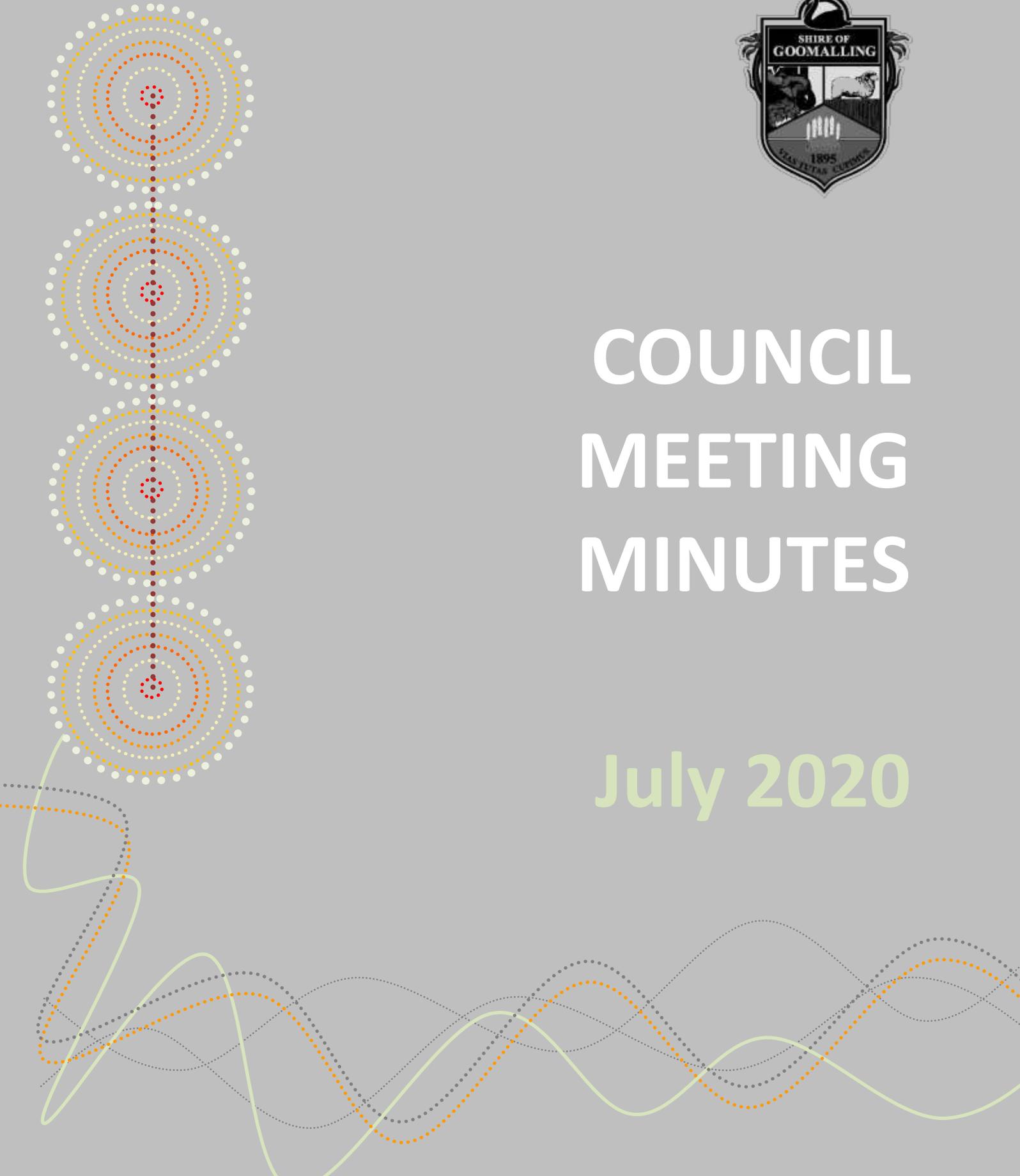


# Shire of Goomalling



## COUNCIL MEETING MINUTES

July 2020





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## **NYOONGAR ACKNOWLEDGEMENT**

We acknowledge this land that we meet on today is part of the traditional lands of the Nyoongar people and that we respect their spiritual relationship with their country. We also acknowledge the Nyoongar Ballardong people as the custodians of the greater Goomalling/Koomal area and that their cultural and heritage beliefs are still important to the living Nyoongar Ballardong people today.

## **NOTICE OF MEETING**

Meeting No. 6 of 2020 of the Shire of Goomalling Council to be held in the Council Chambers, Administration Office, 32 Quinlan Street, Goomalling on Wednesday, 15 July 2020 beginning at 4.26 pm.

### **1. DECLARATION OF OPENING & ANNOUNCEMENT OF VISITORS**

### **2. RECORD OF ATTENDANCE/APOLOGIES & APPROVED LEAVE OF ABSENCE**

#### **2.1. Attendance**

Council	President & Chairperson	Cr Barry Haywood
	Councillor	Cr Christine Barratt
	Councillor	Cr Casey Butt
	Councillor	Cr Julie Chester
	Councillor	Cr Rodney Sheen
	Councillor	Cr Roland Van Gelderen
	Councillor	Cr Brendon Wilkes
Administration	Chief Executive Officer	Mr Peter Bentley
	Finance Manager	Miss Natalie Bird
	Works Manager	Mr David Long

#### **2.2. Apologies**

#### **2.3. Approved Leave of Absence**

### **3. DECLARATION OF:**

- FINANCIAL INTEREST
- MEMBERS IMPARTIALITY INTEREST
- PROXIMITY INTEREST – Item 9.8 Cr Chester declared an interest in.

### **4. PUBLIC QUESTION TIME**

### **5. APPLICATION FROM MEMBERS FOR LEAVE OF ABSENCE**

<b>216. RESOLUTION</b>
------------------------

Moved Cr Barratt, seconded Cr Van Gelderen, that Council approve Cr Chester's request for leave of absence for the August Ordinary Council Meeting.

**CARRIED 7/0**  
**By Simple Majority**



**6. CONFIRMATION AND RECEIVING OF MINUTES & BUSINESS ARISING**

**6.1 Ordinary Meeting of Council held Wednesday 17 June 2020**

**217. RESOLUTION**

Moved Cr Chester, seconded Cr Butt

that the minutes of the Ordinary Meeting of Council held on Wednesday 17 June 2020, be confirmed as a true and correct record of proceedings.

**CARRIED 7/0**  
**By Simple Majority**

**7. ANNOUNCEMENTS BY THE PRESIDING PERSON WITHOUT DISCUSSION**

- Shire President attended the RRG meeting in Northam
- Shire President attended the Wheatbelt Freight Network meeting in Northam

**8. PETITIONS/DEPUTATIONS/PRESENTATIONS/SUBMISSIONS**

Nil

**9. OFFICERS' REPORTS**

**9.1 SCHEDULE OF ACCOUNTS PAID 1 JUNE TO 30 JUNE 2020**

<b>DATE:</b>	6 July 2020
<b>SUBJECT:</b>	Schedule of Accounts Paid
<b>PROPONENT:</b>	N/A
<b>LOCATION:</b>	Whole of the Shire
<b>AUTHOR:</b>	Christine Schorer – Accounts Payable
<b>REPORTING OFFICER:</b>	Natalie Bird – Finance Manager
<b>FILE NO:</b>	N/A
<b>ASSESSMENT NO:</b>	N/A

**FUND VOUCHERS AMOUNT**

EFT 2216-2328	\$410,525.24
Direct Debits 8403-8409	\$32,996.69
Cheques 15152-15176	\$73,190.72
Payroll 6293, 6309	\$95,465.00
Super DD12582, DD12589	\$16,548.49
<b>TOTAL</b>	<b>\$628,726.14</b>

**ATTACHMENTS**

- Schedule of Accounts Paid June 2020
- Corporate Credit Card Statements May 2020



**VOTING REQUIREMENT**

Simple Majority

**OFFICER COMMENTS**

Nil

**RECOMMENDATION**

That vouchers from the Municipal Fund and Trust Fund as detailed, be approved by Council:

EFT 2216-2328	\$410,525.24
Direct Debits 8403-8409	\$32,996.69
Cheques 15152-15176	\$73,190.72
Payroll 6293, 6309	\$95,465.00
Super DD12582, DD12589	\$16,548.49
<i>TOTAL</i>	\$628,726.14

**218. RESOLUTION (Officer Recommendation)**

Moved Cr Van Gelderen, seconded Cr Chester

That vouchers from the Municipal Fund and Trust Fund as detailed, be approved by Council:

EFT 2216-2328	\$410,525.24
Direct Debits 8403-8409	\$32,996.69
Cheques 15152-15176	\$73,190.72
Payroll 6293, 6309	\$95,465.00
Super DD12582, DD12589	\$16,548.49
<i>TOTAL</i>	\$628,726.14

**CARRIED 7/0  
By Simple Majority**



## 9.2 FINANCIAL REPORT FOR JUNE 2020

<b>DATE:</b>	9 July 2020
<b>SUBJECT:</b>	Monthly Financial Report
<b>PROPONENT:</b>	N/A
<b>LOCATION:</b>	Whole of the Shire
<b>AUTHOR:</b>	Natalie Bird – Finance Manager
<b>REPORTING OFFICER:</b>	Natalie Bird – Finance Manager
<b>FILE NO:</b>	N/A
<b>ASSESSMENT NO:</b>	N/A

### PURPOSE

In accordance with the Local Government (Financial Management) Regulations 1996, to follow is the presentation of the Monthly Financial Reports to Council.

### BACKGROUND

Monthly Financial Reports are to be presented to Council and are to be received by Council resolution.

### STATUTORY IMPLICATIONS

Local Government Act 1995 – Section 6.4

Local Government (Financial Management) Regulations 1996 – Clause 34 and 35

### POLICY IMPLICATIONS

No specific policy regarding this matter.

### FINANCIAL IMPLICATIONS

Ongoing management of Council funds

### STRATEGIC IMPLICATIONS

4.1.4 Provide reporting processes in transparent, accountable and timely manner.

### ATTACHMENTS

Monthly Financial Report to 30 June 2020

### VOTING REQUIREMENT

Simple Majority

### RECOMMENDATION

That the Monthly Financial Report to 30 June 2020 be received by Council.

#### **219. RESOLUTION (Officer Recommendation)**

**Moved Cr Sheen, seconded Cr Barratt**

**That the Monthly Financial Report to 30 June 2020 be received by Council.**

**CARRIED 7/0  
By Simple Majority**

**SHIRE OF GOOMALLING**  
**DRAFT MONTHLY FINANCIAL REPORT**  
**For the Period Ended 30 June 2020**  
**LOCAL GOVERNMENT ACT 1995**  
**LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996**

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Note 5 Receivables

Note 6 Rates

Note 7 Cash Backed Reserves

Note 8 Capital Expenditure

Note 9 Capital Disposals

Note 10 Ratios

\* Indicates Statutory Report

**Report Purpose**

This report is prepared to meet the requirements of *Local Government (Financial Management) Regulations 1996*, Regulation 34 .

**Statement of Financial Activity**

is presented on page 2 and shows a surplus as at 30 June 2020 of -\$32,851.

Note: The Statements and accompanying notes are prepared based on all transactions recorded at the time of preparation.

**SHIRE OF GOOMALLING**  
**STATEMENT OF FINANCIAL ACTIVITY**  
**(Statutory Reporting Program)**  
**For the Period Ended 30 June 2020**

Note	Adopted Budget	Amended Annual Budget	Amended YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)	Var. % (b)-(a)/(a)	Var.
<b>Operating Revenues</b>							
	\$	\$	\$	\$	\$	%	
	46,500	49,000	49,000	74,269	25,269	51.57%	▲
6	1,901,932	1,901,932	1,901,932	1,901,932	(0)	(0.00%)	
	469,488	469,488	469,488	890,253	420,765	89.62%	▲
	123,750	133,019	133,019	142,265	9,246	6.95%	
	699,026	699,026	699,026	635,996	(63,030)	(9.02%)	▼
	0	1,460	1,460	1,503	43	2.96%	
	284,440	290,440	290,440	254,892	(35,548)	(12.24%)	▼
	347,900	491,900	491,900	465,432	(26,468)	(5.38%)	▼
	195,199	184,199	184,199	139,393	(44,806)	(24.32%)	▼
	1,520,382	1,521,302	1,521,302	1,975,409	454,107	29.85%	▲
	241,950	241,950	241,950	267,852	25,902	10.71%	▲
	110,060	120,060	120,060	62,840	(57,220)	(47.66%)	▼
	<b>5,940,627</b>	<b>6,103,776</b>	<b>6,103,776</b>	<b>6,812,034</b>	<b>708,258</b>		
<b>Operating Expense</b>							
	(302,985)	(278,404)	(278,404)	(205,951)	72,453	26.02%	▲
	(77,227)	(77,227)	(77,227)	(82,968)	(5,741)	(7.43%)	
	(214,439)	(222,789)	(222,789)	(330,036)	(107,247)	(48.14%)	▼
	(773,143)	(773,143)	(773,143)	(741,903)	31,240	4.04%	
	(31,168)	(31,168)	(31,168)	(33,087)	(1,919)	(6.16%)	▼
	(362,962)	(366,062)	(366,062)	(330,701)	35,361	9.66%	
	(491,915)	(571,215)	(571,215)	(640,311)	(69,097)	(12.10%)	▼
	(1,026,123)	(1,057,429)	(1,057,429)	(1,028,018)	29,411	2.78%	
	(1,480,998)	(1,512,686)	(1,512,686)	(1,625,245)	(112,560)	(7.44%)	▼
	(485,975)	(491,875)	(491,875)	(562,289)	(70,414)	(14.32%)	▼
	(84,756)	(94,756)	(94,756)	(166,457)	(71,702)	(75.67%)	▼
	<b>(5,331,690)</b>	<b>(5,476,753)</b>	<b>(5,476,753)</b>	<b>(5,746,967)</b>	<b>(270,214)</b>		
<b>Funding Balance Adjustments</b>							
	1,493,901	1,493,901	1,493,901	1,434,299	(59,601)	(3.99%)	
9	0	16,201	0	92,522	92,522		▲
	2,000	2,000	0	2,000	2,000		
	0	0	0	32,377	32,377		▲
	<b>2,104,838</b>	<b>2,139,125</b>	<b>2,120,924</b>	<b>2,626,267</b>	<b>505,343</b>		
<b>Capital Revenues</b>							
9	0	105,000	211,881	211,881	0	0.00%	
	<b>0</b>	<b>105,000</b>	<b>211,881</b>	<b>211,881</b>	<b>0</b>		
<b>Capital Expenses</b>							
8	(101,600)	(101,600)	(43,741)	(43,741)	0	0.00%	
8	(14,000)	(11,615)	(11,614)	(11,614)	0	0.00%	
8	(65,000)	(110,000)	(106,220)	(106,220)	0	0.00%	
8	(10,000)	(10,000)	0	0	0	0.00%	
8	(1,985,000)	(1,991,000)	(2,173,328)	(2,173,328)	0	0.00%	
8	0	0	0	0	0	0.00%	
8	(183,500)	(183,500)	(172,040)	(172,040)	0	0.00%	
8	0	0	0	0	0	0.00%	
	(2,317)	(2,317)	(2,317)	(2,317)	(0)	(0.02%)	
	(3,381,232)	(3,381,232)	(3,381,232)	(369,473)	3,011,759	89.07%	▲
	<b>(5,742,649)</b>	<b>(5,791,264)</b>	<b>(5,890,492)</b>	<b>(2,878,733)</b>	<b>3,011,759</b>		
	<b>(5,742,649)</b>	<b>(5,686,264)</b>	<b>(5,678,611)</b>	<b>(2,666,852)</b>	<b>3,011,759</b>		
<b>Financing</b>							
	3,500,000	3,500,000	0	0	0	0.00%	
	34,564	34,564	34,580	34,580	0	0.00%	
7	70,000	70,000	70,000	39,191	(30,809)	(44.01%)	▼
7	(15,000)	(15,000)	(15,000)	(15,411)	(411)	2.74%	
	<b>3,589,564</b>	<b>3,589,564</b>	<b>89,580</b>	<b>58,360</b>	<b>(31,220)</b>		
	<b>(48,247)</b>	<b>42,425</b>	<b>(3,468,107)</b>	<b>17,774</b>	<b>3,485,882</b>		
	5,237	(50,625)	(50,625)	(50,625)	(0)	0.00%	
2	(43,010)	(8,200)	(3,518,732)	(32,851)	3,485,882		

Indicates a variance between Year to Date (YTD) Budget and YTD Actual data as per the adopted materiality threshold. Refer to Note 1 for an explanation of the reasons for the variance.

This statement is to be read in conjunction with the accompanying Financial Statements and notes.

**SHIRE OF GOOMALLING**  
**STATEMENT OF FINANCIAL ACTIVITY**  
**(By Nature or Type)**  
**For the Period Ended 30 June 2020**

Note	Original Annual Budget	Amended Annual Budget	Amended YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)	Var. % (b)-(a)/(a)	Var.
	\$		\$	\$	\$	%	
<b>Operating Revenues</b>							
Rates	1,924,420	1,924,420	1,924,420	1,924,077	(343)	(0.02%)	
Operating Grants, Subsidies and Contributions	693,382	835,821	835,821	1,210,284	374,463	44.80%	
Fees and Charges	1,684,626	1,707,526	1,707,526	1,513,600	(193,926)	(11.36%)	▼
Service Charges	0	0	0	0	0	0	
Interest Earnings	61,599	58,599	58,599	48,991	(9,608)	(16.40%)	
Other Revenue	120,650	121,460	121,460	214,258	92,798	76.40%	▲
Profit on Disposal of Assets	0	0	0	0	0	0	
<b>Total Operating Revenue</b>	<b>4,484,677</b>	<b>4,647,826</b>	<b>4,647,826</b>	<b>4,911,209</b>	<b>263,383</b>		
<b>Operating Expense</b>							
Employee Costs	(1,876,142)	(1,916,477)	(1,916,477)	(2,231,805)	(315,328)	(16.45%)	▲
Materials and Contracts	(1,320,043)	(1,386,283)	(1,386,283)	(1,210,121)	176,161	12.71%	▼
Utility Charges	(191,344)	(201,169)	(201,169)	(259,049)	(57,880)	(28.77%)	▲
Depreciation on Non-Current Assets	(1,493,901)	(1,493,901)	(1,493,901)	(1,434,299)	59,601	3.99%	
Interest Expenses	(152,655)	(152,655)	(152,655)	(150,757)	1,898	1.24%	
Insurance Expenses	(136,406)	(141,318)	(141,318)	(194,552)	(53,235)	(37.67%)	▲
Other Expenditure	(161,200)	(168,750)	(168,750)	(173,861)	(5,111)	(3.03%)	
Loss on Disposal of Assets	0	(16,201)	(16,201)	(92,522)	(76,321)	(471.09%)	▲
<b>Total Operating Expenditure</b>	<b>(5,331,690)</b>	<b>(5,476,753)</b>	<b>(5,476,753)</b>	<b>(5,746,967)</b>	<b>(270,214)</b>		
<b>Funding Balance Adjustments</b>							
Add back Depreciation	1,493,901	1,493,901	1,493,901	1,434,299	(59,601)	(3.99%)	
Adjust (Profit)/Loss on Asset Disposal	0	16,201	16,201	92,522	76,321	471.09%	▲
Adjust Movement in LSL Reserve	2,000	2,000	0	2,000	2,000		
Adjust (DFES vehicle)	0	0	3,379	32,377	28,998		
		0	0	0	0		
<b>Net Cash from Operations</b>	<b>648,888</b>	<b>683,175</b>	<b>684,554</b>	<b>725,441</b>	<b>40,887</b>		
<b>Capital Revenues</b>							
Grants, Subsidies and Contributions	1,455,950	1,455,949	1,455,950	1,900,825	444,875	30.56%	▲
Proceeds from Disposal of Assets	0	105,000	211,881	211,881	0	0.00%	
<b>Total Capital Revenues</b>	<b>1,455,950</b>	<b>1,560,949</b>	<b>1,667,831</b>	<b>2,112,706</b>	<b>444,875</b>		
<b>Capital Expenses</b>							
Land Held for Resale	0	0	0	0	0	0	
Buildings	(101,600)	(101,600)	(43,741)	(43,741)	0	0.00%	
Furniture & Equipment	(14,000)	(11,615)	(11,614)	(11,614)	0	0.00%	
Plant & Equipment	(65,000)	(110,000)	(106,220)	(106,220)	0	0.00%	
Land	(10,000)	(10,000)	0	0	0	0	
Infrastructure - Roads	(1,985,000)	(1,991,000)	(2,173,328)	(2,173,328)	0	0.00%	
Infrastructure - Footpaths	0	0	0	0	0	0	
Infrastructure - Other Infrastructure	(183,500)	(183,500)	(172,040)	(172,040)	0	0.00%	
Infrastructure - Sewerage	0	0	0	0	0	0	
Repayment of Finance Leases	(2,317)	(2,317)	(3,381,232)	(2,317)	3,378,915	99.93%	
Repayment of Debentures	(3,381,232)	(3,381,232)	(2,317)	(369,473)	(367,156)	(15846.18%)	
<b>Total Capital Expenditure</b>	<b>(5,742,649)</b>	<b>(5,791,264)</b>	<b>(5,890,492)</b>	<b>(2,878,733)</b>	<b>3,011,759</b>		
<b>Net Cash from Capital Activities</b>	<b>(4,286,699)</b>	<b>(4,230,315)</b>	<b>(4,222,661)</b>	<b>(766,027)</b>	<b>3,456,634</b>		
<b>Financing</b>							
Proceeds from New Debentures	3,500,000	3,500,000	0	0	0	0	
Advances to Community Groups	0	0	0	0	0	0	
Self Supporting Loan Principal Repaid	34,564	34,564	0	34,580	34,580		
Transfer from Reserves	70,000	70,000	70,000	39,191	(30,809)	(44.01%)	
Transfer to Reserves	(15,000)	(15,000)	0	(15,411)	(15,411)		▼
<b>Net Cash from Financing Activities</b>	<b>3,589,564</b>	<b>3,589,564</b>	<b>70,000</b>	<b>58,360</b>	<b>(11,640)</b>		
<b>Net Operations, Capital and Financing</b>	<b>(48,247)</b>	<b>42,423</b>	<b>(3,468,107)</b>	<b>17,774</b>	<b>3,485,881</b>		
<b>Opening Funding Surplus(Deficit)</b>	<b>5,237</b>	<b>(50,625)</b>	<b>(50,625)</b>	<b>(50,625)</b>	<b>(0)</b>	<b>0.00%</b>	
<b>Closing Funding Surplus(Deficit)</b>	<b>(43,010)</b>	<b>(8,203)</b>	<b>(3,518,732)</b>	<b>(32,851)</b>	<b>3,485,881</b>		▲

Indicates a variance between Year to Date (YTD) Budget and YTD Actual data as per the adopted materiality threshold.  
Refer to Note 2 for an explanation of the reasons for the variance.

This statement is to be read in conjunction with the accompanying Financial Statements and notes.

