20 pm

8.2.1 URBAN PLANNING – UWA CONSULTATION

FILE REF	183-1/208
APPLICANT OR PROPONENT (S)	Shire of Goomalling, Wheatbelt Development Commission, UWA,
PREPARED BY	Tahnee Bird & Andrea Hardingham, Community Development Officer
APPROVED BY	Clem Kerp, Chief Executive Officer
PREVIOUSLY BEFORE COUNCIL	16 February 2016 (verbal request from Council)
DISCLOSURE OF INTEREST	Cr Barry Haywood - <i>Impartial</i> (relationship to Tahnee Bird)
ATTACHMENTS	7. Letter of Opposition – Goomalling Volunteer Fire & Rescue Service 8. Letter of Opposition – Brendan Beck 9. Letter of Support – Goomalling Bowling Club 10. Media Release – Proposed Development of Recreation Ground

Nature of Council's Role in the Matter

Executive

Purpose of Report

Engage UWA to develop projects for Goomalling.

Once the university students have been engaged they will identify projects within their study area. We can brief them on the particular project that is our desired outcome from the process which is the urban landscaping design around the oval and Quinlan Street.

The students are usually a mix of two (2) engineering, one (1) arts, one (1) geography planning, one (1) business. Or a similar mix to collectively deliver multiple projects. If project(s) meet our requirements or an idea we would like to pursue we could then pay an additional \$3-4K for detailed drainage and all engineering etc.

This report requests a resolution to engage UWA through Wheatbelt Development Commission's Learning Program for \$2000.00 excluding GST.

Background

A media release was presented to the community seeking feedback regarding the possible partial closure of Quinlan Street between Hoddy and Lockyer Streets with a cul-de-sac for residential access via Lockyer Street.

PRESIDENT _____

DATE _____

GOOMALLING

MINUTES FOR ORDINARY MEETING OF COUNCIL WEDNESDAY, 16 MARCH 2016



Little feedback was received (two stakeholders) – the only concern was increase in petrol consumption driving around to the entrance from Lockyer Street.

At the February 2016 Council Forum discussions between Council and staff identified that we require professional assist to develop an urban plan that encompasses shared traffic areas, landscaping, accessibility and connectivity of the recreation ground.

The plan will better inform the community about the intended development of the site.

Comments and details

Council was advised that Wheatbelt Development Commission participate in a program with UWA (Learning Solutions) to partner rural communities with students to develop projects that deliver an economic benefit and give student experience in their respective fields of study.

Generally the students will deliver five (5) project plans.

Feedback from Shire of Williams and Shire of Cunderdin both past participants was a little contradictory Williams felt the process was a burden with no real results while Cunderdin achieved some outcomes and were very satisfied. It is assumed results are dependent upon the community's needs and the capacity and interests of the students.

Implications to Consider

Consultative

Community consultation included a news item on the Shire of Goomalling Web Page on the 23 December 2015

<http://www.goomalling.wa.gov.au/news/Details.aspx?NewsID=32>

Followed by a media release in the Endeavour on the 3rd February 2016

Responses and feedback received:-

Written	Brendan Beck	Objection	Concern re increase use of laneway
Written	Goomalling Fire Brigade	Objection	May impeded quick response
Written	Goomalling Bowling Club	No Objection	Keen to see improved parking
Verbal	Ron Plaisted	Comment	Concern re access
Verbal	Lois Leeson	Comment	Concern re gate takings for football and suggested narrowing the street to expand the reserve.
Verbal	Chris Van Gelderen	Comment	Suggested making Quinlan Street narrower as it is currently quite wide.

Strategic

B.1.1 Develop and maintain sustainable assets and infrastructure.

B.1.5 Facilitate and *integrate* housing options, local services employment and recreational facilities.

Policy Related

Purchasing policy

Financial

N/A

Legal and Statutory

N/A

PRESIDENT _____

DATE _____



Risk related

N/A

Voting Requirements

Simple Majority

Absolute Majority

No

8.2.1 RESOLUTION

Moved Cr Kingston seconded Cr Chester that Council:

1. register Council's interest to participate in the Wheatbelt Development Commission Learning Solutions Program to engage UWA students to develop an urban plan and other projects that may deliver an economic benefit.
2. and if successful accept the terms of engagement and budget \$2000.00 Ex. GST for the 2016/17 Budget.

CARRIED

9. NOTICE OF MOTIONS FOR NEXT MEETING

10. DATE OF NEXT MEETING

Resolution

Moved Cr Kingston seconded Cr Sheen that the next meeting of the Goomalling Shire Council ordinary meeting be held in the Council Chamber, Administration Office, 32 Quinlan Street, Goomalling on Wednesday, 20 April 2016, commencing 1.00pm.

11. CLOSURE

There being no further business, the Shire President thanked everyone for their attendance and declared the meeting closed at 3.26 pm.