



8.08 GRANT MANAGEMENT

Distribution:	Elected Members, Executive Management, Council Staff
Responsible Officer:	Chief Executive Officer
Date Adopted:	2016 – Version 1 – Resolution 8.1.9 042016.OM
Last Review:	March 2024 – Version 3 – Resolution 032024 767 (Formerly 4.36)

Purpose

To provide a framework for the assessment, application, management of grants received by Council.

To identify appropriate grants that meet Council's current Community Strategic Plan and annual budget.

To ensure all aspects of the grant process are adhered to including agreement conditions, guidelines, timeframes and reports.

Scope

Elected Members, Executive Management, Council Staff

Standard

Definitions

Community Strategic Plan	Councils' corporate publication outlining the long term priorities of our local community and forms part of Councils' Integrated Planning and Reporting Framework
Council	Shire of Goomalling Council
Funding Agreement	Agreement created by the funding Provider stipulating the objective of the grant including what the grant covers, how the grant is to be spent, milestones, project outcomes and all other conditions Council is legally bound to.
Funding Provider	Department, agency or entity providing grant funding to Council
Grants Register	Councils' internal Grants Management System containing information on all grants applied for and received by Council.

This policy applies to the identification, assessment, application, management and reporting of grants received by Goomalling Shire Council or grants from other organisations that Council is auspice.

Goomalling Shire Council relies on grant funding as an important source of revenue to deliver enhances level of services to community based on current and future demand.



POLICY MANUAL COMMUNITY & ECONOMIC

Goomalling Shire Council actively seeks opportunities by identifying available grants which align with its strategic priorities and core values.

Goomalling Shire Council is committed to delivering a quality grants program. This will be achieved through a standardised framework for the assessment, application, management and reporting of grant received by Council.

Goomalling Shire Council has a duty to administer the use of grant funding in an efficient, effective, transparent and accountable manner to ensure that:

- a. The community received the maximum benefit from the grant funding.
- b. The objectives of the funding provider are met as outlined in the funding agreement.
- c. Council achieves the agreed outcomes.
- d. Council's opportunities for future funding are not compromised.

Goomalling Shire Council maintains a Grants Register that contains details of all grants council has received. This will be reported to the community in Councils Annual Report.

Roles and Responsibilities

Elected Members

- Ensure policy is reviewed annually.

Chief Executive Officer

- Ensure compliance with the policy.

Legislation

Local Government Act 1995

Local Government Grants Act 1978

Resource Documents

Nil

Local Law

Nil

Delegation

Not Applicable