**SHIRE OF GOOMALLING**  
**STATEMENT OF BUDGET AMENDMENTS**  
**(Statutory Reporting Program)**  
**For the Period Ended 30 June 2020**

	Adopted Budget	Adopted Budget Amendments (Note 5)	Amended Annual Budget	Amended YTD Budget (a)
<b>Operating Revenues</b>	\$	\$	\$	\$
Governance	46,500	2,500	49,000	49,000
General Purpose Funding - Rates	1,901,932	0	1,901,932	1,901,932
General Purpose Funding - Other	469,488	0	469,488	469,488
Law, Order and Public Safety	123,750	9,269	133,019	133,019
Health	699,026	0	699,026	699,026
Education and Welfare	0	1,460	1,460	1,460
Housing	284,440	6,000	290,440	290,440
Community Amenities	347,900	144,000	491,900	491,900
Recreation and Culture	195,199	(11,000)	184,199	184,199
Transport	1,520,382	920	1,521,302	1,521,302
Economic Services	241,950	0	241,950	241,950
Other Property and Services	110,060	10,000	120,060	120,060
<b>Total Operating Revenue</b>	<b>5,940,627</b>	<b>163,149</b>	<b>6,103,776</b>	<b>6,103,776</b>
<b>Operating Expense</b>				
Governance	(302,985)	24,581	(278,404)	(278,404)
General Purpose Funding	(77,227)	0	(77,227)	(77,227)
Law, Order and Public Safety	(214,439)	(8,350)	(222,789)	(222,789)
Health	(773,143)	0	(773,143)	(773,143)
Education and Welfare	(31,168)	0	(31,168)	(31,168)
Housing	(362,962)	(3,100)	(366,062)	(366,062)
Community Amenities	(491,915)	(79,300)	(571,215)	(571,215)
Recreation and Culture	(1,026,123)	(31,306)	(1,057,429)	(1,057,429)
Transport	(1,480,998)	(31,688)	(1,512,686)	(1,512,686)
Economic Services	(485,975)	(5,900)	(491,875)	(491,875)
Other Property and Services	(84,756)	(10,000)	(94,756)	(94,756)
<b>Total Operating Expenditure</b>	<b>(5,331,690)</b>	<b>(145,063)</b>	<b>(5,476,753)</b>	<b>(5,476,753)</b>
<b>Funding Balance Adjustments</b>				
Add back Depreciation	1,493,901	0	1,493,901	1,493,901
Adjust (Profit)/Loss on Asset Disposal	0	16,201	16,201	0
Adjust Movement in LSL Reserve	2,000		2,000	0
Adjust (DFES vehicle)				0
<b>Net Cash from Operations</b>	<b>2,104,838</b>	<b>34,287</b>	<b>2,139,125</b>	<b>2,120,924</b>
Proceeds from Disposal of Assets	0	105,000	105,000	211,881
<b>Total Capital Revenues</b>	<b>0</b>	<b>105,000</b>	<b>105,000</b>	<b>211,881</b>
<b>Capital Expenses</b>				
Land Held for Resale	0		0	0
Buildings	(101,600)	0	(101,600)	(43,741)
Furniture & Equipment	(14,000)	2,385	(11,615)	(11,614)
Plant & Equipment	(65,000)	(45,000)	(110,000)	(106,220)
Land	(10,000)	0	(10,000)	0
Infrastructure - Roads	(1,985,000)	(6,000)	(1,991,000)	(2,173,328)
Infrastructure - Footpaths	0	0	0	0
Infrastructure - Other Infrastructure	(183,500)	0	(183,500)	(172,040)
Infrastructure - Sewerage	0	0	0	0
<b>Total Capital Expenditure</b>	<b>(2,359,100)</b>	<b>(48,615)</b>	<b>(2,407,715)</b>	<b>(2,506,943)</b>
<b>Net Cash from Capital Activities</b>	<b>(2,359,100)</b>	<b>56,385</b>	<b>(2,302,715)</b>	<b>(2,295,062)</b>
<b>Financing</b>				
Proceeds from New Debentures	3,500,000	0	3,500,000	0
Proceeds from Advances	0	0	0	
Self-Supporting Loan Principal	34,564	0	34,564	34,580
Advances to Community Groups	0	0	0	
Repayment of Debentures	(3,381,232)	0	(3,381,232)	(3,381,232)
Repayment of Finance Leases	(2,317)	0	(2,317)	(2,317)
Transfer from Reserves	70,000	0	70,000	70,000
Transfer to Reserves	(15,000)	0	(15,000)	(15,000)
<b>Net Cash from Financing Activities</b>	<b>206,015</b>	<b>0</b>	<b>206,015</b>	<b>(3,293,969)</b>
<b>Net Operations, Capital and Financing</b>	<b>(48,247)</b>	<b>90,672</b>	<b>42,425</b>	<b>(3,468,107)</b>
<b>Opening Funding Surplus(Deficit)</b>	<b>5,237</b>	<b>(55,862)</b>	<b>(50,625)</b>	<b>(50,625)</b>
<b>Closing Funding Surplus(Deficit)</b>	<b>(43,010)</b>	<b>34,810</b>	<b>(8,200)</b>	<b>(3,518,732)</b>

Indicates a variance between Year to Date (YTD) Budget and YTD Actual data as per the adopted materiality threshold.

**SHIRE OF GOOMALLING**  
**STATEMENT OF FINANCIAL ACTIVITY**  
**(By Program)**  
For the Period Ended 30 June 2020

**Note 1: EXPLANATION OF MATERIAL VARIANCES**

Reporting Program	Var. \$ YTD	Var. % YTD	Var.	Timing/ Permanent	Explanation of Variance
<b>Operating Revenues</b>	<b>\$</b>	<b>%</b>	<b>.</b>		
Governance	25,269	51.57%	▲		Variances within reporting threshold
General Purpose Funding - Rates	(0)	(0.00%)			Variances within reporting threshold
General Purpose Funding - Other	420,765	89.62%	▲		Received early payment of the grants commission monies for 20/21
Law, Order and Public Safety	9,246	6.95%			Variances within reporting threshold
Health	(63,030)	(9.02%)			Variances within reporting threshold
Education and Welfare	43	2.96%			Variances within reporting threshold
Housing	(35,548)	(12.24%)	▼	Timing	Timing of the refunding of staff housing costs reimbursed from the employee
Community Amenities	(26,468)	(5.38%)			Variances within reporting threshold
Recreation and Culture	(44,806)	(24.32%)	▼	Timing	Timing of receiving of contributions to works within the recreation ground
Transport	454,107	29.85%	▲		Received payment for Wheatbelt Freight Network funding not budgeted for
Economic Services	25,902	10.71%			Variances within reporting threshold
Other Property and Services	(57,220)	(47.66%)	▼	Timing	Received apprentice grant for employment of a staff member
<b>Operating Expense</b>	<b>\$</b>	<b>%</b>	<b>.</b>	<b>.</b>	
Governance	72,453	26.02%	▲	Timing	Timing of the payment of sitting members meeting fees and travel
General Purpose Funding	(5,741)	(7.43%)			Variances within reporting threshold
Law, Order and Public Safety	(107,247)	(48.14%)	▼		More depreciation than budgeted for the plant and equipment mainly the vehicles
Health	31,240	4.04%			Variances within reporting threshold
Education and Welfare	(1,919)	(6.16%)			Variances within reporting threshold
Housing	35,361	9.66%			Variances within reporting threshold
Community Amenities	(69,097)	(12.10%)	▼		Variances within reporting threshold
Recreation and Culture	29,411	2.78%			Variances within reporting threshold
Transport	(112,560)	(7.44%)			Variances within reporting threshold
Economic Services	(70,414)	(14.32%)	▼		Yet to hold some area promotion events and youth events, will be held later in the financial year.
Other Property and Services	(71,702)	(75.67%)	▼		Timing of the private works being carried out by staff and finalising the end of the financial year..
<b>Funding Balance Adjustments</b>	<b>\$</b>	<b>%</b>	<b>.</b>		
Add back Depreciation	(59,601)	(3.99%)		Timing	Variances within reporting threshold
Adjust (Profit)/Loss on Asset Disposal	92,522				Sale of 40 Forrest Street & Sale of 34 Eaton St
<b>Capital Revenues</b>	<b>\$</b>	<b>%</b>	<b>.</b>		
Proceeds from Disposal of Assets	0	0.00%			Sale of 40 Forrest St which was not budgeted for
<b>Capital Expenses</b>	<b>\$</b>	<b>%</b>	<b>.</b>		
Buildings					Refer to Note 8 for details of capital projects
Furniture & Equipment					
Plant & Equipment					
Land					
Infrastructure - Roads					
Infrastructure - Footpaths					
Infrastructure - Sewerage					
<b>Financing</b>	<b>\$</b>	<b>%</b>	<b>.</b>		
Proceeds from New Debentures	0				
Advances to Community Groups	0				
<b>Opening Funding Surplus(Deficit)</b>	<b>\$</b>	<b>%</b>	<b>.</b>		
Opening Funding Surplus(Deficit)	(0)	0.00%		Timing	Dependent on the above explanations occurring throughout the rest of the financial year.

**SHIRE OF GOOMALLING**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 30 June 2020**

**Note 2: NET CURRENT FUNDING POSITION**

Positive=Surplus (Negative=Deficit)

Note	YTD 30 Jun 2020	Previous Month	YTD 01 Jul 2019	2019/2020 Budget
	\$	\$		
<b>Current Assets</b>				
Cash Unrestricted	106,080	26,069	288,963	288,963
Cash Restricted	958,502	971,590	990,068	964,186
Receivables - Rates	97,235	188,519	165,516	0
Receivables -Other	64,926	275,771	52,968	24,800
SSL Receivables	(239)	(239)		34,340
Interest / ATO Receivable/Trust	38,747	110,543	18,792	0
Inventories	27,844	22,025	33,371	33,371
	<b>1,293,094</b>	<b>1,594,279</b>	<b>1,549,680</b>	<b>1,345,660</b>
<b>Less: Current Liabilities</b>				
Payables	(35,751)	(39,617)	(362,738)	(184,713)
Provisions	(391,543)	(391,543)	(391,543)	(361,100)
Current Loan	(1,115)	(31,637)	(372,905)	(3,381,232)
Bond and Deposits Trust	(11,267)	(11,267)		
Contract Liabilities (Grants in Advance)	(79,868)			
Due to the ATO	(13,394)	(27,569)		
	<b>(532,938)</b>	<b>(462,798)</b>	<b>(1,127,186)</b>	<b>(3,927,045)</b>
<b>Net Current Assets</b>	<b>760,156</b>	<b>1,131,481</b>	<b>422,493</b>	<b>(2,581,385)</b>
Less: Cash Reserves	(906,174)	(906,174)	(929,953)	(929,955)
Less: Current Loans - Clubs/Institutions	239	239		112
Add back Current loan in budget	1,115	31,637	372,905	3,381,232
Add back Cash Backed Leave Reserve	111,813	111,813	109,813	109,813
Add movement in provisions				25,420
<b>Net Current Funding Position (deficit)</b>	<b>(32,851)</b>	<b>368,996</b>	<b>(24,742)</b>	<b>5,237</b>

**Comments - Net Current Funding Position**

The Net Current Funding Position shows a surplus as at 30 June 2020 of -\$32,851.

**SHIRE OF GOOMALLING**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 30 June 2020**

**Note 3: CASH AND INVESTMENTS**

	Interest Rate	Unrestricted \$	Restricted \$	Trust \$	Total Amount \$	Institution	Maturity Date
(a) <b>Cash Deposits</b>							
Municipal Bank Account	Variable	90,926	0	0	90,926	Bendigo	At Call
Trust Bank Account	Variable	0	0	60,058	60,058	Bendigo	At Call
Medical Surgery		0	52,328	0	52,328	Bendigo	At Call
(b) <b>Term Deposits</b>							
* Term Deposits	0.84%	0	900,974	0	900,974	Bendigo	30-Nov-20
Term Deposits	0.90%	0	5,200	0	5,200	Bendigo	20-Jan-21
<b>Total</b>		90,926	958,502	60,058	1,109,486		

**Comments/Notes - Investments**

This note reflects the Actual Bank Balances as per the Shire Bank Statements.  
The Municipal Account is currently in Overdraft.

\* See Reserves Note 7 for Detail to total Invested Reserves of \$ 906,174

SHIRE OF GOOMALLING  
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
For the Period Ended 30 June 2020

**Note 4: BUDGET AMENDMENTS**

Amendments to original budget since budget adoption. Surplus/(Deficit)

GL Account Code	Description	Predicted Variance	Classification	Adopted Budget	Amended Budget	Non Cash Adjustment	Increase in Available Cash	Decrease in Available Cash	Amended Budget Running Balance
	<b>Budget 18/19 Adoption</b>	Permanent	Opening Surplus(Deficit)	5,237	(50,625)	\$	\$	\$	\$
042006	Revenue - Administration General - No Gst	Permanent	Operating Revenue	26,000	500		0	25,500	55,862
043001	Revenue - Other Governance	Permanent	Operating Revenue	0	1,000		(1,000)		81,362
043002	Revenue - Other Governance - No Gst	Permanent	Operating Revenue	0	27,000		(27,000)		80,362
051001	Revenue - Esl Grant	Permanent	Operating Revenue	55,000	58,519		(3,519)		53,362
051121	Expense - Esl Grant - Equipment	Permanent	Operating Expenses	0	(350)			350	49,843
053107	Expense - Cctv	Permanent	Operating Expenses	0	(3,000)			3,000	(126,518)
091103	Expense - 13 High Street	Permanent	Operating Expenses	0	(3,100)			3,100	(123,518)
102152	Expense - Skeleton Weed	Permanent	Operating Expenses	0	(99,000)			99,000	(120,418)
104301	Expense - Goomalling Cemetery	Permanent	Operating Expenses	(33,640)	(28,640)		(5,000)	0	(21,418)
106101	Expense - Sewerage Mains Maintenance	Permanent	Operating Expenses	(120,878)	(100,878)		(20,000)	0	(26,418)
106105	Expense - Other Sewerage & Septic Charges	Permanent	Operating Expenses	0	(5,300)			5,300	(46,418)
111109	Gumnuts Expenses	Permanent	Operating Expenses	(36,033)	0		(36,033)	0	(41,118)
111122	Expense - Main Sporting Complex	Permanent	Operating Expenses	0	(36,033)			36,033	(77,151)
112110	Expense - Swimming Pool	Permanent	Operating Expenses	(128,606)	(123,606)		(5,000)	0	(46,118)
113253	Expense - Horse & Pony Club	Permanent	Operating Expenses	0	(650)			650	(45,468)
113257	Expense - Cwa Building	Permanent	Operating Expenses	(7,144)	(4,050)		(3,094)	0	(48,562)
113258	Expense - Recreation Dams	Permanent	Operating Expenses	0	(20,000)		0	20,000	(28,562)
113259	Expense - Community Resource Centre	Permanent	Operating Expenses	(21,695)	(40,445)			18,750	(9,812)
122112	Expense - Bridge Maintenance	Permanent	Operating Expenses	0	(34,500)			34,500	24,688
122300	Bridges & Culverts Maint	Permanent	Operating Expenses	(34,500)	0		(34,500)	0	(9,812)
122324	Expense - Street Cleaning	Permanent	Operating Expenses	(12,000)	(26,000)			14,000	4,188
122328	Expense - Recreation Ground Depot	Permanent	Operating Expenses	(38)	(1,525)			1,487	5,675
134207	Expense - Endeavour	Permanent	Operating Expenses	0	(650)			650	6,325
134208	Expense - Community Bus General	Permanent	Operating Expenses	0	(2,100)			2,100	8,425
134209	Expense - Vacant Land Maintenance - Residential	Permanent	Operating Expenses	0	(2,500)			2,500	10,925
134210	Expense - Vacant Land Maintenance - Industrial/Com	Permanent	Operating Expenses	0	(650)			650	11,575
145150	Expense - Other Unclassified Inc Gst	Permanent	Operating Expenses	0	(10,000)			10,000	21,575
48001	Coa - Restructure (Itv)	Permanent	Capital Expenses	(14,000)	(11,615)		(2,385)	0	19,190
108001	Skeleton Weed Plant & Equipment	Permanent	Capital Expenses	0	(45,000)			45,000	64,190
129909	Expense - Secondary Freight Network	Permanent	Capital Expenses	0	(6,000)			6,000	70,190
	Proceeds on Sale	Permanent	Capital Revenue	0	105,000		(105,000)	0	(34,810)
123032	Expense - Loss On Sale Of Assets	Permanent	Non Cash Item	0	(16,201)	(16,201)			(34,810)
						(16,201)	(435,742)	400,932	(34,810)

Predicted Closing                      Original Budget                      Movement                      Net  
(43,010)                      (34,810)                      (8,201)

**Comments/Notes - Budget Amendments**

The Budget Review is predicting a Closing surplus/deficit as at 30 June 2020 of \$2,350

**SHIRE OF GOOMALLING**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 30 June 2020**

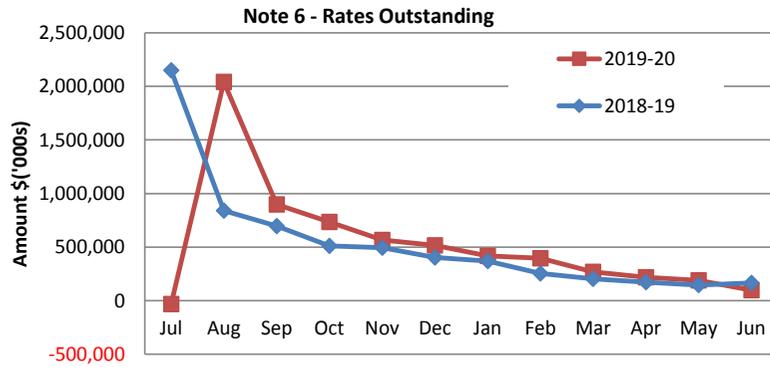
**Note 5: RECEIVABLES**

**Receivables - Rates and Rubbish Receivable**

Opening Arrears Previous Years  
 Levied this year  
 Less Collections to date  
 Equals Current Outstanding

**Net Rates and Rubbish Collectable**  
 % Collected

	YTD 30 Jun 2020	30 June 2019
	\$	\$
Opening Arrears Previous Years	(24,355)	
Levied this year	2,118,671	
Less Collections to date	(2,186,952)	
Equals Current Outstanding	(92,636)	
<b>Net Rates and Rubbish Collectable</b>	<b>(92,636)</b>	<b>(24,355)</b>
% Collected	104.42%	



**Comments/Notes - Receivables Rates**

See Note 6 - Rating Information

**Receivables - General**

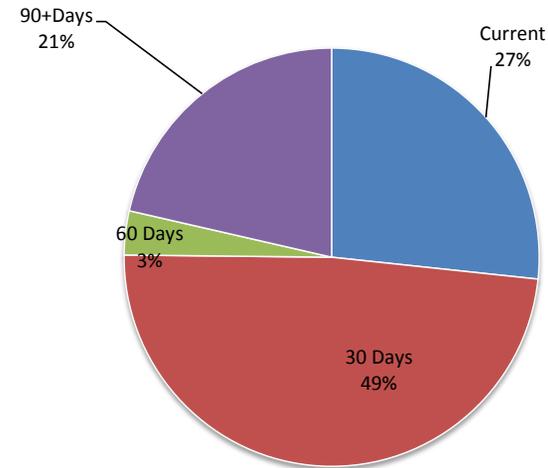
Receivables - Sundry Debtors

**Total Sundry Debtors**

	Current	30 Days	60 Days	90+Days
	\$	\$	\$	\$
Receivables - Sundry Debtors	15,313	27,843	1,951	12,305
<b>Total Sundry Debtors</b>				<b>57,412</b>

Amounts shown above include GST (where applicable)

**Note 6 - Accounts Receivable (non-rates)**



**Comments/Notes - Other Receivables**

**SHIRE OF GOOMALLING**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 30 June 2020**

**Note 6: RATING INFORMATION**

RATE TYPE	Rate in \$	Number of Properties	Rateable Value \$	Budgetted Rate Revenue \$	Total Budgetted Revenue \$	Total Rates Levied \$	Actual Rate Total Revenue \$
<b>Differential General Rate</b>							
GRV - Residential	0.109590	144	1,285,214	140,840	140,840	140,840	182,269
GRV- Commercial	0.123220	17	321,640	39,632	39,632	39,632	39,801
GRV - Industrial	0.118170	11	80,636	9,529	9,529	9,529	9,112
GRV - Urban Farmland	0.105550	17	211,120	22,283	22,283	22,283	18,776
UV- Rural Zone 2	0.006360	37	18,416,000	117,181	117,181	117,181	107,634
UV -Special Rural	0.012630	14	1,405,000	17,738	17,738	17,738	17,860
UV -General Zone 3	0.006920	212	187,322,000	1,295,894	1,295,894	1,295,894	1,233,257
							0
<b>Sub-Totals</b>		452	209,041,610	1,643,096	1,643,096	1,643,096	1,608,709
<b>Minimum</b>	<b>Minimum \$</b>						
GRV - Residential	950	103	589,895	97,850	97,850	97,850	118,680
GRV - Commercial	900	12	36,412	10,800	10,800	10,800	14,875
GRV - Industrial	550	7	12,675	3,850	3,850	3,850	4,240
GRV - Urban Farmland	715	7	23,741	5,005	5,005	5,005	8,970
UV - Rural Zone 2	1075	34	4,580,000	36,550	36,550	36,550	36,300
UV - Special Rural	1100	4	296,500	4,400	4,400	4,400	4,540
UV - General Zone 3	1195	72	7,674,500	86,040	86,040	86,040	89,665
UV - Mining Tenements	1195	12		14,340	14,340	14,340	
<b>Sub-Totals</b>		251	13,213,723	258,835	258,835	258,835	277,270
<b>Amount from General Rates</b>					<b>1,901,932</b>		<b>1,885,979</b>
<b>Ex-Gratia Rates</b>					22,488		18,105
<b>Total</b>					<b>1,924,420</b>		<b>1,904,084</b>
Specified Area Rates					190,000		214,587
<b>Totals</b>					<b>2,114,420</b>		<b>2,118,671</b>

**Comments - Rating Information**

Rates Billing was finalised on 26 August 2019, therefore are not included in this financial statement

Payment must be made in full (one single payment) by 24 September 2019 or by a four- instalment plan with due dates being

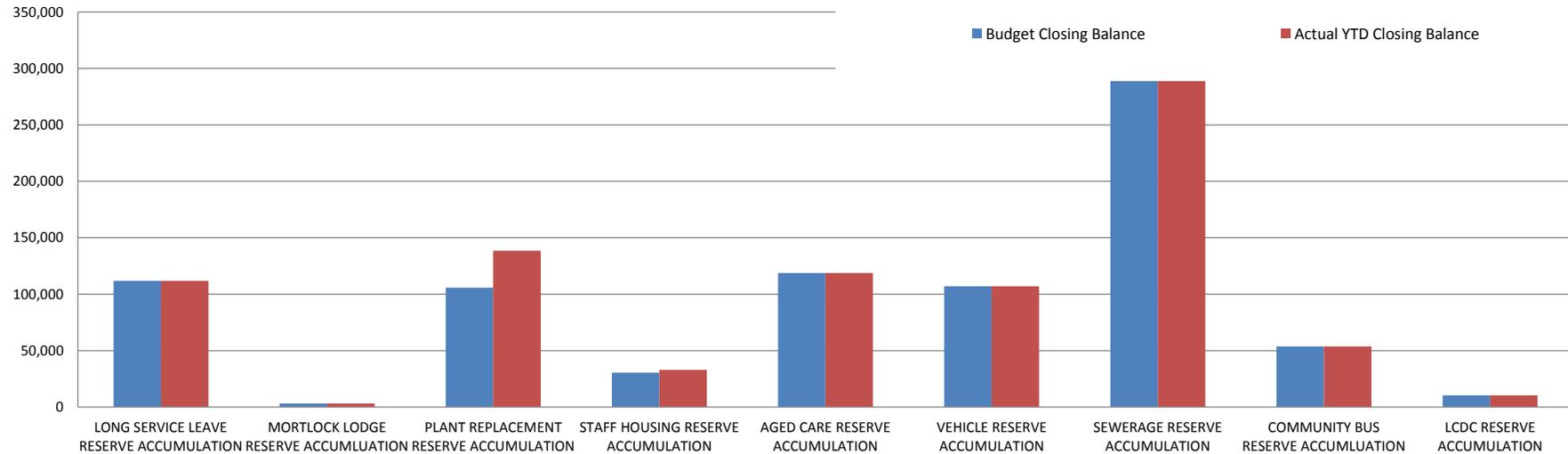
Instalment 1	24 September 2019
Instalment 2	24 October 2019
Instalment 3	24 January 2020
Fourth and final instalment	24 March 2020

**SHIRE OF GOOMALLING**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 30 June 2020**

**Note 7: Cash Backed Reserve**

2019-20									
Name	Opening Balance	Budget Interest Earned	Actual Interest Earned	Budget Transfers In (+)	Actual Transfers In (+)	Amended Budget Transfers Out (-)	Actual Transfers Out (-)	Budget Closing Balance	Actual YTD Closing Balance
	\$	\$	\$	\$	\$	\$	\$	\$	\$
3033 LONG SERVICE LEAVE RESERVE ACCUMULATION	109,813	2,000	2,000	0	0	0	0	111,813	111,813
3035 MORTLOCK LODGE RESERVE ACCUMLUATION	3,172	0	0	0	0	0	0	3,172	3,172
3037 PLANT REPLACEMENT RESERVE ACCUMULATION	153,542	2,250	2,508	0	0	(50,000)	(17,500)	105,792	138,550
3040 STAFF HOUSING RESERVE ACCUMULATION	49,494	1,000	1,000	0	0	(20,000)	(17,500)	30,494	32,994
3045 AGED CARE RESERVE ACCUMULATION	116,681	2,000	2,000	0	0	0	0	118,680	118,681
3047 VEHICLE RESERVE ACCUMULATION	105,115	2,000	2,000	0	0	0	0	107,115	107,115
3050 SEWERAGE RESERVE ACCUMULATION	319,713	4,800	4,800	0	0	0	0	324,513	324,513
3051 COMMUNITY BUS RESERVE ACCUMLUATION	52,976	800	800	0	0	0	0	53,776	53,776
3058 LCDC RESERVE ACCUMULATION	10,210	150	150	0	0	0	0	10,360	10,360
3061 SW LAG Officer AL/LSL	9,238	0	153	0	0	0	(4,191)	9,238	5,200
	<b>929,953</b>	<b>15,000</b>	<b>15,411</b>	<b>0</b>	<b>0</b>	<b>(70,000)</b>	<b>(39,191)</b>	<b>874,953</b>	<b>906,174</b>

**Note 7 - Year To Date Reserve Balance to End of Year Estimate**



SHIRE OF GOOMALLING  
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
For the Period Ended 30 June 2020

Note 8: CAPITAL EXPENDITURE

Asset	Class	GL Account	Original Annual Budget	Amended Annual Budget	YTD Actual	Variance (Under)/Over	Comment
Public Buildings - Capital upgrade projects	Buildings	138001	58,000	58,000	0	(58,000)	
Capital housing Up grades	Buildings	098001	43,600		43,741	43,741	
32 Eaton Street (Capital)	Buildings	091400	0		0	0	
34 Eaton Street (Capital)	Buildings	091403	0		0	0	
	<b>Buildings Total</b>		<b>101,600</b>	<b>58,000</b>	<b>43,741</b>	<b>(14,259)</b>	
Utility - GO - 038	Plant & Equipment	123902	20,000	20,000	8,164	(11,836)	
Utility - GO - 039	Plant & Equipment	123903	15,000	30,000	38,725	8,725	
Utility - GO - 042	Plant & Equipment	123901	15,000	15,000	14,545	(455)	
Utility - Extra	Plant & Equipment		15,000		0	0	
Utility Skeleton Weed Vehicle	Plant & Equipment	108001	0		44,786	44,786	
	<b>Plant &amp; Equipment Total</b>		<b>65,000</b>	<b>65,000</b>	<b>106,220</b>	<b>41,220</b>	
COA Restructure	Furniture & Equipment	048001	14,000	11,615	11,614	(1)	
OFFICE FURNITURE & EQUIPMENT PURCHASES	Furniture & Equipment	042400	0	0	0	0	
Doctors Surgery - Office Equipment (capital)	Furniture & Equipment	074401	0	0	0	0	
Furniture and Equipment (new sports pavilion)	Furniture & Equipment	111406	0	0	0	0	
	<b>Furniture &amp; Equipment Total</b>		<b>14,000</b>	<b>11,615</b>	<b>11,614</b>	<b>(1)</b>	
Land Acquisition	Land	138002	10,000	10,000	0	(10,000)	
	<b>Land Total</b>		<b>10,000</b>	<b>10,000</b>	<b>0</b>	<b>(10,000)</b>	
EXPENSE - Regional Road Group Construction	Infrastructure - Roads	129904	1,750,000	1,750,000	1,927,208	177,208	
EXPENSE - Own Source Construction	Infrastructure - Roads	129907	0	0	0	0	
EXPENSE - R 2 R Construction	Infrastructure - Roads	129901	235,000	235,000	221,915	(13,085)	
EXPENSE - Secondary Freight Network	Infrastructure - Roads	129909	0	6,000	12,913	6,913	
EXPENSE - Wheatbelt Secondary Freight Network	Infrastructure - Roads	129908	0	0	11,292	11,292	
NDRRA Event - expenditure	Infrastructure - Roads	121711	0	0	0	0	
	<b>Infrastructure - Roads Total</b>		<b>1,985,000</b>	<b>1,991,000</b>	<b>2,173,328</b>	<b>171,036</b>	
FOOTPATH & KERBING	Infrastructure - Footpaths	121900	0	0	0	0	
	<b>Infrastructure - Footpaths Total</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	
Court Resurfacing	Infrastructure - Other Infrastructure	118001	60,000	60,000	47,790	(12,210)	
Lighting Project	Infrastructure - Other Infrastructure	058001	108,500	108,500	109,080	580	
Hockey Lights	Infrastructure - Other Infrastructure	118002	15,000	15,000	15,170	170	
Resurfacing Multi Purpose and Tennis Courts	Infrastructure - Other Infrastructure	113453	0	0	0	0	
	<b>Infrastructure - Other Infrastructure Total</b>		<b>183,500</b>	<b>183,500</b>	<b>172,040</b>	<b>(11,460)</b>	
			<b>2,359,100</b>	<b>2,319,115</b>	<b>2,506,943</b>	<b>176,536</b>	

**TOTAL by Class**

Buildings	101,600	58,000	43,741	(14,259)
Furniture & Equipment	14,000	11,615	11,614	(1)
Plant & Equipment	65,000	65,000	106,220	41,220
Land	10,000	10,000	0	(10,000)
Infrastructure - Roads	1,985,000	1,991,000	2,173,328	182,328
Infrastructure - Footpaths	0	0	0	0
Infrastructure - Other Infrastructure	183,500	183,500	172,040	(11,460)
Infrastructure - Sewerage	0	0	0	0
<b>TOTAL</b>	<b>2,359,100</b>	<b>2,319,115</b>	<b>2,506,943</b>	<b>187,828</b>

**SHIRE OF GOOMALLING**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 30 June 2020**

**Note 9: CAPITAL DISPOSALS**

Current Budget Profit/(Loss) of Asset Disposal			Disposals	Actual YTD			Comments
Net Book Value	Proceeds	Profit (Loss)		Net Book Value	Proceeds	Profit (Loss)	
\$	\$	\$					
0	0	0	<b>Land &amp; Buildings</b>				
0	0	0	Sale 40 Forrest St	121,201	105,000	(16,201)	
0	0	0			0	0	
0	0	0	Sale of 34 Eaton St	183,202	106,881	(76,321)	
0	0	0		-	-	0	
0	0	0		0	0	0	
			<b>Plant &amp; Equipment</b>				
				0	0	0	
<b>0</b>	<b>0</b>	<b>0</b>		<b>304,403</b>	<b>211,881</b>	<b>(92,522)</b>	

Comments

**SHIRE OF GOOMALLING**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 30 June 2020**

**Note 10: Ratios**

Ratio	Formula	Note	\$	This month	\$	Last Month	
<b>CURRENT RATIO</b>	<b>Current Assets</b>	<b>2</b>	1,293,094		1,594,279		
	LESS: Restricted Current		( 958,502)		( 971,590)		
	Restricted Cash	<b>+</b>		958,502		971,590	
					334,592		622,688
					=		= 1.764
	<b>Current Liabilities</b>	<b>+</b>	532,938	421,126	462,798	352,985	
	LESS: Liabs Assoc with Rest		( 111,813)		( 109,813)		
	- Staff Liabilities Reserve	<b>+</b>		111,813	109,813		

This ratio is a measure of short term (unrestricted) liquidity. That is, the ability of the local government to meet its liabilities (obligations) as and when they fall due.

Standard met – 1.00 (100%) or greater

A ratio of greater than 1.00 (100%) indicates the local government has more current assets than current liabilities.

Below standard – Less than 1.00 (100%)

If less than 1.00 (100%), current liabilities are greater than current assets and the local government may have a short term funding issue.

This ratio is calculated with data as at the date of preparation of this report.

In some months the prior period may change slightly from that reported, due to backposting of receipts and/or payments.



### 9.3 MEMORANDUM OF UNDERSTANDING – RECREATION GROUND

<b>DATE:</b>	9 July 2020
<b>SUBJECT:</b>	MoU Sporting clubs
<b>PROPONENT:</b>	Shire of Goomalling
<b>LOCATION:</b>	Recreation Grounds, Goomalling
<b>AUTHOR:</b>	Tahnee Bird – Community Development Officer
<b>REPORTING OFFICER:</b>	Peter Bentley – Chief Executive Officer
<b>FILE NO:</b>	165
<b>ASSESSMENT NO:</b>	N/A

#### **PURPOSE**

Endorsement of Memorandum of Understanding (MOU) between the Shire of Goomalling and interested parties that utilise Council facilities without a lease arrangement; and authority to affix the common seal with signatures of Shire President and CEO to execute documents.

#### **BACKGROUND**

Council determined that MoU's should be developed with sporting clubs to mitigate risk to continuity of management and special arrangements due to change of staff and committees. This includes outlining sink fund commitments for clubs that require significant contribution to ongoing maintenance such as green replacement and court resurfacing, as well as Council and club responsibilities for management and use of facilities.

Throughout 2019-20 the Community Development staff has been working with community organisations that use and partly own facilities at the recreation ground without lease arrangements (due to the joint party interests) to develop an MoU that sets out terms of engagement between Shire of Goomalling and each individual club.

The following clubs were consulted including completion of consultation documents, and received a draft copy of the MoU to request amendments.

- Goomalling Tennis Club Inc
- Goomalling Netball Club Inc
- Goomalling Hockey Club Inc
- Goomalling Cricket Club Inc
- Goomalling Football Club Inc
- Goomalling Bowling Club Inc

No changes were requested.

#### **STATUTORY IMPLICATIONS**

*Local Government Act 1995*

#### **POLICY IMPLICATIONS**

There is no specific policy relating to this matter.

#### **FINANCIAL IMPLICATIONS**

No financial implications relating to this matter, other than ordinary budgetary expenditure

#### **STRATEGIC IMPLICATIONS**

There is no specific strategic outcome that applies to this decision, however adequate contracts and formal arrangement is sound governance.



### **RISK IMPLICATIONS**

The MoU are a risk management tool. Clubs were adequately consulted over a 12-month period to guide development of the MoUs.

### **ATTACHMENTS**

1. MoU between Shire of Goomalling and Goomalling Tennis Club Inc
2. MoU between Shire of Goomalling and Goomalling Ladies Hockey Club Inc
3. MoU between Shire of Goomalling and Goomalling Netball Club Inc
4. MoU between Shire of Goomalling and Goomalling Cricket Club Inc
5. MoU between Shire of Goomalling and Goomalling Bowling Club Inc
6. MoU between Shire of Goomalling and Goomalling Football Club Inc

### **VOTING REQUIREMENTS**

Simple Majority

### **RECOMMENDATION**

That Council

- a) endorse the Memorandum of Understandings between the
  1. Shire of Goomalling and Goomalling Tennis Club Inc
  2. Shire of Goomalling and Goomalling Ladies Hockey Club Inc
  3. Shire of Goomalling and Goomalling Netball Club Inc
  4. Shire of Goomalling and Goomalling Cricket Club Inc
  5. Shire of Goomalling and Goomalling Bowling Club Inc
  6. Shire of Goomalling and Goomalling Football Club Inc
- b) authorise the affixation of the common seal and signing by Shire President and CEO on each of the respective MoUs to execute and enact the arrangement.

<b>220. RESOLUTION (Officer Recommendation)</b>
---

**Moved Cr Barratt, seconded Cr Butt**

**That Council**

- a) endorse the Memorandum of Understandings between the
  1. Shire of Goomalling and Goomalling Tennis Club Inc
  2. Shire of Goomalling and Goomalling Ladies Hockey Club Inc
  3. Shire of Goomalling and Goomalling Netball Club Inc
  4. Shire of Goomalling and Goomalling Cricket Club Inc
  5. Shire of Goomalling and Goomalling Bowling Club Inc
  6. Shire of Goomalling and Goomalling Football Club Inc
- b) authorise the affixation of the common seal and signing by Shire President and CEO on each of the respective MoUs to execute and enact the arrangement.

**CARRIED 7/0**  
**By Simple Majority**



---

## MEMORANDUM OF UNDERSTANDING

---

Between

**Goomalling Tennis Club Inc.**

and

**Shire of Goomalling**

### **Background**

Goomalling Tennis Club Inc. is a community organisation whose aim is to develop the game of tennis in the district of Goomalling through skills development and competition.

Shire of Goomalling is a local government whose role is to develop and maintain the integrity of its physical and social infrastructure for the residents, ratepayers and visitors of the Goomalling district and governing the municipality in an equitable and transparent manner.

### **Purpose**

The purpose of this Memorandum of Understanding (MoU) is to set out terms of engagement between Goomalling Tennis Club Inc. and Shire of Goomalling in order to define clear expectations and responsibilities of the two parties in maintaining the physical infrastructure used by the club.

### **Infrastructure**

#### **Goomalling Tennis Club Inc. assets**

Navy blue plastic chairs (50) (100% ownership)

Air-conditioning 12% ownership

General tennis equipment including nets (100% ownership)

BBQ (100% ownership)

Freezer (100% ownership)

Fridge in kitchen (50% ownership)

Honour boards, trophies and Darcy Slater Memorial Board (100% ownership)

#### **Shire of Goomalling assets used by Goomalling Tennis Club**

1. 2 x multipurpose courts
2. 4 x tennis courts
3. Multipurpose complex including kitchen and bar
4. Fridge in bar
5. Lighting

**Other interested parties** Goomalling Netball Club Inc. and Goomalling Ladies Hockey Club Inc.

## Responsibilities

### Goomalling Tennis Club Inc.

1. Will provide updated contact information of executive committee each season;
2. Will inform Council of the commencement of season, **fixtures, open days, tournaments** and finish of season annually;
3. Will provide details of any other usage (dates) to ensure venue doesn't get double booked;
4. Will pay a fair and reasonable hire fee for annual use of the facility which contributes towards utilities, cleaning and general maintenance;
5. Will ask permission before erecting sponsorship signage on Council infrastructure;
6. Will cooperate with other interested parties including informing them of alterations that may implicate infrastructure they use;
7. Will ensure facilities are kept clean (post-match/Tennis functions); and
8. Will respect and appropriately use Council facilities.

### Shire of Goomalling

1. Will maintain the venue facilities including the following:
  - a. Garden maintenance;
  - b. Pest control;
  - c. Air-conditioner servicing; and
  - d. Repairs and maintenance to courts, lighting and building;
2. Will coordinate cleaning of venue at cost to Council;
3. Pay insurance cover Council owned and shared infrastructure;
4. Will transport and install shelter and poles before the beginning of the season (March/April)
5. Will remove and store shelters and Tennis poles at shire depot during off season (end September); and
6. Will prepare venue for home games including:
  - a. Sweeping courts
  - b. Toilets cleaned, restock toilet paper (inside and outside toilets).

## Special Conditions

Goomalling Tennis Club will contribute \$3300 per court **OR** 33% of the total cost per court, whichever is greater. The club will transfer minimum \$1980 per annum to a sink fund for court resurfacing, payable to Council every 10 years.

## Term of Engagement

DD MMMMM 2020 to DD MMMMM 2023

This MoU is valid and will remain in effect until expiry; or is superseded by a new agreement in which case all parties must agree.

## EMERGENCY

- Organisations are obligated under the *Occupational Safety and Health Act* and Regulations (WA) to have their own procedures developed for emergency responses.
- Notify Chief Executive Officer or Deputy Chief Executive Officer as soon as possible, in the case of an emergency impacting the Shire owned facilities.

Peter Bentley  
Chief Executive Officer  
0439 496 559

Natalie Bird  
Deputy Chief Executive Officer  
0428 881 350

**EMERGENCY INFORMATION**



**In case of emergency contact:**

- **Police, Fire or Ambulance (life threatening)**      **000**
- **Police (non-urgent)**      **131 444**
- **SES**      **132 500**

**When directed by your Warden:**

- **Evacuate the building via the nearest safe exit**
- **Proceed to the assembly area, or as directed by your Warden or Emergency Services**
- **Remain at the assembly area until directed by your Warden or Emergency Services**

**Do not re-enter the building until instructed by your Warden or Emergency Services.**

## Contact Information

### Goomalling Tennis Club Inc.

ABN 18 360 481 398

A0820457R

PO Box XX, Goomalling WA 6460

[goomallingtennisclub@gmail.com](mailto:goomallingtennisclub@gmail.com)

Michael McGill

President

M: 0428 533 880

Lesley West

Secretary

M: 0429 623 201

### Shire of Goomalling

32 Quinlan Street (PO Box 118), Goomalling WA 6460

P: 08 9629 1101

F: 08 9629 1017

E: [goshire@goomalling.wa.gov.au](mailto:goshire@goomalling.wa.gov.au)

Peter Bentley

Chief Executive Officer

M: 0439 496 559

E: [ceo@goomalling.wa.gov.au](mailto:ceo@goomalling.wa.gov.au)

Tahnee Bird

Community Development Officer

M: 0439 170 689

E: [cdo@goomalling.wa.gov.au](mailto:cdo@goomalling.wa.gov.au)

## Signatures

This MoU is hereby executed this day \_\_\_\_\_, \_\_\_\_\_

\_\_\_\_\_  
**Michael McGill**

President

Goomalling Tennis Club Inc.

\_\_\_\_\_  
**Lesley West**

Secretary

Goomalling Tennis Club Inc.

\_\_\_\_\_  
**Barry Haywood**

President

Shire of Goomalling

\_\_\_\_\_  
**Peter Bentley**

Chief Executive Officer

Shire of Goomalling

AFFIX SEAL



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## MEMORANDUM OF UNDERSTANDING

---

Between

**Goomalling Ladies Hockey Club Inc.**

and

**Shire of Goomalling**

### **Background**

Goomalling Ladies Hockey Club Inc. is a community organisation whose aim is to develop the game of hockey in the district of Goomalling through skills development and competition.

Shire of Goomalling is a local government whose role is to develop and maintain the integrity of its physical and social infrastructure for the residents, ratepayers and visitors of the Goomalling district and governing the municipality in an equitable and transparent manner.

### **Purpose**

The purpose of this Memorandum of Understanding (MoU) is to set out terms of engagement between Goomalling Ladies Hockey Club Inc. and Shire of Goomalling in order to define clear expectations and responsibilities of the two parties in maintaining the physical infrastructure used by the club.

### **Infrastructure**

#### **Goomalling Ladies Hockey Club Inc. assets**

Hockey shed (75% ownership)  
Hockey goals (100% ownership)  
Scoreboard (100% ownership)  
Air-conditioning 12% ownership  
general hockey equipment & uniforms inside the storage shed (100% ownership)  
Fairest & Best boards kept at multipurpose complex (100% ownership)

#### **Shire of Goomalling assets used** by Goomalling Ladies Hockey Club Inc.

1. Hockey field
  - a. Reticulation
  - b. Chlorinator
2. Multipurpose complex
3. Lighting (2)

**Other interested parties** Goomalling Tennis Club Inc. and Goomalling Netball Club Inc.

## Responsibilities

### Goomalling Ladies Hockey Club Inc.

1. Will provide updated contact information of executive committee each season;
2. Will inform Council of the commencement of season, **fixtures, training days** and finish of season annually;
3. Will provide details of any other usage (dates) to ensure venue doesn't get double booked;
4. Will pay a fair and reasonable hire fee for annual use of the facility which contributes towards utilities, cleaning and general maintenance;
5. Will ask permission before erecting sponsorship signage on Council infrastructure;
6. Will cooperate with other interested parties including informing them of alterations that may implicate infrastructure they use;
7. Will ensure facilities are kept clean (post-match/hockey functions); and
8. Will respect and appropriately use Council facilities.

### Shire of Goomalling

1. Will maintain the venue facilities including the following:
  - a. Garden maintenance;
  - b. Pest control;
  - c. Air-conditioner servicing; and
  - d. Repairs and maintenance to courts, lighting and building;
2. Pay for insurance of Council and Club shared infrastructure
3. Will coordinate cleaning of venue at cost to Council;
4. Will transport and install hockey goals before the beginning of the season (March/April)
5. Will remove and store hockey goals at shire depot during off season (end September); and
6. Will prepare venue for home games including:
  - a. mowing lawns and line marking
  - b. Ensure bins are empty
  - c. Toilets cleaned, restock toilet paper (inside and outside toilets).

## Special Conditions

Goomalling Ladies Hockey Club Inc. will contribute agreed funds to capital projects approved by both parties. Historically GLHC has contributed \$10,000 towards field refurbishment, \$20,000+ towards shed upgrade, paving and retaining wall.

## Term of Engagement

**1 JULY 2020 to 30 JUNE 2025**

This MoU is valid and will remain in effect until expiry; or is superseded by a new agreement in which case all parties must agree.

## EMERGENCY

- Organisations are obligated under the *Occupational Safety and Health Act* and Regulations (WA) to have their own procedures developed for emergency responses.
- Notify Chief Executive Officer or Deputy Chief Executive Officer as soon as possible, in the case of an emergency impacting the Shire owned facilities.

Peter Bentley  
Chief Executive Officer  
0439 496 559

Natalie Bird  
Deputy Chief Executive Officer  
0428 881 350

**EMERGENCY INFORMATION**



The logo features a blue telephone handset icon above the number '000' in a large, bold, blue font. Below the number, the word 'EMERGENCY' is written in a smaller, blue, sans-serif font.

**In case of emergency contact:**

- **Police, Fire or Ambulance (life threatening)**      **000**
- **Police (non-urgent)**      **131 444**
- **SES**      **132 500**

**When directed by your Warden:**

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- **Proceed to the assembly area, or as directed by your Warden or Emergency Services**
- **Remain at the assembly area until directed by your Warden or Emergency Services**

**Do not re-enter the building until instructed by your Warden or Emergency Services.**

## Contact Information

### Goomalling Ladies Hockey Club Inc.

ABN 15 091 171 511

A1015068H

PO Box 9, Goomalling WA 6460

[goomallinglhc@gmail.com](mailto:goomallinglhc@gmail.com)

Lisa Smith  
President  
M: 0428 523 550

Christine Barratt  
Secretary  
M: 0427 291 424

### Shire of Goomalling

32 Quinlan Street (PO Box 118), Goomalling WA 6460

P: 08 9629 1101

F: 08 9629 1017

E: [goshire@goomalling.wa.gov.au](mailto:goshire@goomalling.wa.gov.au)

Peter Bentley  
Chief Executive Officer  
M: 0439 496 559

E: [ceo@goomalling.wa.gov.au](mailto:ceo@goomalling.wa.gov.au)

Tahnee Bird  
Community Development Officer  
M: 0439 170 689

E: [cdo@goomalling.wa.gov.au](mailto:cdo@goomalling.wa.gov.au)

## Signatures

This MoU is hereby executed this day \_\_\_\_\_, \_\_\_\_\_

\_\_\_\_\_  
**Lisa Smith**  
President  
Goomalling Ladies Hockey Club Inc.

\_\_\_\_\_  
**Christine Barratt**  
Secretary  
Goomalling Ladies Hockey Club Inc.

\_\_\_\_\_  
**Barry Haywood**  
President  
Shire of Goomalling

\_\_\_\_\_  
**Peter Bentley**  
Chief Executive Officer  
Shire of Goomalling

AFFIX SEAL



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## MEMORANDUM OF UNDERSTANDING

---

Between

**Goomalling Netball Club Inc.**

and

**Shire of Goomalling**

### **Background**

Goomalling Netball Club Inc. is a community organisation whose aim is to develop the game of netball in the district of Goomalling through skills development and competition.

Shire of Goomalling is a local government whose role is to develop and maintain the integrity of its physical and social infrastructure for the residents, ratepayers and visitors of the Goomalling district and governing the municipality in equitable and transparent manner.

### **Purpose**

The purpose of this Memorandum of Understanding (MoU) is to set out terms of engagement between Goomalling Netball Club Inc. and Shire of Goomalling in order to define clear expectations and responsibilities of the two parties in maintaining the physical infrastructure used by the club.

### **Infrastructure**

#### **Goomalling Netball Club Inc. assets**

4 x shelters (100% ownership)  
4 x long solid bench seats (100% ownership)  
Air-conditioning 12% ownership  
Portable netball rings and general netball equipment & uniforms (100% ownership)  
2 x ball pumps (100% ownership)  
Honour board kept at GSCC (100% ownership)

#### **Shire of Goomalling assets used** by Goomalling Netball Club

1. 2 x multipurpose courts
2. Multipurpose complex
3. Lighting (4)
4. Goomalling Sport & Community Centre

**Other interested parties** Mortlock Sports Council, Goomalling Tennis Club Inc. and Goomalling Ladies Hockey Club Inc.

## Responsibilities

### Goomalling Netball Club Inc.

1. Will provide updated contact information of executive committee each season;
2. Will inform Council of the commencement of season, **fixtures** and finish of season annually;
3. Will provide details of any other usage (dates) to ensure venue doesn't get double booked;
4. Will pay a fair and reasonable hire fee for annual use of the facility which contributes towards utilities, cleaning and general maintenance;
5. Will ask permission before erecting sponsorship signage on Council infrastructure;
6. Will cooperate with other interested parties including informing them of alterations that may implicate infrastructure they use;
7. Will ensure facilities are kept clean (post-match/netball functions); and
8. Will respect and appropriately use Council facilities.

### Shire of Goomalling

1. Will maintain the venue facilities including the following:
  - a. Garden maintenance;
  - b. Pest control;
  - c. Air-conditioner servicing; and
  - d. Repairs and maintenance to courts, lighting and building;
2. Will coordinate cleaning of venue at cost to Council;
3. Pay insurance for Council owned and shared infrastructure;
4. Will transport and install shelter and poles before the beginning of the season (March/April)
5. Will remove and store shelters and netball poles at shire depot during off season (end September); and
6. Will prepare venue for home games including:
  - a. Sweeping courts
  - b. Toilets cleaned, restock toilet paper (inside and outside toilets).

## Special Conditions

Goomalling Netball Club will contribute \$2500 per court **OR** 25% of the total cost per court, whichever is greater. The club will transfer \$500 per annum to a sink fund for court resurfacing, payable to Council every 10 years.

## Term of Engagement

### 1 JULY 2020 to 30 JUNE 2025

This MoU is valid and will remain in effect until expiry; or is superseded by a new agreement in which case all parties must agree.

## EMERGENCY

- Organisations are obligated under the *Occupational Safety and Health Act* and Regulations (WA) to have their own procedures developed for emergency responses.
- Notify Chief Executive Officer or Deputy Chief Executive Officer as soon as possible, in the case of an emergency impacting the Shire owned facilities.

Peter Bentley  
Chief Executive Officer  
0439 496 559

Natalie Bird  
Deputy Chief Executive Officer  
0428 881 350

**EMERGENCY INFORMATION**



The logo features a blue telephone handset icon above the number '000' in a large, bold, blue font. Below the number, the word 'EMERGENCY' is written in a smaller, blue, sans-serif font.

**In case of emergency contact:**

- **Police, Fire or Ambulance (life threatening)**      **000**
- **Police (non-urgent)**      **131 444**
- **SES**      **132 500**

**When directed by your Warden:**

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- **Proceed to the assembly area, or as directed by your Warden or Emergency Services**
- **Remain at the assembly area until directed by your Warden or Emergency Services**

**Do not re-enter the building until instructed by your Warden or Emergency Services.**

## Contact Information

### Goomalling Netball Club Inc.

ABN 87 804 966 711

A1015476D

PO Box 291, Goomalling WA 6460

[goomanetball@gmail.com](mailto:goomanetball@gmail.com)

Katie Chester

President

M: 0427 291 705

Jessica Lantzke

Secretary

M: 0439 917 212

### Shire of Goomalling

32 Quinlan Street (PO Box 118), Goomalling WA 6460

P: 08 9629 1101

F: 08 9629 1017

E: [goshire@goomalling.wa.gov.au](mailto:goshire@goomalling.wa.gov.au)

Peter Bentley

Chief Executive Officer

M: 0439 496 559

E: [ceo@goomalling.wa.gov.au](mailto:ceo@goomalling.wa.gov.au)

Tahnee Bird

Community Development Officer

M: 0439 170 689

E: [cdo@goomalling.wa.gov.au](mailto:cdo@goomalling.wa.gov.au)

## Signatures

This MoU is hereby executed this day \_\_\_\_\_, \_\_\_\_\_

\_\_\_\_\_  
**Katie Chester**

President

Goomalling Netball Club Inc.

\_\_\_\_\_  
**Jessica Lantzke**

Secretary

Goomalling Netball Club Inc.

\_\_\_\_\_  
**Barry Haywood**

President

Shire of Goomalling

\_\_\_\_\_  
**Peter Bentley**

Chief Executive Officer

Shire of Goomalling

AFFIX SEAL



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## MEMORANDUM OF UNDERSTANDING

---

Between

**Goomalling Cricket Club Inc.**

and

**Shire of Goomalling**

### Background

Goomalling Cricket Club Inc. is a community organisation whose aim is to develop the game of Cricket in the district of Goomalling through skills development and competition.

Shire of Goomalling is a local government whose role is to develop and maintain the integrity of its physical and social infrastructure for the residents, ratepayers and visitors of the Goomalling district and governing the municipality in an equitable and transparent manner.

### Purpose

The purpose of this Memorandum of Understanding (MoU) is to set out terms of engagement between Goomalling Cricket Club Inc. and Shire of Goomalling in order to define clear expectations and responsibilities of the two parties in maintaining the physical infrastructure used by the club.

### Infrastructure

#### **Goomalling Cricket Club Inc. assets**

Hockey shed (15% ownership) (50% storage area only)

Cricket Nets (100% ownership)

general Cricket equipment & uniforms inside the storage shed (100% ownership)

#### **Shire of Goomalling assets used by Goomalling Cricket Club Inc.**

1. Oval
  - a. Reticulation
  - b. Chlorinator
2. Goomalling Sport & Community Centre
3. Pavilion change rooms
4. Groundkeeper shed
5. Hockey Lighting (2)

**Other interested parties** Goomalling Football Club Inc. and Mortlock Sports Council Inc.

## Responsibilities

### Goomalling Cricket Club Inc.

1. Water pitch post-match;
2. Assist shire with pitch preparation as required (contact the club as needed). Cricket club to nominate up to two members to work with Council.
3. Will provide updated contact information of executive committee each season;
4. Will inform Council of the commencement of season, **fixtures, training days** and finish of season annually;
5. Will provide details of any other usage (dates) to ensure venue doesn't get double booked;
6. Will pay a fair and reasonable hire fee for annual use of the facility which contributes towards utilities, cleaning and general maintenance;
7. Will ask permission before erecting sponsorship signage on Council infrastructure;
8. Will cooperate with other interested parties including informing them of alterations that may implicate infrastructure they use;
9. Will ensure facilities are kept clean (post-match/Cricket functions); and
10. Will respect and appropriately use Council facilities.

### Shire of Goomalling

1. Will maintain the venue facilities including the following:
  - a. Garden maintenance;
  - b. Pest control;
  - c. Air-conditioner servicing; and
  - d. Repairs and maintenance to field, lighting and building;
2. Pay for insurance of Council and Club shared infrastructure;
3. Blow down/sweep practice nets one a week during cricket season;
4. Maintain playing pitches, mowing outfield and line markings during cricket season;
5. Will coordinate cleaning of venue/change rooms at cost to Council;
6. Will prepare venue for home games including:
  - a. mowing lawns and line marking
  - b. Ensure bins are empty
  - c. Toilets cleaned, restock toilet paper (inside and outside toilets)
  - d. Have equipment ready for post-match maintenance (motorbike, hoses and timer)

## Special Conditions

Goomalling Cricket Club Inc. will contribute agreed funds to capital projects approved by both parties. Including pitch replacement. Club will be responsible for 100% cost of replacement of practice facilities.

## Term of Engagement

**1 JULY 2020 to 30 JUNE 2025**

This MoU is valid and will remain in effect until expiry; or is superseded by a new agreement in which case all parties must agree.

## EMERGENCY

- Organisations are obligated under the *Occupational Safety and Health Act* and Regulations (WA) to have their own procedures developed for emergency responses.
- Notify Chief Executive Officer or Deputy Chief Executive Officer as soon as possible, in the case of an emergency impacting the Shire owned facilities.

Peter Bentley  
Chief Executive Officer  
0439 496 559

Natalie Bird  
Deputy Chief Executive Officer  
0428 881 350

**EMERGENCY INFORMATION**



**In case of emergency contact:**

- **Police, Fire or Ambulance (life threatening)      000**
- **Police (non-urgent)      131 444**
- **SES      132 500**

**When directed by your Warden:**

- **Evacuate the building via the nearest safe exit**
- **Proceed to the assembly area, or as directed by your Warden or Emergency Services**
- **Remain at the assembly area until directed by your Warden or Emergency Services**

**Do not re-enter the building until instructed by your Warden or Emergency Services.**

## Contact Information

### Goomalling Cricket Club Inc.

ABN 93 438 229 580

A1028943Z

C/- Post Office, Goomalling WA 6460

[goomallingcc@outlook.com](mailto:goomallingcc@outlook.com)

Dylan West

President

M: 0448 523 227

Brendon Wilkes

Vice President

M: 0427 044 818

### Shire of Goomalling

32 Quinlan Street (PO Box 118), Goomalling WA 6460

P: 08 9629 1101

F: 08 9629 1017

E: [goshire@goomalling.wa.gov.au](mailto:goshire@goomalling.wa.gov.au)

Peter Bentley

Chief Executive Officer

M: 0439 496 559

E: [ceo@goomalling.wa.gov.au](mailto:ceo@goomalling.wa.gov.au)

Tahnee Bird

Community Development Officer

M: 0439 170 689

E: [cdo@goomalling.wa.gov.au](mailto:cdo@goomalling.wa.gov.au)

## Signatures

This MoU is hereby executed this day \_\_\_\_\_, \_\_\_\_\_

\_\_\_\_\_  
**Dylan West**

President

Goomalling Cricket Club Inc.

\_\_\_\_\_  
**Brendon Wilkes**

Vice President

Goomalling Cricket Club Inc.

\_\_\_\_\_  
**Barry Haywood**

President

Shire of Goomalling

\_\_\_\_\_  
**Peter Bentley**

Chief Executive Officer

Shire of Goomalling

AFFIX SEAL



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## MEMORANDUM OF UNDERSTANDING

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Between

**Goomalling Bowling Club Inc.**

and

**Shire of Goomalling**

### **Background**

Goomalling Bowling Club Inc. is a community organisation whose aim is to develop the game of bowls in the district of Goomalling through skills development and competition.

Shire of Goomalling is a local government whose role is to develop and maintain the integrity of its physical and social infrastructure for the residents, ratepayers and visitors of the Goomalling district and governing the municipality in an equitable and transparent manner.

### **Purpose**

The purpose of this Memorandum of Understanding (MoU) is to set out terms of engagement between Goomalling Bowling Club Inc. and Shire of Goomalling in order to define clear expectations and responsibilities of the two parties in maintaining the physical infrastructure used by the club.

### **Infrastructure**

#### **Goomalling Bowling Club Inc. assets**

1. Vacuum, blower and other equipment in storage area

#### **Shire of Goomalling assets used by Goomalling Bowling Club Inc.**

1. Goomalling Sport & Community Centre building
2. Bowling Lights
3. Synthetic Green
4. Bowling shades

**Other interested parties** Mortlock Sports Council Inc, Goomalling Football Club Inc and Goomalling Cricket Club.

## Responsibilities

### Goomalling Bowling Club Inc.

1. Maintain synthetic bowling surface;
2. Maintain surrounds of green and misting system;
3. Fundraising for green replacement;
4. Purchase and maintain green equipment;
5. Support Goomalling Sport & Community Centre through bar and kitchen sales throughout the season;
6. Will cooperate with other interested parties including informing them of alterations that may implicate infrastructure they use;
7. Will ensure facilities are kept clean (post-competition/ functions); and
8. Will respect and appropriately use Council facilities.

### Shire of Goomalling

1. Will maintain the venue facilities including the following:
  - a. Garden maintenance;
  - b. Pest control;
  - c. Air-conditioner servicing; and
  - d. Repairs and maintenance to lighting, security system, water fountain, shades and building;
2. Pay for insurance of Council and Club shared infrastructure;
3. Will coordinate cleaning of venue at cost to Council; and
4. Will prepare venue for home games including:
  - a. Cleaning Goomalling Sport & Community Centre building and veranda area
  - b. Ensure bins are empty
  - c. Toilets cleaned, restock toilet paper (inside and outside toilets).

## Special Conditions

Goomalling Bowling Club Inc. historically has not contributed financially to facility improvements, including the relocation and installation of a new bowling green in 2015. Goomalling Bowling Club requires a "Green replacement fund" separate from the club ordinary bank account to contribute to replacement of the green at its end of life (life expectancy 10 years). Goomalling Bowling Club Inc will be responsible for 100% of green replacement with negotiation at time of replacement. Recommended \$10,000 p.a. minimum should be paid to Goomalling Bowling Club owned sink fund.

## Term of Engagement

**1 JULY 2020 to 30 JUNE 2025**

This MoU is valid and will remain in effect until expiry; or is superseded by a new agreement in which case all parties must agree.

## EMERGENCY

- Organisations are obligated under the *Occupational Safety and Health Act* and Regulations (WA) to have their own procedures developed for emergency responses.
- Notify Chief Executive Officer or Deputy Chief Executive Officer as soon as possible, in the case of an emergency impacting the Shire owned facilities.

Peter Bentley  
Chief Executive Officer  
0439 496 559

Natalie Bird  
Deputy Chief Executive Officer  
0428 881 350

**EMERGENCY INFORMATION**



**In case of emergency contact:**

- **Police, Fire or Ambulance (life threatening)**      **000**
- **Police (non-urgent)**      **131 444**
- **SES**      **132 500**

**When directed by your Warden:**

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- **Proceed to the assembly area, or as directed by your Warden or Emergency Services**
- **Remain at the assembly area until directed by your Warden or Emergency Services**

**Do not re-enter the building until instructed by your Warden or Emergency Services.**

## Contact Information

### Goomalling Bowling Club Inc.

ABN  
A1023222P  
PO Box 56, Goomalling WA 6460  
[goomallingbowlingclub@gmail.com](mailto:goomallingbowlingclub@gmail.com)

Bruce Clarke  
President  
M: 0427 424 243

Julie Chester  
Secretary  
M: 0427 291 223

### Shire of Goomalling

32 Quinlan Street (PO Box 118), Goomalling WA 6460  
P: 08 9629 1101  
F: 08 9629 1017  
E: [goshire@goomalling.wa.gov.au](mailto:goshire@goomalling.wa.gov.au)

Peter Bentley  
Chief Executive Officer  
M: 0439 496 559  
E: [ceo@goomalling.wa.gov.au](mailto:ceo@goomalling.wa.gov.au)

Tahnee Bird  
Community Development Officer  
M: 0439 170 689  
E: [cdo@goomalling.wa.gov.au](mailto:cdo@goomalling.wa.gov.au)

## Signatures

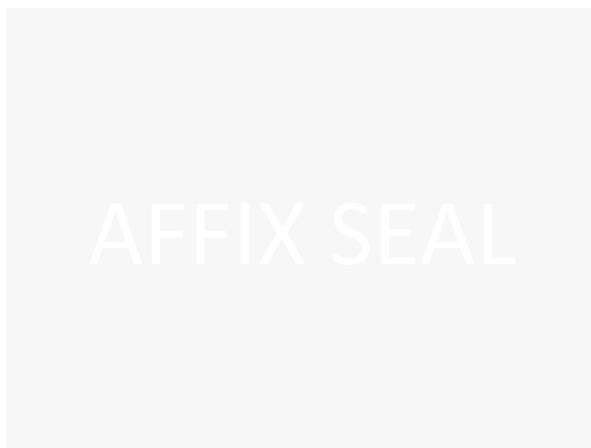
This MoU is hereby executed this day \_\_\_\_\_, \_\_\_\_\_

\_\_\_\_\_  
**Bruce Clarke**

President  
Goomalling Bowling Club Inc.

\_\_\_\_\_  
**Julie Chester**

Secretary  
Goomalling Bowling Club Inc.



\_\_\_\_\_  
**Barry Haywood**

President  
Shire of Goomalling

\_\_\_\_\_  
**Peter Bentley**

Chief Executive Officer  
Shire of Goomalling



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## MEMORANDUM OF UNDERSTANDING

---

Between

**Goomalling Football Club Inc.**

and

**Shire of Goomalling**

### **Background**

Goomalling Football Club Inc. is a community organisation whose aim is to develop the game of Football in the district of Goomalling through skills development and competition.

Shire of Goomalling is a local government whose role is to develop and maintain the integrity of its physical and social infrastructure for the residents, ratepayers and visitors of the Goomalling district and governing the municipality in an equitable and transparent manner.

### **Purpose**

The purpose of this Memorandum of Understanding (MoU) is to set out terms of engagement between Goomalling Football Club Inc. and Shire of Goomalling in order to define clear expectations and responsibilities of the two parties in maintaining the physical infrastructure used by the club.

### **Infrastructure**

#### **Goomalling Football Club Inc. assets**

general Football equipment & uniforms inside the storage shed (100% ownership)

#### **Shire of Goomalling assets used** by Goomalling Football Club Inc.

1. Oval
  - a. Reticulation
  - b. Chlorinator
2. Goomalling Sport & Community Centre
3. Pavilion change rooms
4. Groundkeeper shed
5. Football oval lights
6. Electronic Scoreboard
7. Umpire change rooms
8. Timekeeper box

9. Dugouts x3 (2 teams, 1 x officials)

**Other interested parties** Goomalling Cricket Club Inc. and Mortlock Sports Council Inc.

## Responsibilities

### Goomalling Football Club Inc.

1. Will ensure facilities are lock post training and match days;
2. Will ensure responsible use of lights including turning lights off after training;
3. Will provide updated contact information of executive committee each season;
4. Will inform Council of the commencement of season, **fixtures, training days** and finish of season annually;
5. Will provide details of any other usage (dates) to ensure venue doesn't get double booked;
6. Will pay a fair and reasonable hire fee for annual use of the facility which contributes towards utilities, cleaning and general maintenance;
7. Will ask permission before erecting sponsorship signage on Council infrastructure;
8. Will cooperate with other interested parties including informing them of alterations that may implicate infrastructure they use;
9. Will ensure facilities are kept clean (post-match/Football functions); and
10. Will respect and appropriately use Council facilities.

### Shire of Goomalling

1. Will maintain the venue facilities including the following:
  - a. Garden maintenance;
  - b. Pest control;
  - c. Air-conditioner servicing; and
  - d. Repairs and maintenance to field, lighting and building;
2. Will ensure the oval is in a suitable condition for preseason training in **February** including functioning oval lights;
3. Oval Marked in accordance with Australian Football League regulations and ready for scratch matches in **March** and the season commencement in **April**;
4. Exclusive use of Goomalling Sport & Community Centre kitchen amenities on schedule home games (Sunday, occasional Saturday), along with the timekeepers' box; home, away and umpires change rooms;
5. Regular up keep of oval access roads and car park including grading, mowing and rubbish removal;
6. Pay for insurance of Council and Club shared infrastructure;
7. Will coordinate cleaning of venue/change rooms at cost to Council;
8. Will prepare venue for home games including:
  - a. mowing lawns and line marking
  - b. Ensure bins are empty and there are adequate bins available
  - c. Toilets cleaned, restock toilet paper (inside and outside toilets)

## Special Conditions

Goomalling Football Club Inc. will contribute agreed funds to capital projects approved by both parties including light replacement. Historically, GFC has contribute \$10,000 to the reticulation of the football oval as well as \$10,000 to the electronic scoreboard.

Existing Leases – Slater Homestead & Dairy Block

## Term of Engagement

**1 JULY 2020 to 30 JUNE 2025**

This MoU is valid and will remain in effect until expiry; or is superseded by a new agreement in which case all parties must agree.

## EMERGENCY

- Organisations are obligated under the *Occupational Safety and Health Act* and Regulations (WA) to have their own procedures developed for emergency responses.
- Notify Chief Executive Officer or Deputy Chief Executive Officer as soon as possible, in the case of an emergency impacting the Shire owned facilities.

Peter Bentley  
Chief Executive Officer  
0439 496 559

Natalie Bird  
Deputy Chief Executive Officer  
0428 881 350

**EMERGENCY INFORMATION**



**000**  
EMERGENCY

**In case of emergency contact:**

- **Police, Fire or Ambulance (life threatening)**      **000**
- **Police (non-urgent)**      **131 444**
- **SES**      **132 500**

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- Remain at the assembly area until directed by your Warden or Emergency Services

**Do not re-enter the building until instructed by your Warden or Emergency Services.**

## Contact Information

### Goomalling Football Club Inc.

ABN 74 713 724 178

A0770034B

PO Box 130, Goomalling WA 6460

[goomallingfc@hotmail.com](mailto:goomallingfc@hotmail.com)

Ashley Lord

President

M: 0427 774 459

E: [ashley01@westnet.com.au](mailto:ashley01@westnet.com.au)

Vanessa Leeson

Secretary

M: 0428 291 027

### Shire of Goomalling

32 Quinlan Street (PO Box 118), Goomalling WA 6460

P: 08 9629 1101

F: 08 9629 1017

E: [goshire@goomalling.wa.gov.au](mailto:goshire@goomalling.wa.gov.au)

Peter Bentley

Chief Executive Officer

M: 0439 496 559

E: [ceo@goomalling.wa.gov.au](mailto:ceo@goomalling.wa.gov.au)

Tahnee Bird

Community Development Officer

M: 0439 170 689

E: [cdo@goomalling.wa.gov.au](mailto:cdo@goomalling.wa.gov.au)

## Signatures

This MoU is hereby executed this day \_\_\_\_\_, \_\_\_\_\_

\_\_\_\_\_  
**Ashley Lord**

President

Goomalling Football Club Inc.

\_\_\_\_\_  
**Vanessa Leeson**

Secretary

Goomalling Football Club Inc.

\_\_\_\_\_  
**Barry Haywood**

President

Shire of Goomalling

\_\_\_\_\_  
**Peter Bentley**

Chief Executive Officer

Shire of Goomalling

AFFIX SEAL



#### 9.4 REQUEST FOR CONCESSIONAL HIRE OF TENNIS PAVILION

<b>DATE:</b>	9 July 2020
<b>PROONENT:</b>	The Institute of Indigenous Wellbeing & Sport
<b>LOCATION:</b>	N/A
<b>SUBJECT:</b>	Concessional hire of Tennis Pavilion
<b>AUTHOR:</b>	Peter Bentley – Chief Executive Officer
<b>REPORTING OFFICER:</b>	Peter Bentley – Chief Executive Officer
<b>FILE NO:</b>	77
<b>ASSESSMENT NO:</b>	N/A

#### **PURPOSE**

The Institute of Indigenous Wellbeing & Sport has written to the Council seeking concessional hire of the Tennis Pavilion during July School Holidays to run two, two hour sessions for children aged between 8 and 16 years of age.

#### **BACKGROUND**

The group will be providing two free sessions to the community youth where they will be able to participate in cultural art as well as traditional indigenous games. The Institute will supply all the equipment and 2 staff members at no cost.

The ordinary fee is \$22 per hour/\$132 per day. The dates will be the 7<sup>th</sup> and 14<sup>th</sup> of July which will have passed by the time Council meets.

#### **STATUTORY IMPLICATIONS**

Local Government Act (1995)

#### **POLICY IMPLICATIONS**

Council has a number of policies relating to facility hire but none that directly relate to concessional hire.

<b>Title:</b>	<a href="#">1.19 Fees and Charges for Community Facilities &amp; Active Reserves</a>
<b>Previous No:</b>	
<b>File No:</b>	
<b>Statutory Environment:</b>	<i>Local Government Act 1995 s. 6.16</i>
<b>Minute No:</b>	<b>1 092015.SM</b>
<b>Last Updated:</b>	<b>September 2015</b>
<b>Review Date:</b>	<b>September 2019</b>

#### **Objective:**

To ensure that a fair, equitable and transparent model is applied to the setting of fees and charges for the use of Community Facilities and Active Reserves.

To provide a framework for determining and reviewing the fees and charges, and the level of subsidy provided.

#### **Policy:**

Council provides active reserves and community facilities for overall community benefit and as such subsidises the use of these facilities to a substantial level in support of this expectation. The fees and charges levied for the use of these facilities are not intended to recover the full cost of provision.

1. Fees and charges for community facilities and active reserves will be established based on recouping a percentage of operating and renewal costs.



2. The structure of the fees and charges recognises the distinct categories of user groups, and fees and charges are set to reflect these different users.
3. Use on a casual basis for competitions, festivals, events etc will attract fees based on a fee structure that recognises the different financial capacities of community and commercial organisations.
4. All clubs which are separately incorporated will be treated as an individual club.
5. Fees and charges will be set based on the previous year's annual operating costs.
6. Fees for regular user groups will be based on a 'per session' method of calculation – that is, that a notional cost for use of a facility per session will be determined and will be multiplied by the number of sessions a particular group conducts during their playing season.

<b>Title:</b>	<b>1.20 Hall Hire Policy</b>
<b>Previous No:</b>	
<b>File No:</b>	
<b>Statutory Environment:</b>	<i>n/a</i>
<b>Minute No:</b>	<b>1 092015.SM</b>
<b>Last Updated:</b>	<b>September 2015</b>
<b>Review Date:</b>	<b>September 2019</b>

**Objective:**

The Hall Hire Policy provides the framework for the management of Council's Memorial Hall and Pavilion hire program.

The policy aims to ensure that a range of user groups have fair and equitable access to Council's community facilities.

**Policy:**

1. The CEO is delegated with the authority to deal with and make decisions pertaining to special requests and those uses which are not explicitly covered in this policy.

A bond will be charged for all users of the facility.

2. Damage & cleaning:

- Any damage to or loss of equipment, or cleaning required, will be charged to the Hirer as per the current replacement or repair cost of equipment;
- Any damage to the buildings, including fittings, chattels, curtains, furniture and surrounds will be charged to the Hirer as per the replacement or repair cost of that item;
- the hirer agrees to allow free admission to legitimate attendant carers of persons with a significant permanent disability who are holders of a Companion Card and who, without such carer support, would be unable to attend community venues and activities.

<b>Title:</b>	<b>4.5 Hire of Memorial Hall and Sports Pavilion Equipment</b>
<b>File No:</b>	
<b>Statutory Environment:</b>	
<b>Minute No:</b>	<b>1 092015.SM</b>
<b>Date:</b>	<b>September 2015</b>
<b>Review Date:</b>	<b>September 2019</b>

**Objective:**

To provide direction on the use of furniture and Equipment.



**Procedure:**

It is the policy of Council that furniture and equipment purchased for the Goomalling Memorial Hall and Sports Pavilion is available for private or party hire.

Large round tables are only available for hire in Council owned facilities and is to be authorised by the Chief Executive Officer.

<b>Title:</b>	4.21 Hall Hire
<b>Previous No:</b>	
<b>File No:</b>	
<b>Statutory Environment:</b>	n/a
<b>Minute No:</b>	1 092015.SM
<b>Last Updated:</b>	September 2015
<b>Review Date:</b>	September 2019

**Objective:**

To provide the framework for the management of Council’s Memorial Hall and Pavilion hire program. This aims to ensure that a range of user groups have fair and equitable access to Council’s community facilities.

1. Bond and hire fees:

- The hirer must pay the bond and hire fees at the time of making the booking. A booking is only confirmed once payment in full has been made.
- Hire fees are charged on a scale as detailed in the Shire’s Fees and Charges Schedule.
- The bond will be returned to the hirer when staff have inspected the venue after the function.
- If damages occur or extensive cleaning is required, these costs will be deducted from the bond. If the cost exceeds the bond paid, the hirer will be invoiced for the additional sum.

2. Furniture or equipment must not be dragged over the floor surfaces: trolleys are provided for the movement of chairs, tables and other furnishings.

3. Alcohol consumption - Council venues are unlicensed facilities. It is the responsibility of the Hirer to:

- obtain written permission from the Shire CEO to allow alcohol to be consumed at the venue;
- obtain an Occasional Liquor Licence from the Department of Racing, Gaming and Liquor;
- provide a copy of the Occasional Liquor Licence to the CEO;
- display the Occasional Liquor Licence prominently during the hire period;
- ensure that the requirements of the Liquor Licence are fulfilled;
- ensure that minors are not permitted in the bar or licenced area;
- organise and oversee staffing of the bar with personnel sufficiently trained in the responsible service of alcohol;

4. Cleaning supplies are available in each venue. It is a condition of hire that:

- all food scraps are removed from the premises before the end of the hire period;
- all indoor bins are emptied into the outdoor bins before the end of the hire period;
- kitchen facilities, crockery and cutlery are left in a clean state with all equipment in working order;
- shire staff are notified of all breakages;
- all tables are cleared, wiped and stacked on the trolley;
- the hirer informs shire staff of any spills/damage as soon as possible.



5. Decorations:

- permission to decorate must be sought at the time of booking;
- the following items must not be used without consulting shire staff: candles, confetti, blue tac, sticky tape, nails, pins, screws or anything that could deface the surfaces such as chemicals, paint etc.
- all decorations must be completely removed after the function.

6. Compliance with Acts and Regulations:

- the hirer will comply with the provisions of the Health Act, Liquor Act and any other act, regulation or local law in force at the hiring time and which is applicable to the hiring and use of the venue;
- the shire CEO, health inspectors, liquor licensing officers and police have the right to enter any function for the purpose of making an inspection or enforcing any of the conditions;
- the shire CEO, health inspectors, liquor licensing officers and police have the right to close down a function and remove all patrons from the building if regulations are not being met.

7. Other conditions:

- Council reserves the right to amend these conditions at any time to ensure best management practices are met;
- Council venues are a smoke free environment. Please do not smoke inside the building or within ten metres from the entrance;
- Council's piano can only be moved under the supervision of shire staff. Please contact staff regarding piano use.
- the hirer is responsible for any disorderly behaviour, unsuitable dress, obscene or insulting language in any part of the venue.
- the shire CEO and/or the hirer have the right to refuse admission to any person.

8. Insurance:

- Individuals hiring a shire venue are covered under the shire's Casual Hirers Liability Insurance.

**FINANCIAL IMPLICATIONS**

Council would forgo \$88 in revenue by providing concessional hire.

**STRATEGIC IMPLICATIONS**

The Community Strategic Plan does not deal with this matter directly

**COMMENT**

Nil

**ATTACHMENTS**

Nil

**VOTING REQUIREMENT**

Simple Majority



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**RECOMMENDATION**

That the Council:

Waive hire fees for the two free workshops being provided for the youth of Goomalling by the Institute of Indigenous Wellbeing & Sport during the July School Holidays.

**221. RESOLUTION (Officer Recommendation)**

**Moved Cr Van Gelderen, seconded Cr Wilkes**

**That the Council:**

**Waive hire fees for the two free workshops being provided for the youth of Goomalling by the Institute of Indigenous Wellbeing & Sport during the July School Holidays.**

**CARRIED 7/0  
By Simple Majority**



**9.5 APPLICATION FOR DEVELOPMENT APPROVAL – COTTAGE (SINGLE STOREY DWELLING) – LOT 2 NORTHAM-PITHARA RD, KARRANADGIN**

<b>DATE:</b>	8 July 2020
<b>SUBJECT:</b>	Cottage (Single Storey Dwelling)
<b>PROPONENT:</b>	Terry Brennan
<b>LOCATION:</b>	Lot 2 Northam-Pithara Road, Karranadgin
<b>AUTHOR:</b>	Hugo de Vos – Contract Planner
<b>REPORTING OFFICER:</b>	Peter Bentley – Chief Executive Officer
<b>FILE NO:</b>	176
<b>ASSESSMENT NO:</b>	A466

**PURPOSE**

To consider a proposal to develop a cottage (single storey dwelling) on Lot 2 Northam Pithara Road in Karranadgin.

**BACKGROUND**

The Shire of Goomalling has received an application for development approval for a cottage (single storey dwelling) to be constructed at Lot 2 Northam-Pithara Road in Karranadgin.

The subject property is zoned Rural 3 – General Farming under the Shire of Goomalling’s Local Planning Scheme No. 3.

Under Clause 3.5.6 (e) of the Scheme, it is a requirement that development approval be obtained for all buildings including a residence and to assess such applications to ensure minimal intrusion onto the rural landscape and the amenity of adjoining properties.

Currently there is no delegated authority to determine these applications.

**STATUTORY IMPLICATIONS**

*Planning and Development Act 2005*

*Planning and Development (Local Planning Schemes) Regulations 2015*

*Shire of Goomalling Local Planning Scheme No. 3*

**POLICY IMPLICATIONS**

State Planning Policy 3.7 – Planning in Bushfire Prone Areas.

The subject development site is on the same site as an existing dwelling which falls within an area identified as being bushfire prone.

As no BAL report was supplied at the time of this application any approval should have the following condition included:

**A Bushfire Attack Level (BAL) report indicating a maximum attack level of BAL-29 is to be provided to the Shire of Goomalling for review, prior to the lodgment of an application for a building permit.**

**FINANCIAL IMPLICATIONS**

Planning fee to be paid by applicant.

**STRATEGIC IMPLICATIONS**

This matter is not directly dealt with within the Community Strategic Plan



### **ATTACHMENTS**

A copy of the application plans is supplied.

### **OFFICER COMMENT**

The development proposal comfortably meets the prescribed setback distances indicated under the Scheme and is due to be located on the same footprint. As such, the proposed development will not represent any further intrusion onto the rural landscape nor will it affect the amenity of the adjoining properties.

It is recommended that this development be approved subject to conditions.

### **VOTING REQUIREMENT**

Simple Majority.

### **RECOMMENDATION**

That the Council grants Development Approval to the landowner, B. T. & P. A. Brennan, to erect a cottage (single storey dwelling) at Lot 2 Northam-Pithara Road, Karranadgin, subject to the following conditions:

1. The development hereby permitted must substantially commence within two years from the date of this decision letter.
2. The development hereby permitted taking place in accordance with the approved plans.
3. A Bushfire Attack Level (BAL) report indicating a maximum attack level of BAL-29 is to be provided to the Shire of Goomalling for review, prior to the lodgment of an application for a building permit.
4. Prior to occupation, the development hereby permitted shall be connected to an approved effluent disposal system.

<b>222. RESOLUTION (Officer Recommendation)</b>
---

**Moved Cr Barratt, seconded Cr Van Gelderen**

**That the Council grants Development Approval to the landowner, B. T. & P. A. Brennan, to erect a cottage (single storey dwelling) at Lot 2 Northam-Pithara Road, Karranadgin, subject to the following conditions:**

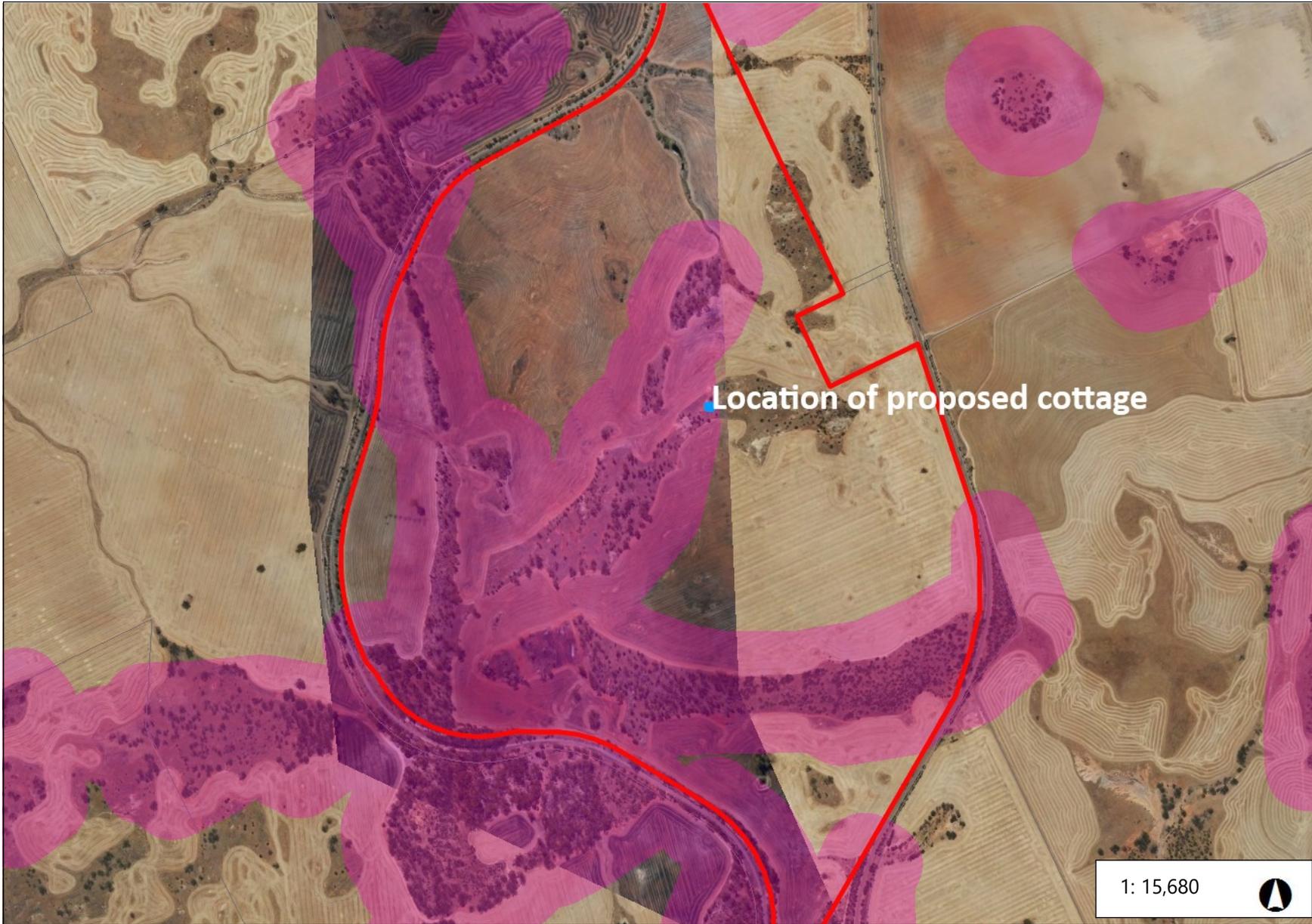
- 1. The development hereby permitted must substantially commence within two years from the date of this decision letter.**
- 2. The development hereby permitted taking place in accordance with the approved plans.**
- 3. A Bushfire Attack Level (BAL) report indicating a maximum attack level of BAL-29 is to be provided to the Shire of Goomalling for review, prior to the lodgment of an application for a building permit.**
- 4. Prior to occupation, the development hereby permitted shall be connected to an approved effluent disposal system.**

**CARRIED 7/0**  
**By Simple Majority**



## Legend

-  Cadastre
-  Bush Fire Prone Areas 2019 No2 (OBRM-015)



Location of proposed cottage

1: 15,680



0.8 0 0.40 0.8 Kilometers

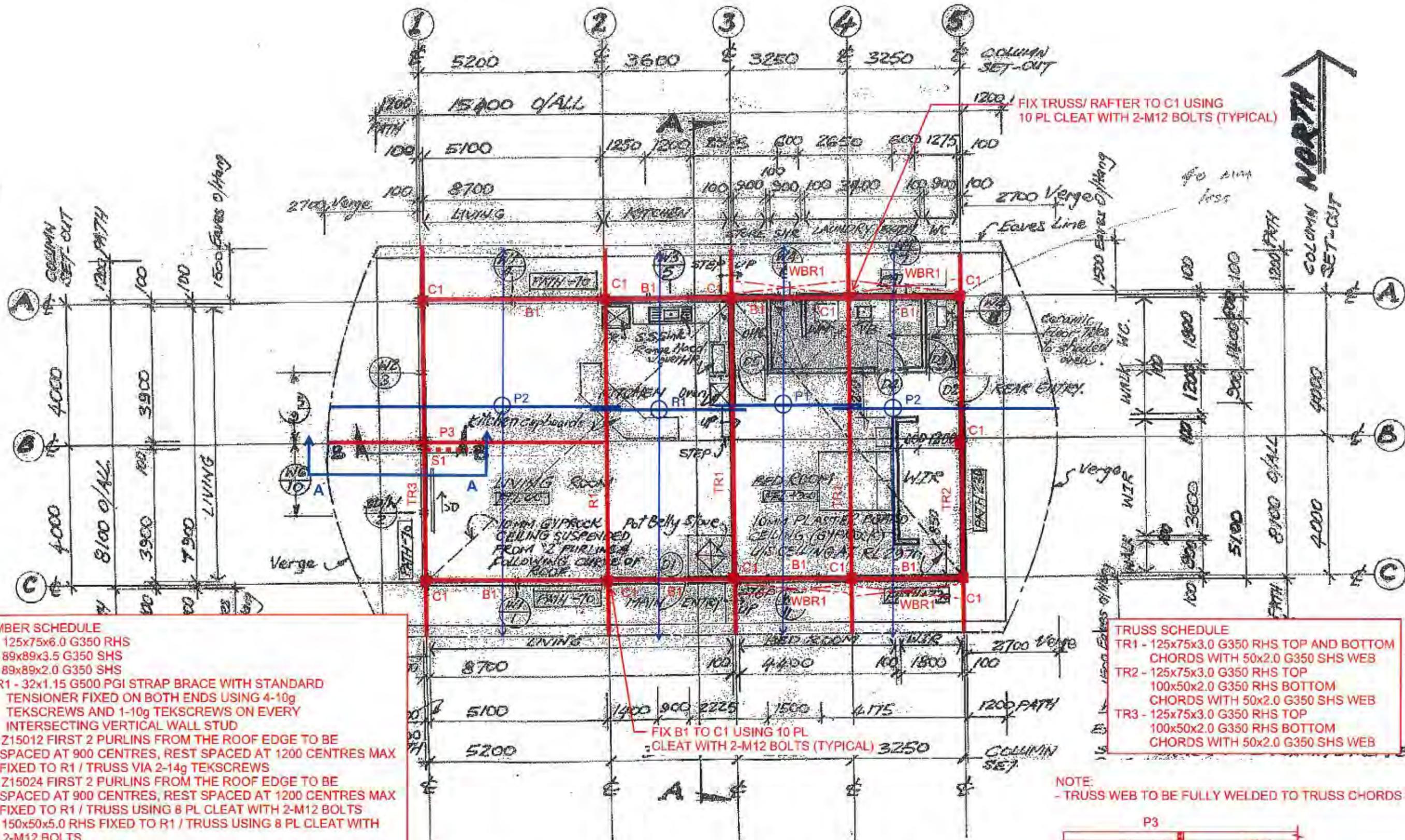
Date produced: 08-Jul-2020

This map is a user generated static output from an Internet mapping site and is for reference only. Data layers that appear on this map may or may not be accurate, current, or otherwise reliable.

**THIS MAP IS NOT TO BE USED FOR NAVIGATION**

## Notes

Proposed cottage (single storey dwelling)  
- Brennan



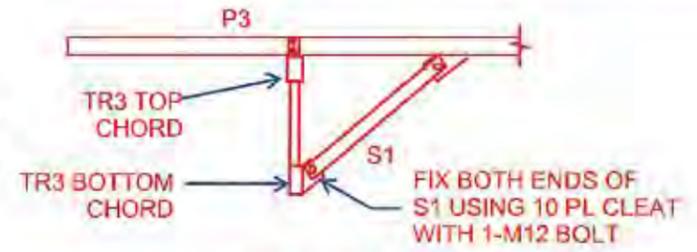
**MEMBER SCHEDULE**

- R1 - 125x75x6.0 G350 RHS
- C1 - 89x89x3.5 G350 SHS
- B1 - 89x89x2.0 G350 SHS
- WBR1 - 32x1.15 G500 PGI STRAP BRACE WITH STANDARD TENSIONER FIXED ON BOTH ENDS USING 4-10g TEKSCREWS AND 1-10g TEKSCREWS ON EVERY INTERSECTING VERTICAL WALL STUD
- P1 - Z15012 FIRST 2 PURLINS FROM THE ROOF EDGE TO BE SPACED AT 900 CENTRES, REST SPACED AT 1200 CENTRES MAX FIXED TO R1 / TRUSS VIA 2-14g TEKSCREWS
- P2 - Z15024 FIRST 2 PURLINS FROM THE ROOF EDGE TO BE SPACED AT 900 CENTRES, REST SPACED AT 1200 CENTRES MAX FIXED TO R1 / TRUSS USING 8 PL CLEAT WITH 2-M12 BOLTS
- P3 - 150x50x5.0 RHS FIXED TO R1 / TRUSS USING 8 PL CLEAT WITH 2-M12 BOLTS
- S1 - 50x50x3.0 SHS BRACE

**TRUSS SCHEDULE**

- TR1 - 125x75x3.0 G350 RHS TOP AND BOTTOM CHORDS WITH 50x2.0 G350 SHS WEB
- TR2 - 125x75x3.0 G350 RHS TOP 100x50x2.0 G350 RHS BOTTOM CHORDS WITH 50x2.0 G350 SHS WEB
- TR3 - 125x75x3.0 G350 RHS TOP 100x50x2.0 G350 RHS BOTTOM CHORDS WITH 50x2.0 G350 SHS WEB

**NOTE:**  
- TRUSS WEB TO BE FULLY WELDED TO TRUSS CHORDS



**PROPOSED NEW COTTAGE FLOOR 1**  
SCALE :- 1:100.

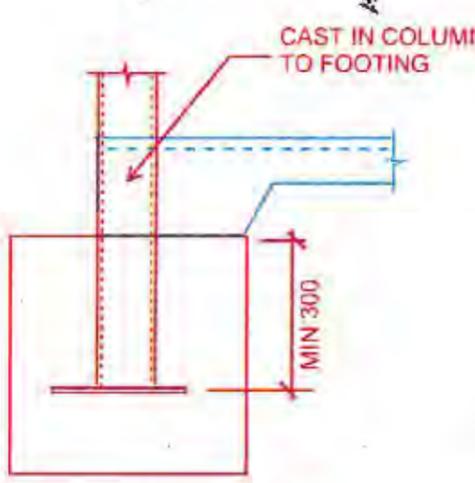
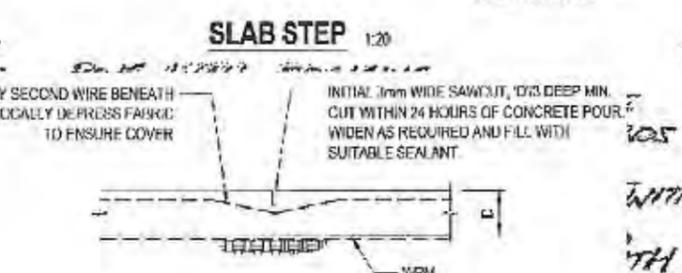
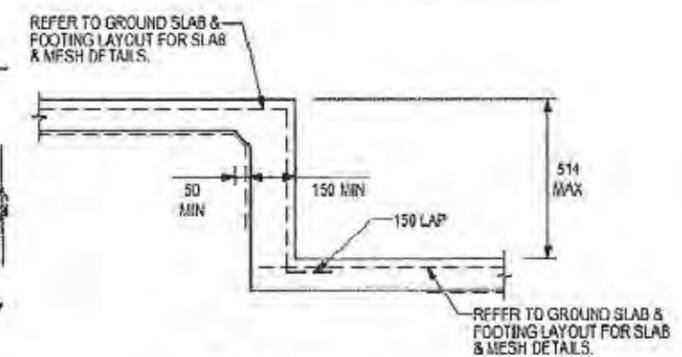
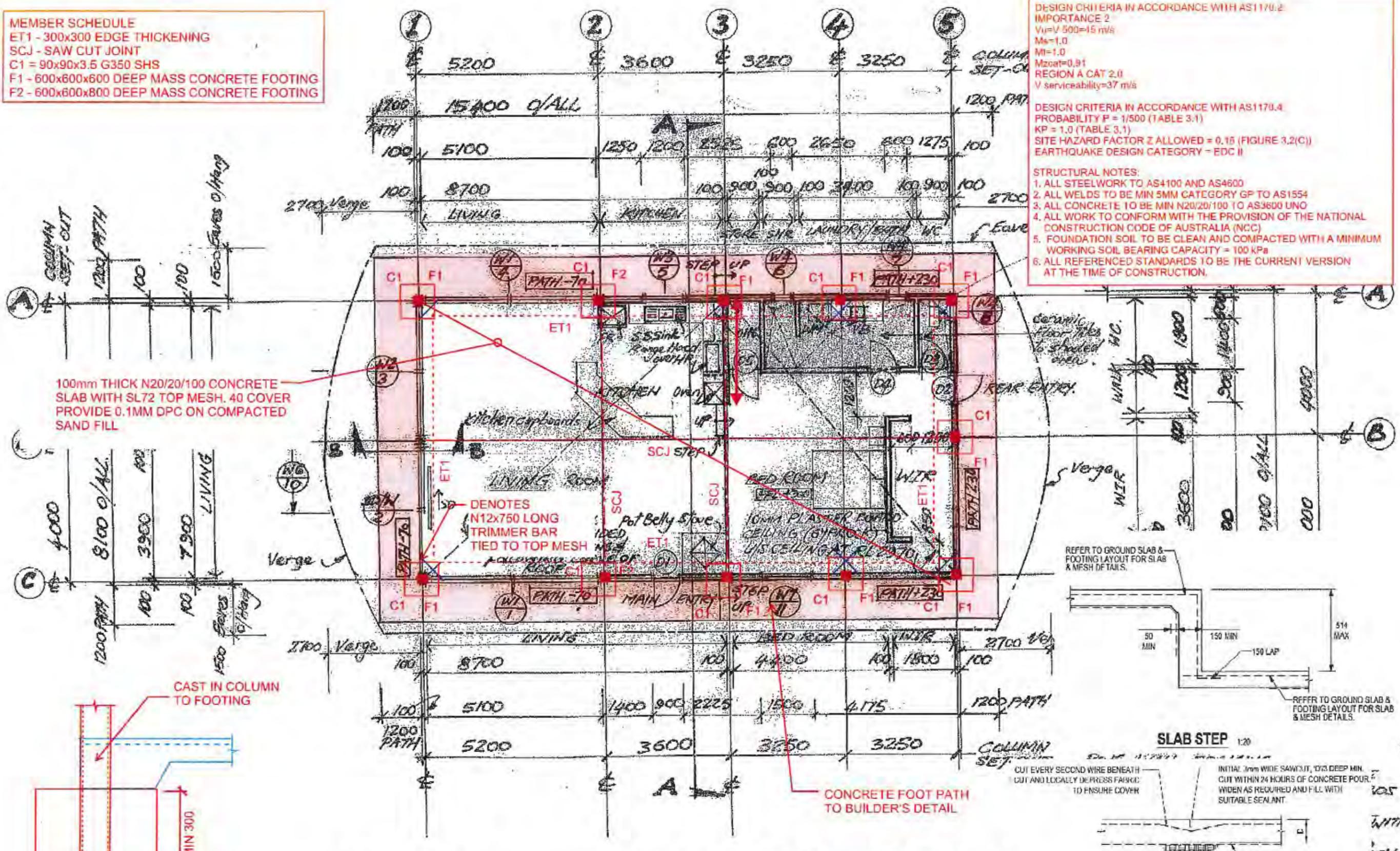
**SECTION A**

**MEMBER SCHEDULE**  
 ET1 - 300x300 EDGE THICKENING  
 SCJ - SAW CUT JOINT  
 C1 = 90x90x3.5 G350 SHS  
 F1 - 600x600x600 DEEP MASS CONCRETE FOOTING  
 F2 - 600x600x800 DEEP MASS CONCRETE FOOTING

**DESIGN CRITERIA IN ACCORDANCE WITH AS1170.2**  
 IMPORTANCE 2  
 $V_{w1} = V_{500} = 15 \text{ m/s}$   
 $M_s = 1.0$   
 $M_I = 1.0$   
 $M_{zcat} = 0.91$   
 REGION A CAT 2.0  
 $V_{serviceability} = 37 \text{ m/s}$

**DESIGN CRITERIA IN ACCORDANCE WITH AS1170.4**  
 PROBABILITY  $P = 1/500$  (TABLE 3.1)  
 $KP = 1.0$  (TABLE 3.1)  
 SITE HAZARD FACTOR  $Z$  ALLOWED = 0.15 (FIGURE 3.2(C))  
 EARTHQUAKE DESIGN CATEGORY - EDC II

**STRUCTURAL NOTES:**  
 1. ALL STEELWORK TO AS4100 AND AS4600  
 2. ALL WELDS TO BE MIN 5MM CATEGORY GP TO AS1554  
 3. ALL CONCRETE TO BE MIN N20/20/100 TO AS3600 UNO  
 4. ALL WORK TO CONFORM WITH THE PROVISION OF THE NATIONAL CONSTRUCTION CODE OF AUSTRALIA (NCC)  
 5. FOUNDATION SOIL TO BE CLEAN AND COMPACTED WITH A MINIMUM WORKING SOIL BEARING CAPACITY = 100 KPa  
 6. ALL REFERENCED STANDARDS TO BE THE CURRENT VERSION AT THE TIME OF CONSTRUCTION.

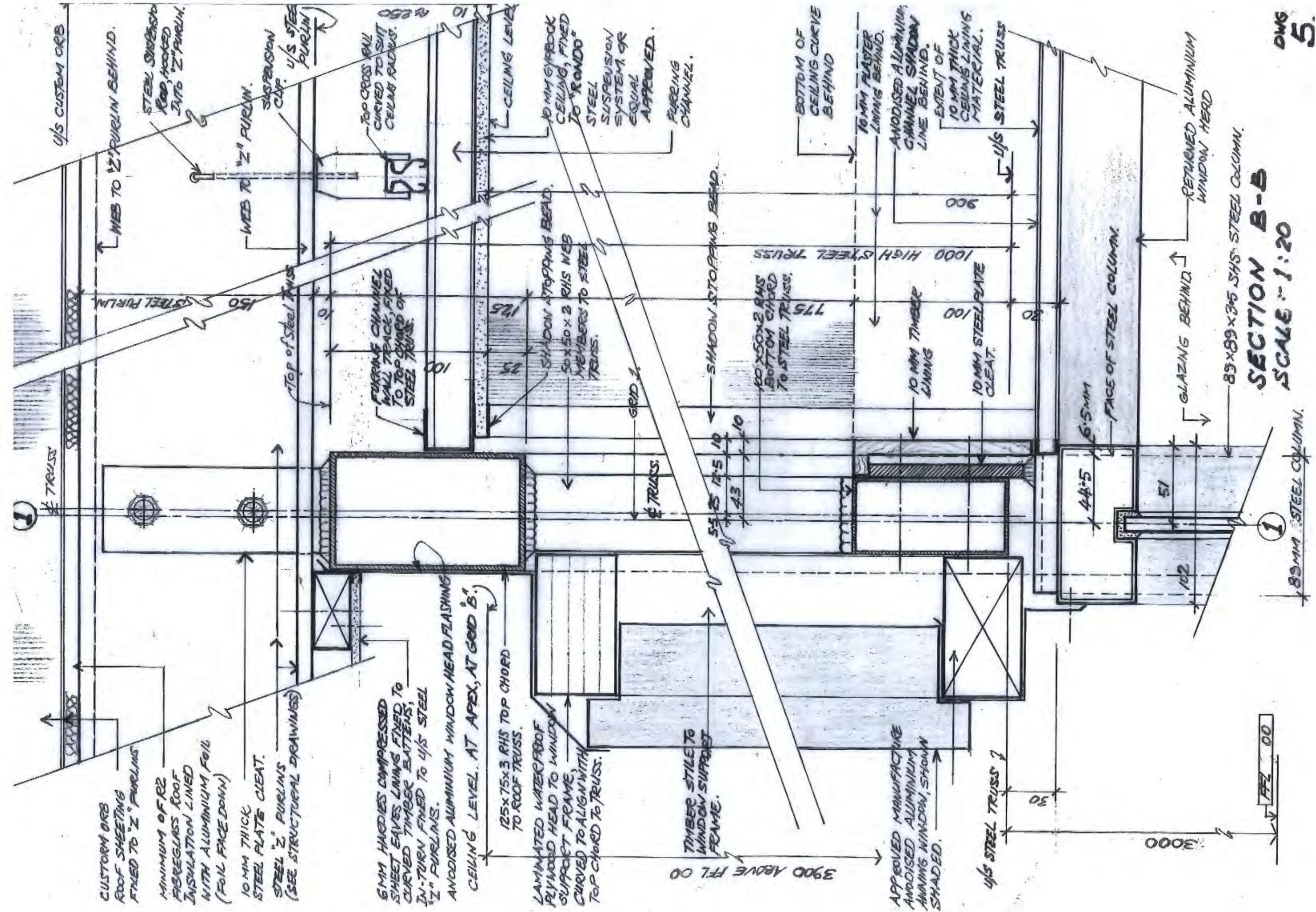


COLUMN TO FOOTING DETAIL

**PROPOSED NEW COTTAGE FLOOR 1**  
 SCALE :- 1:100.

**SAW CUT JOINT (SCJ)**  
 EXTERNAL WALLS SHALL BE LAID WITH CUSTOM ORB (COLOUR IRON STONE) INSTALLED HORIZONTALLY.

**DWG 1.**



CUSTOM ORB ROOF SHEETING FINED TO 2" PURLINS

MINIMUM OF R2 FIBREGLASS ROOF INSULATION LINED WITH ALUMINIUM FOIL (FOIL FACE DOWN)

10 MM THICK STEEL PLATE CLEAR.

STEEL 2" PURLINS (SEE STRUCTURAL DRAWINGS)

6 MM HADIES COMPRESSED SHEET EAVES LINING FINED TO CURVED TIMBER BATTENS, IN-TURN FINED TO 1/2" STEEL 2" PURLINS.

ANODISED ALUMINIUM WINDOW HEAD FLASHING CEILING LEVEL. AT APEX, AT GRID B.

125x75x3 RHS TOP CHORD TO ROOF TRUSS.

LAMINATED WATERPROOF PLYWOOD HEAD TO WINDOW SUPPORT FRAME, CURVED TO ALIGN WITH TOP CHORD TO TRUSS.

TIMBER STILE TO WINDOW SUPPORT FRAME.

3900 ABOVE FFL 00

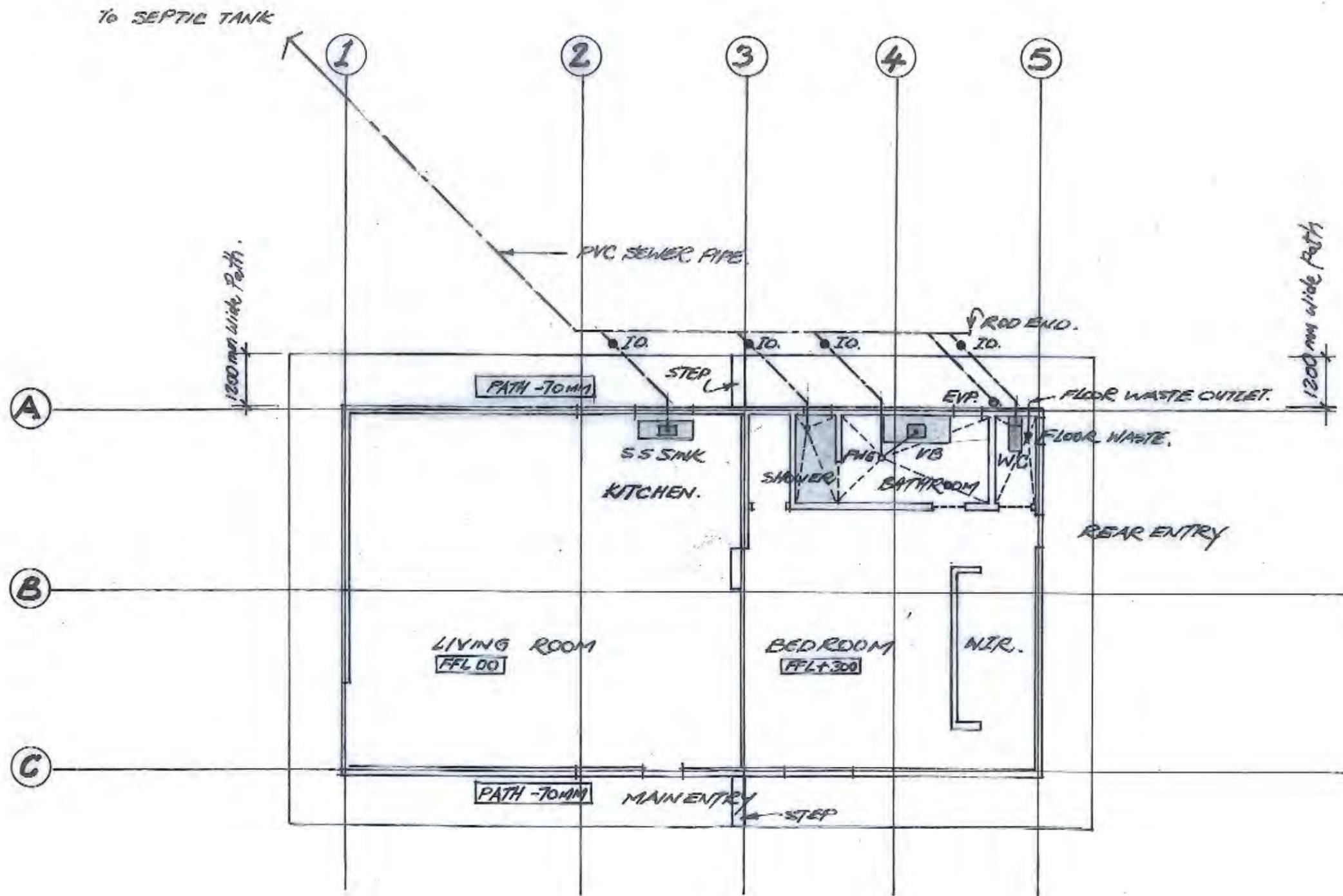
APPROVED MANUFACTURE ANODISED ALUMINIUM AWNING WINDOW, SHOWN SHADED.

1/2" STEEL TRUSS

3000

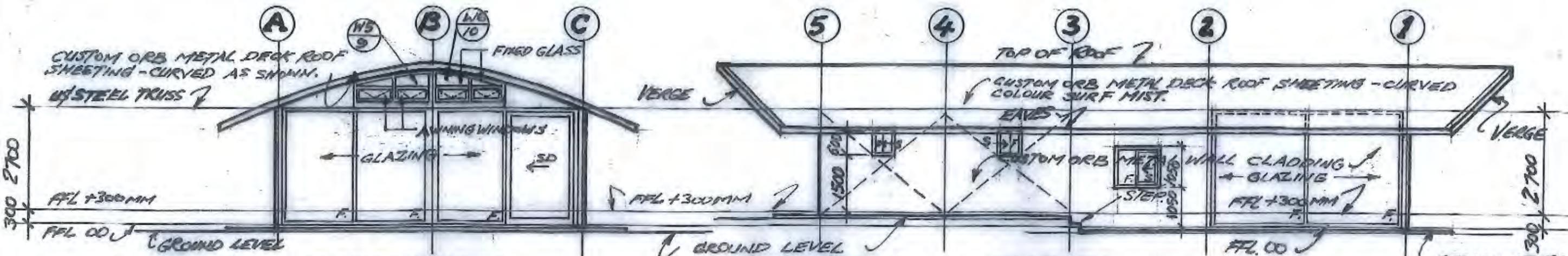
FFZ 00

SECTION B-B  
SCALE 1:20



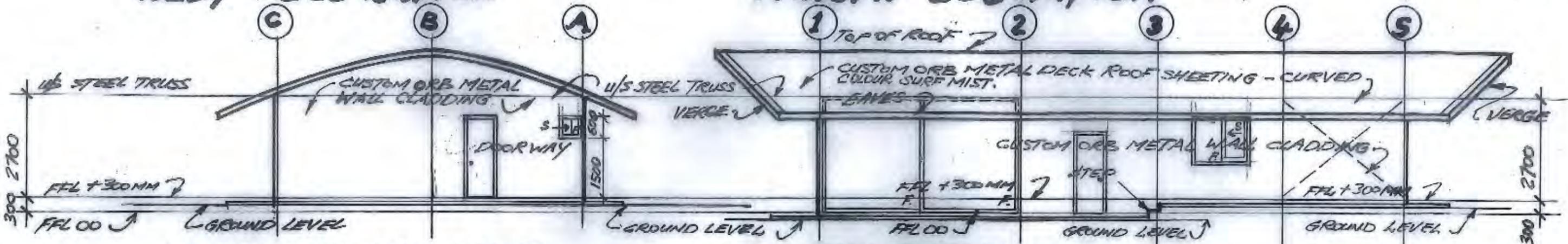
PLUMBING LAYOUT PLAN  
SCALE:- 1:100.





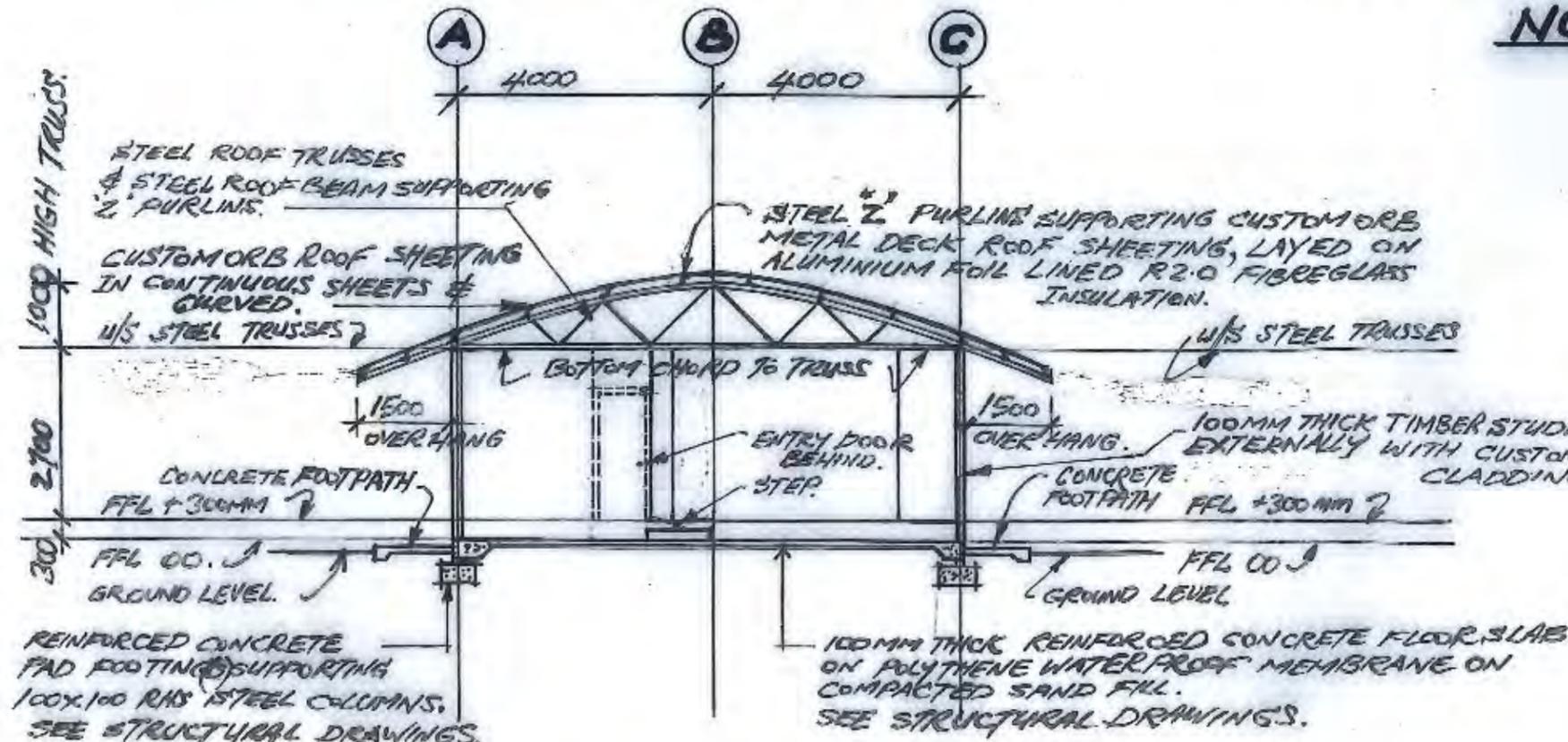
**WEST ELEVATION**

**NORTH ELEVATION**



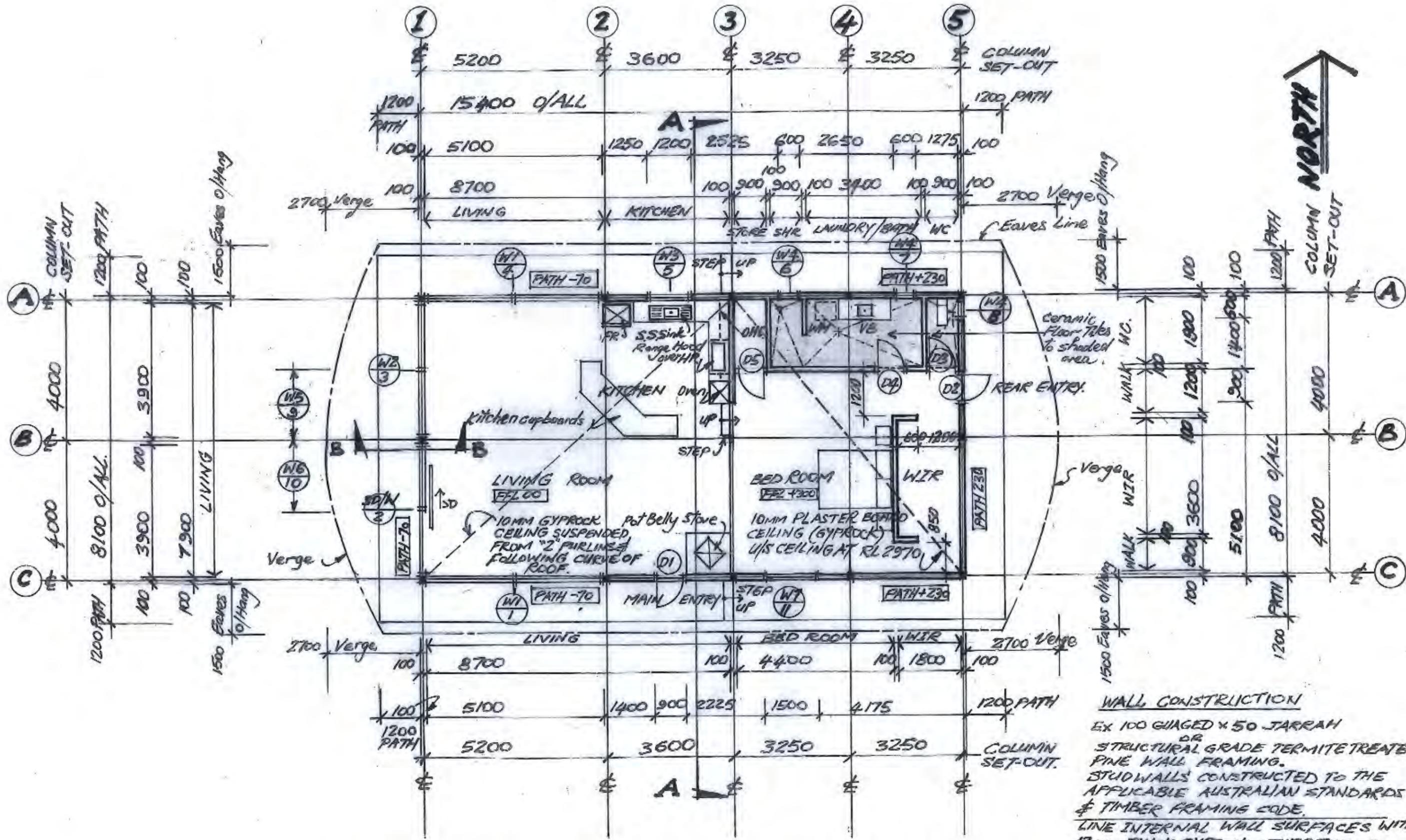
**EAST ELEVATION**

**SOUTH ELEVATION**



**SECTION A-A SCALE :- 1:100**

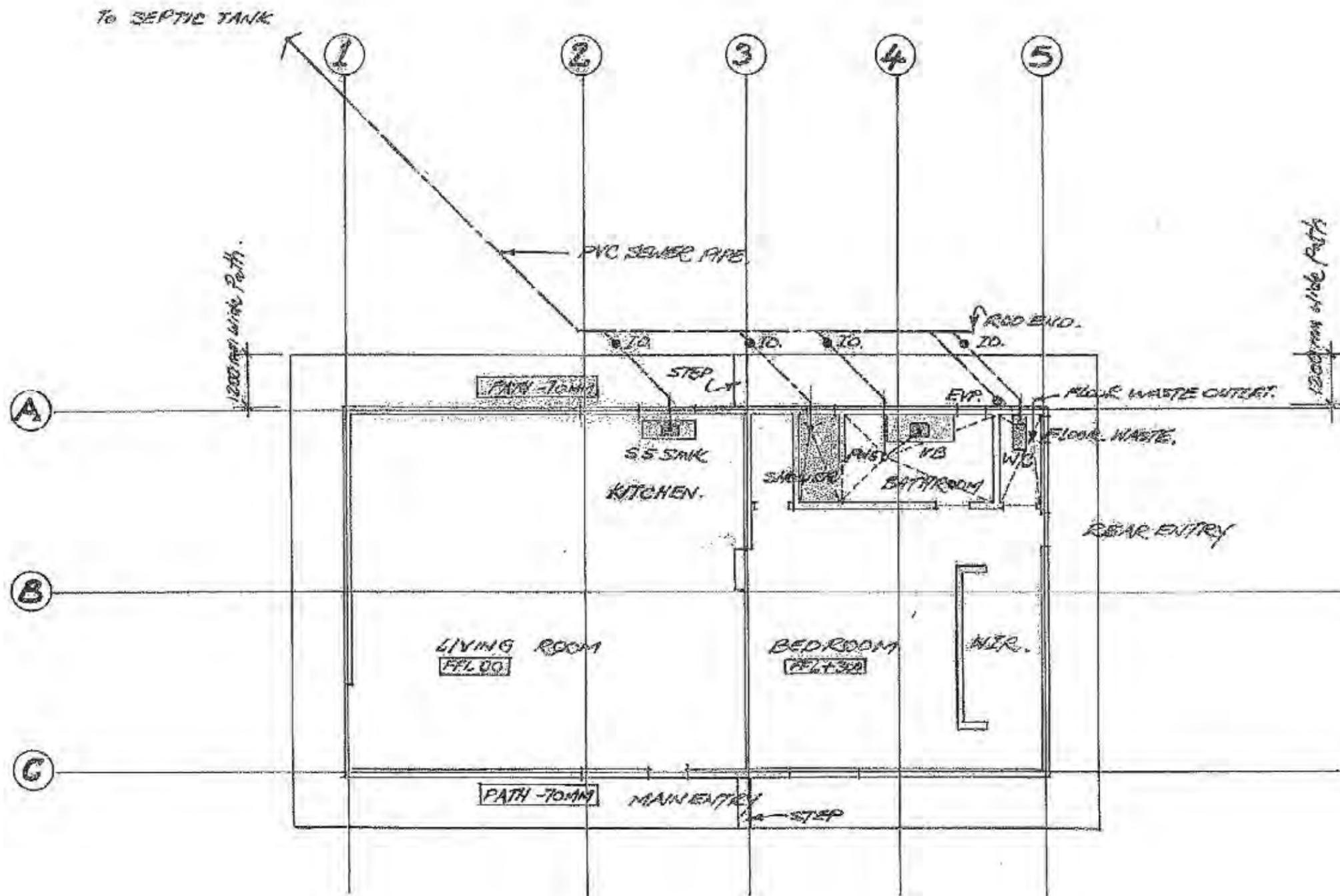
- NOTE:-**
- (1) THIS DRAWING SHALL BE READ IN CONJUNCTION WITH THE STRUCTURAL DRAWINGS.
  - (2) WRITTEN DIMENSIONS SHALL TAKE PRECEDENCE OVER SCALING.
  - (3) ANY DISCREPANCIES SHALL BE BROUGHT TO THE IMMEDIATE ATTENTION OF THE BUILDER/OWNERS.
  - (4) ALL CONSTRUCTION SHALL COMPLY WITH THE UNIFORM BUILDING BY-LAWS, THE BUILDING CODE OF AUSTRALIA (BCA) AND THE LEGISLATIVE REQUIREMENTS / STATUTORY REQUIREMENTS OF THE LOCAL GOVERNMENT AUTHORITY.
  - (5) ALL MEASUREMENTS SHOWN ARE IN MILLIMETRES UNLESS OTHERWISE NOTED.
  - (6) ALL WORK UNDERTAKEN SHALL BE IN ACCORDANCE WITH THE MATERIAL MANUFACTURER'S RECOMMENDATIONS & BEST RECOMMENDED PRACTICE.
  - (7) ALL WORK SHALL BE IN ACCORDANCE WITH THE AUSTRALIAN STANDARDS.



**PROPOSED NEW COTTAGE FLOOR PLAN**  
**SCALE :- 1:100.**

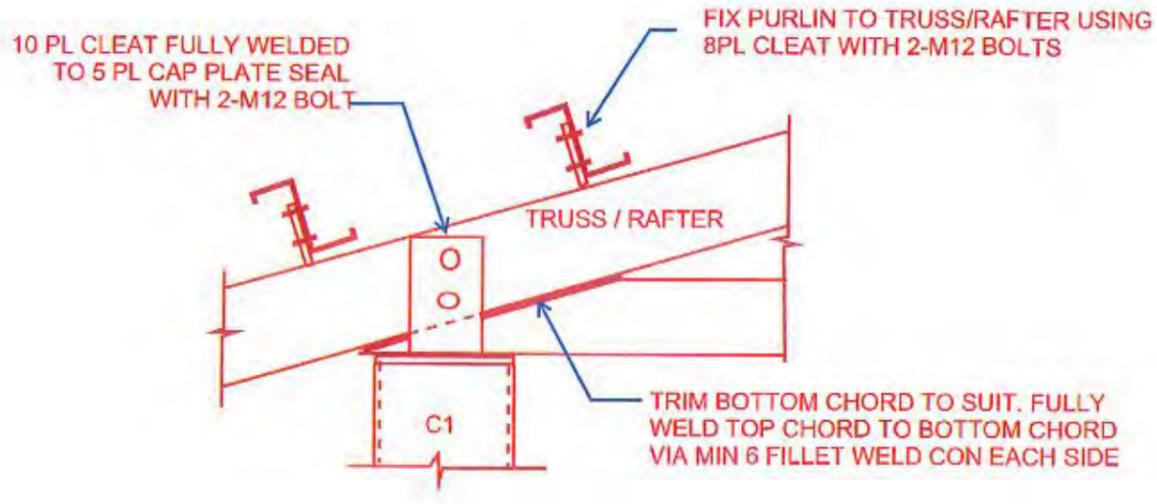
**WALL CONSTRUCTION**  
 EX 100 GIAGED x 50 JARRAH  
 OR  
 STRUCTURAL GRADE TERMITETREATED  
 PINE WALL FRAMING.  
 STUDWALLS CONSTRUCTED TO THE  
 APPLICABLE AUSTRALIAN STANDARDS  
 & TIMBER FRAMING CODE.  
 LINE INTERNAL WALL SURFACES WITH  
 13MM THICK GYPROCK OTHER THAN TO  
 WET AREAS THAT SHALL BE LINED WITH  
 6MM VILLABOARD SHEETING.  
 INSTALL R 30 POLYESTER BETWEEN  
 STUDS TO ALL FRAMED WALLS.  
 EXTERNAL WALLS SHALL BE LINED  
 WITH CUSTOM ORB (COLOUR IRON  
 STONE) INSTALLED HORIZONTALLY.



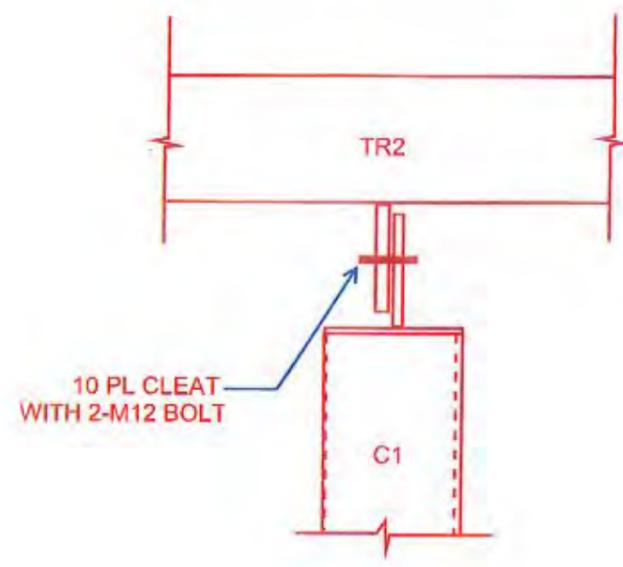


PLUMBING LAYOUT PLAN  
SCALE:- 1:100.

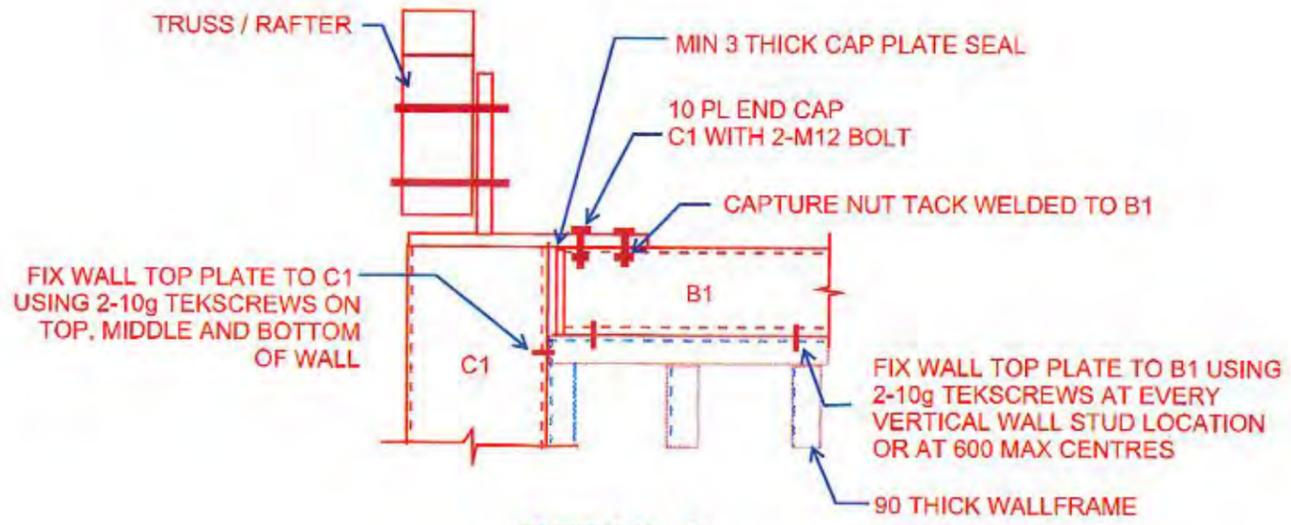
PROMPT Michael Young  
MICHAEL YOUNG BE AME (19991)  
 PR\_19047\_01-00-2020



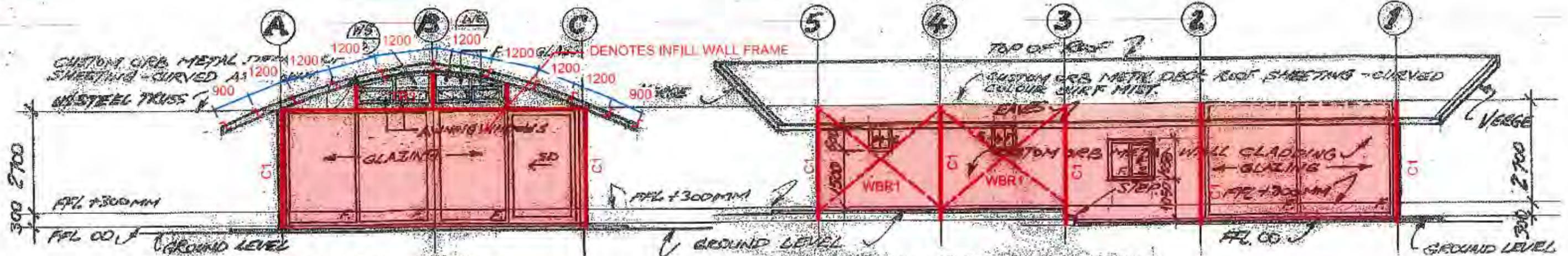
DETAIL 1



DETAIL 3

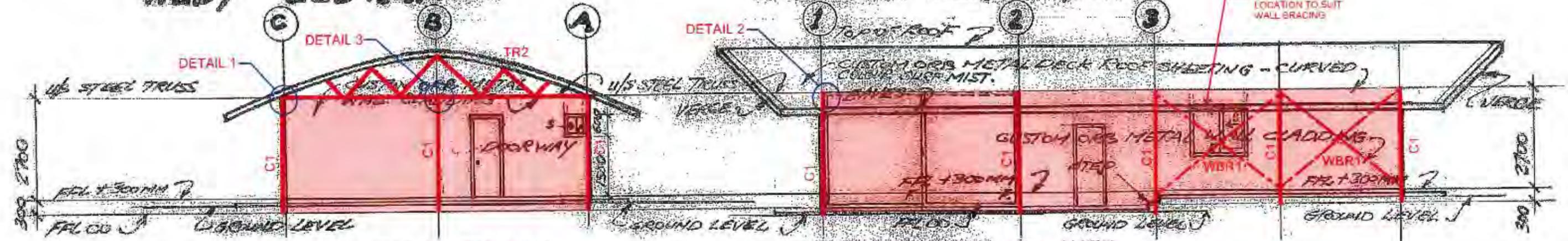


DETAIL 2



**WEST ELEVATION**

**NORTH ELEVATION**

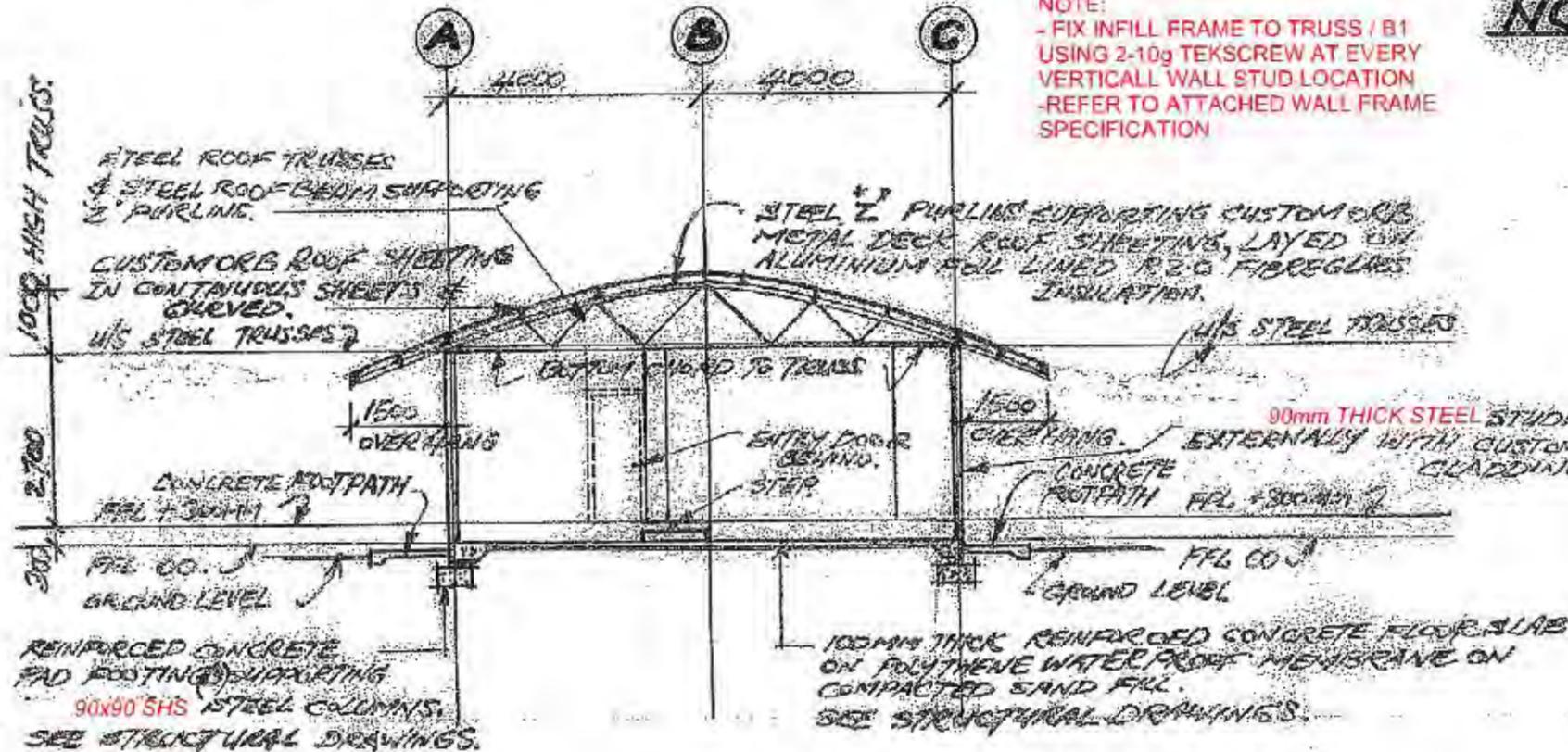


**EAST ELEVATION**

**SOUTH ELEVATION**

**NOTE:**  
 - FIX INFILL FRAME TO TRUSS / B1 USING 2-10g TEKSCREW AT EVERY VERTICAL WALL STUD LOCATION  
 - REFER TO ATTACHED WALL FRAME SPECIFICATION

- NOTE:-**
- (1) THIS DRAWING SHALL BE READ IN CONJUNCTION WITH THE STRUCTURAL DRAWINGS.
  - (2) WRITTEN DIMENSIONS SHALL TAKE PRECEDENCE OVER SEALING.
  - (3) ANY DISCREPANCIES SHALL BE BROUGHT TO THE IMMEDIATE ATTENTION OF THE BUILDER/OWNERS.
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  - (6) ALL WORK UNDERTAKEN SHALL BE IN ACCORDANCE WITH THE MATERIAL MANUFACTURER'S RECOMMENDATIONS & BEST RECOMMENDED PRACTICE.
  - (7) ALL WORK SHALL BE IN ACCORDANCE WITH THE AUSTRALIAN STANDARDS.



**SECTION A-A SCALE :- 1:100**



**9.6 APPLICATION FOR DEVELOPMENT APPROVAL – LOT 11817 (NO. 195) BOASE RD, UCARTY WEST  
- EXTENSIONS TO DWELLING**

<b>DATE:</b>	9 July 2020
<b>SUBJECT:</b>	Extensions to dwelling
<b>PROPONENT:</b>	Richard Leeming
<b>LOCATION:</b>	Lot 11817 (No. 195) Boase Rd, Ucarty West
<b>AUTHOR:</b>	Hugo de Vos – Contract Planner
<b>REPORTING OFFICER:</b>	Peter Bentley – Chief Executive Officer
<b>FILE NO:</b>	176
<b>ASSESSMENT NO:</b>	A866

**PURPOSE**

To consider a proposal to develop extensions to a single dwelling at Lot 11817 (No. 195) Boase Rd in Ucarty West.

**BACKGROUND**

The Shire of Goomalling has received an application for development approval to develop extensions to a single dwelling at Lot 11817 (No. 195) Boase Rd in Ucarty West.

The subject property is zoned Rural 3 – General Farming under the Shire of Goomalling’s Local Planning Scheme No. 3.

Under Clause 3.5.6 (e) of the Scheme, it is a requirement that development approval be obtained for all buildings including a residence and to assess such applications to ensure minimal intrusion onto the rural landscape and the amenity of adjoining properties.

Currently there is no delegated authority to determine these applications.

**STATUTORY IMPLICATIONS**

*Planning and Development Act 2005*

*Planning and Development (Local Planning Schemes) Regulations 2015*

*Shire of Goomalling Local Planning Scheme No. 3*

**POLICY IMPLICATIONS**

State Planning Policy 3.7 – Planning in Bushfire Prone Areas.

The subject development site is not within a bushfire prone area and therefore

**FINANCIAL IMPLICATIONS**

Planning fee to be paid by applicant.

**STRATEGIC IMPLICATIONS**

This matter is not directly dealt with within the Community Strategic Plan

**ATTACHMENTS**

A copy of the application plans is supplied.

**OFFICER COMMENT**

This proposal will be located on the side of the house away from the nearest boundary – therefore there are no anticipated impacts on the amenity to the adjoining landowner.



However, given that this development will increase the number of rooms, the applicant will need to liaise with the Shire's Environmental Health Officer to confirm if the existing septic system is adequate to incorporate the extension – or to apply for a new one if required.

It is recommended that this development be approved subject to conditions.

**VOTING REQUIREMENT**

Simple Majority.

**RECOMMENDATION**

That Council grants Development Approval to the landowner, R. Leeming, to construct extensions to a single dwelling at Lot 11817 (No. 195) Boase Rd in Ucarty West subject to the following conditions:

1. The development hereby permitted must substantially commence within two years from the date of this decision letter.
2. The development hereby permitted taking place in accordance with the approved plans.
3. Prior to occupation, the development hereby permitted shall be connected to an approved effluent disposal system.

**223. RESOLUTION (Officer Recommendation)**

**Moved Cr Van Gelderen, seconded Cr Wilkes**

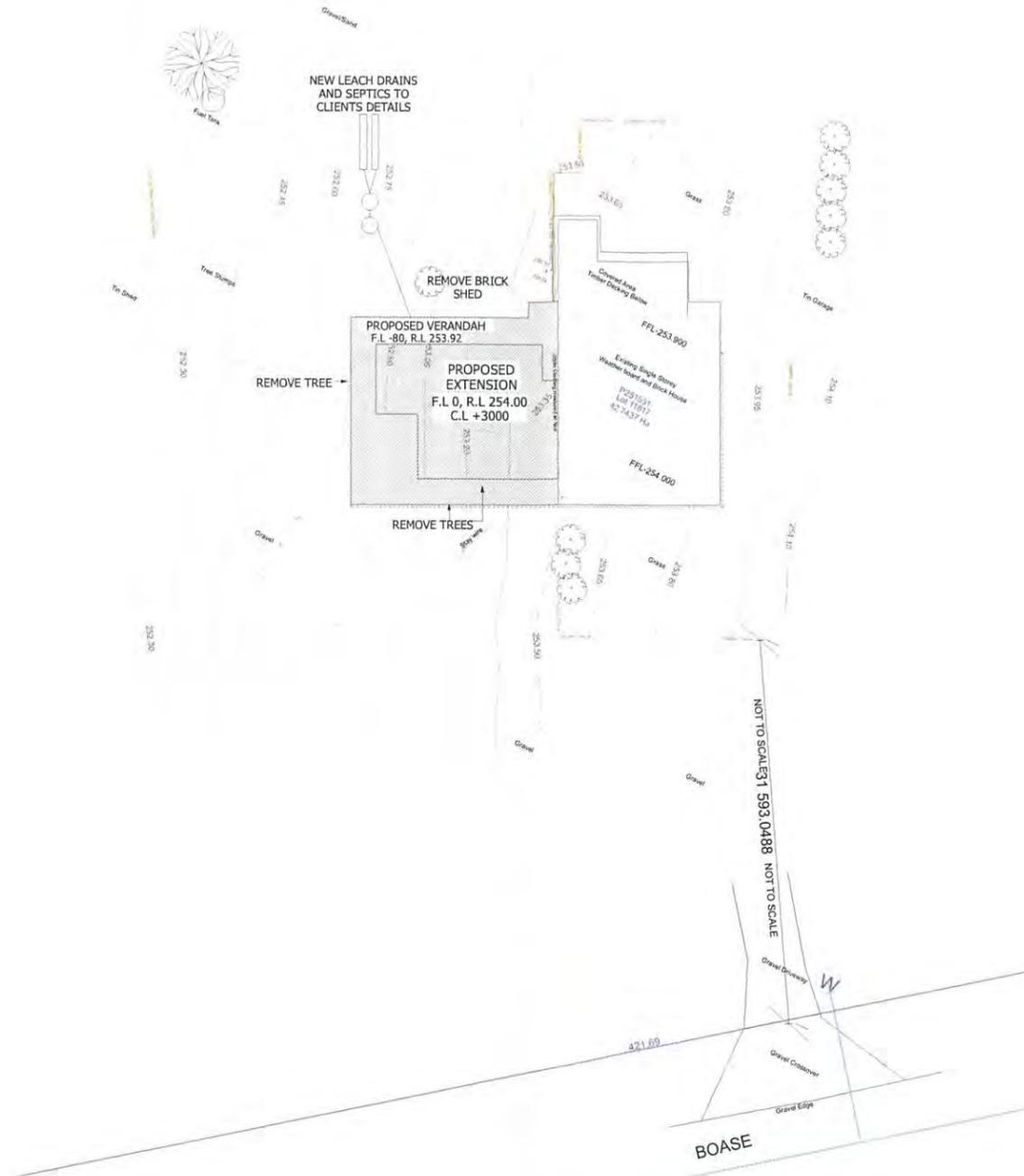
**That the Council grants Development Approval to the landowner, R. Leeming, to construct extensions to a single dwelling at Lot 11817 (No. 195) Boase Rd in Ucarty West, subject to the following conditions:**

- 1. The development hereby permitted must substantially commence within two years from the date of this decision letter.**
- 2. The development hereby permitted taking place in accordance with the approved plans.**
- 3. Prior to occupation, the development hereby permitted shall be connected to an approved effluent disposal system.**

**CARRIED 7/0  
By Simple Majority**

**CONSTRUCTION NOTES:**

- ✦ TIMBER FRAMED CONSTRUCTION AS PER AS1684
- ✦ PLASTERBOARD LINED WALLS AND CEILINGS
- ✦ SMOKE ALARMS AS PER NCC3.7.2
- ✦ BUSH FIRE AREA REQUIREMENTS AS PER NCC3.7.4
- ✦ RETAIN AND FILL TO ENGINEERS DETAILS - NEW CONCRETE SLAB TO ENGINEERS DETAILS - CONFIRM LEVELS TO BE RETAINED ON SITE
- ✦ NOTE: TERMITE PROTECTION AS PER AS3660.1 AND NCC 3.1.3
- ✦ WET AREAS AS PER AND EXTERNAL WATERPROOFING AS PER NCC3.8.1
- ✦ ROOF INSULATION AS PER 3.12.1.2
- ✦ SELECTION OF FIXTURES BY OWNER
- ✦ NEW COLORBOND ROOF TO MATCH EXISTING PITCHES
- ✦ NOTE: NO. AND PLACING OF DP'S GOVERNED BY THE ROOF PLUMBERS DISCRETION IN ACCORDANCE WITH NCC3.5.2
- ✦ EXHAUST FANS ARE TO BE FLUMED TO EXTERNAL AIR WHERE REQUIRED.
- ✦ GLAZING TO WINDOWS TO BE INSTALLED IN ACCORDANCE WITH AS 1288 & BCA
- ✦ ALL FLASHINGS TO BRICK WALLS AND ROOF FRAMEWORK TO BE INSTALLED IN ACCORDANCE WITH BCA REQUIREMENTS.
- ✦ ALL LEVELS TO BE CONFIRMED ON SITE PRIOR TO CONSTRUCTION
- ✦ NOTE: WALL CLADDING AS PER NCC3.5.3
- ✦ NOTE: ROOF CLADDING AS PER NCC3.5.1 AND AS1562.1 (METAL)
- ✦ NOTE: PROTECTIVE COATINGS FOR ALL STEELWORK AS PER NCC3.4.4.4
- ✦ NOTE: CONC SLAB & FOOTINGS AS PER ENGINEERS SPEC.



NOTE: PRELIMINARY DRAWINGS UNTIL SIGNED - I/WE HAVING INSPECTED THESE ARCHITECTURAL DRAWINGS, APPROVE THEM TO BE USED FOR COUNCIL BUILDING APPROVAL, ENGINEERING AND ALL OTHER RELEVANT USES.

SIGNED OWNER \_\_\_\_\_ DATE \_\_\_\_\_  
 SIGNED BUILDER \_\_\_\_\_ DATE \_\_\_\_\_  
 SIGNED WITNESS \_\_\_\_\_ DATE \_\_\_\_\_

**NOTES**

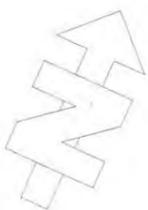
- 2.1 - All dimensions on plan, new & existing, to be checked on site prior to commencement of work or placing of orders.
- 2.2 - Location of existing sewer, electrical and gas run/ pipes affecting proposal to be confirmed prior to commencement of works
- 2.3 - Any discrepancies on drawings to be reported to the designer immediately.
- 2.4 - Designer accepts no responsibility for expenses or costs incurred due to failure to comply with items 1,2 & 3 above.
- 2.5 - Designer accepts no responsibility for any copyright infringement notice lodged against plan prepared in accordance with owners brief and instructions.
- 2.6 - All work to comply with the NCC, relevant Australian Standards Codes, requirements of Local and Government Authorities and to normal good building practice.
- 2.7 - Use figured dimensions in preference to scaled dimensions.
- 2.8 - All materials, fixtures, fittings and building components to conform to, & to be supplied and installed in accordance with the manufacturer's specifications & details.
- 2.9 - All work to be carried out by qualified building tradesmen or supervised apprentices under supervision of certified Building Supervisor.
- 2.10 - All work to conform to Occupation Safety & Health Act 1984
- 2.11 - These drawings to be read in conjunction with builder's Specification, Engineer's and Survey drawings
- 2.12 - These drawings to be signed off by builder, owner and witnessed before submission for council approval or Tendering.

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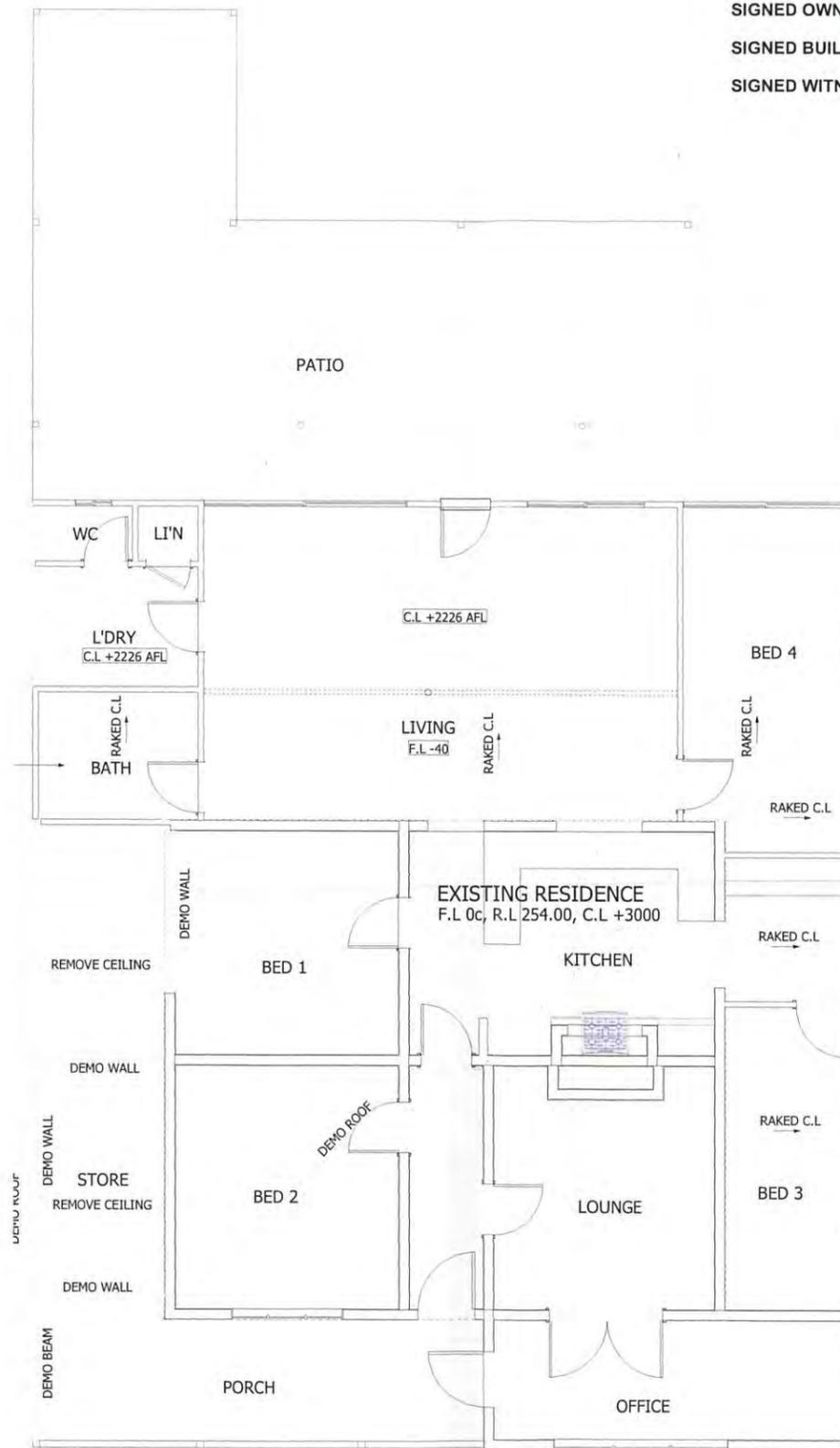
SIGNED BUILDER \_\_\_\_\_ DATE \_\_\_\_\_

SIGNED WITNESS \_\_\_\_\_ DATE \_\_\_\_\_



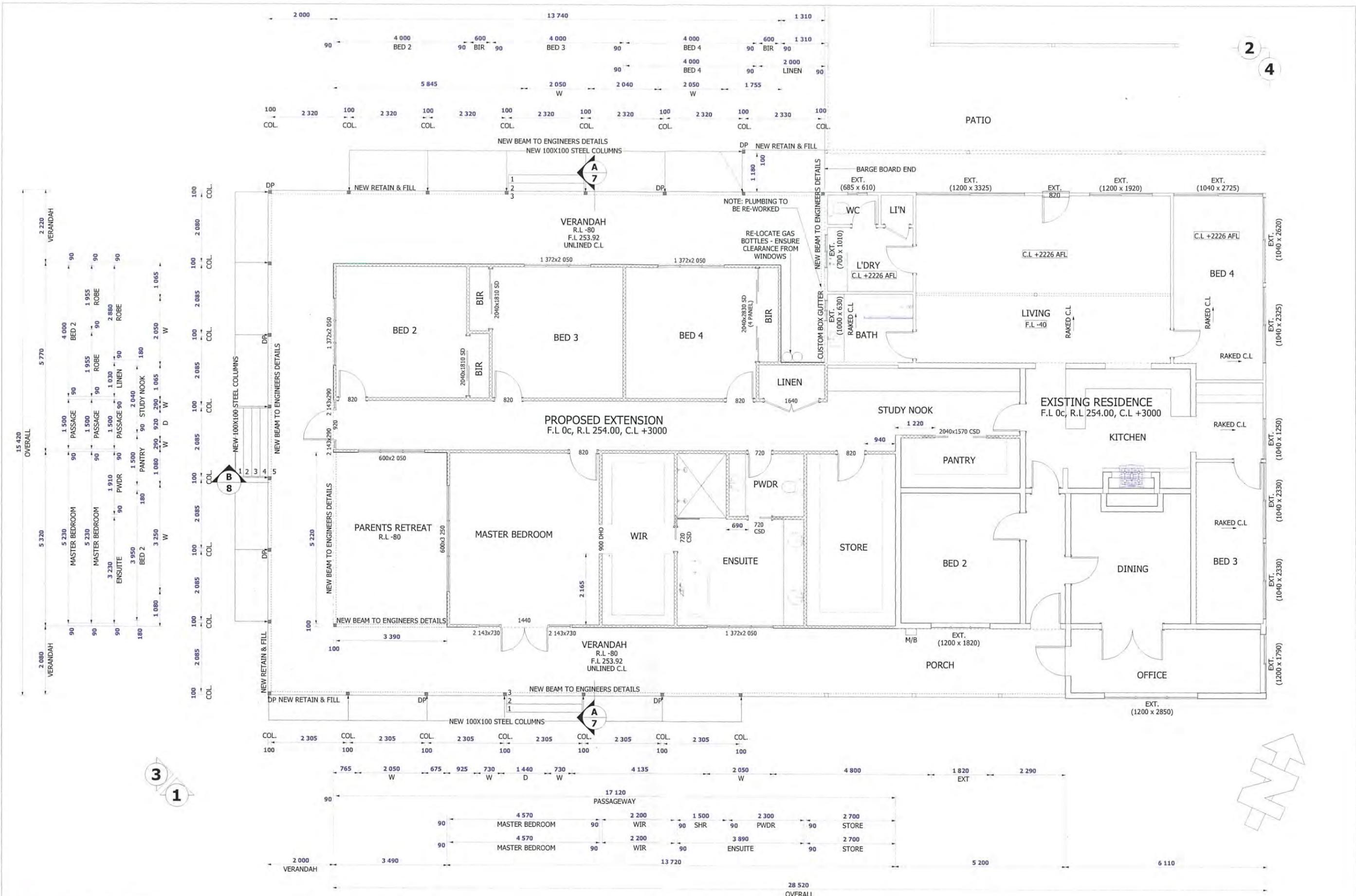
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 SIGNED BUILDER \_\_\_\_\_ DATE \_\_\_\_\_  
 SIGNED WITNESS \_\_\_\_\_ DATE \_\_\_\_\_



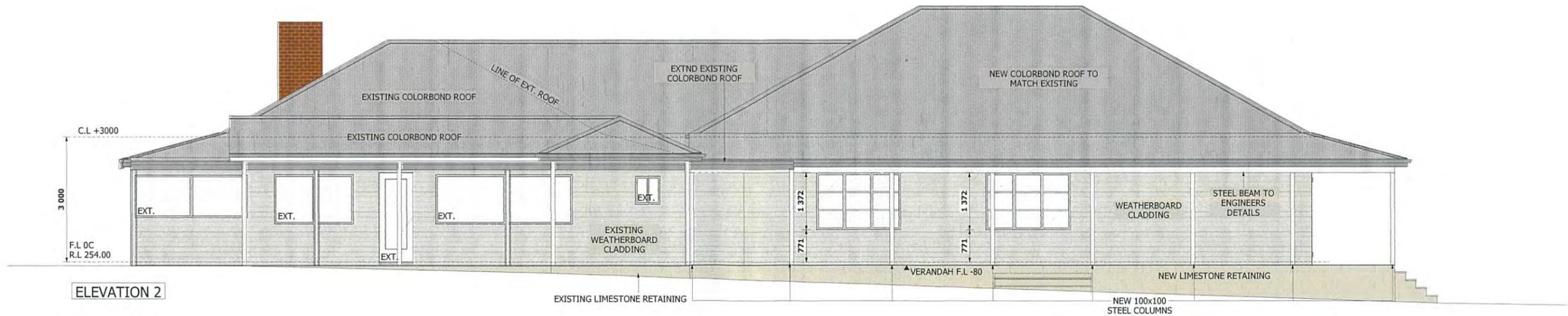
**NOTES**

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ELEVATION 1



ELEVATION 2

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SIGNED OWNER \_\_\_\_\_ DATE \_\_\_\_\_

SIGNED BUILDER \_\_\_\_\_ DATE \_\_\_\_\_

SIGNED WITNESS \_\_\_\_\_ DATE \_\_\_\_\_



PH - 0468 517 729

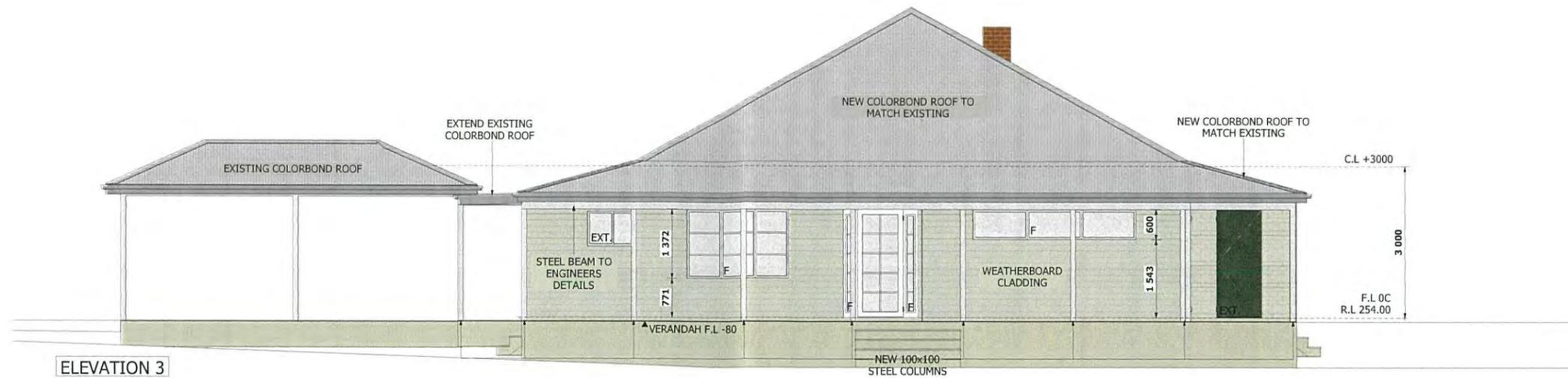


CLIENT: **Ian & Elle Leeming**  
 ADDRESS: **195 BOASE RD, UCARTY WEST**

NOTE: PLEASE DO NOT SCALE OFF DRAWINGS

ELEVATIONS

SCALE:	<b>1:100</b>	BY:	<b>CB</b>
DATE:	<b>11/03/2020</b>	PAGE:	
JOB No:	<b>009-19</b>		<b>5 OF 9</b>



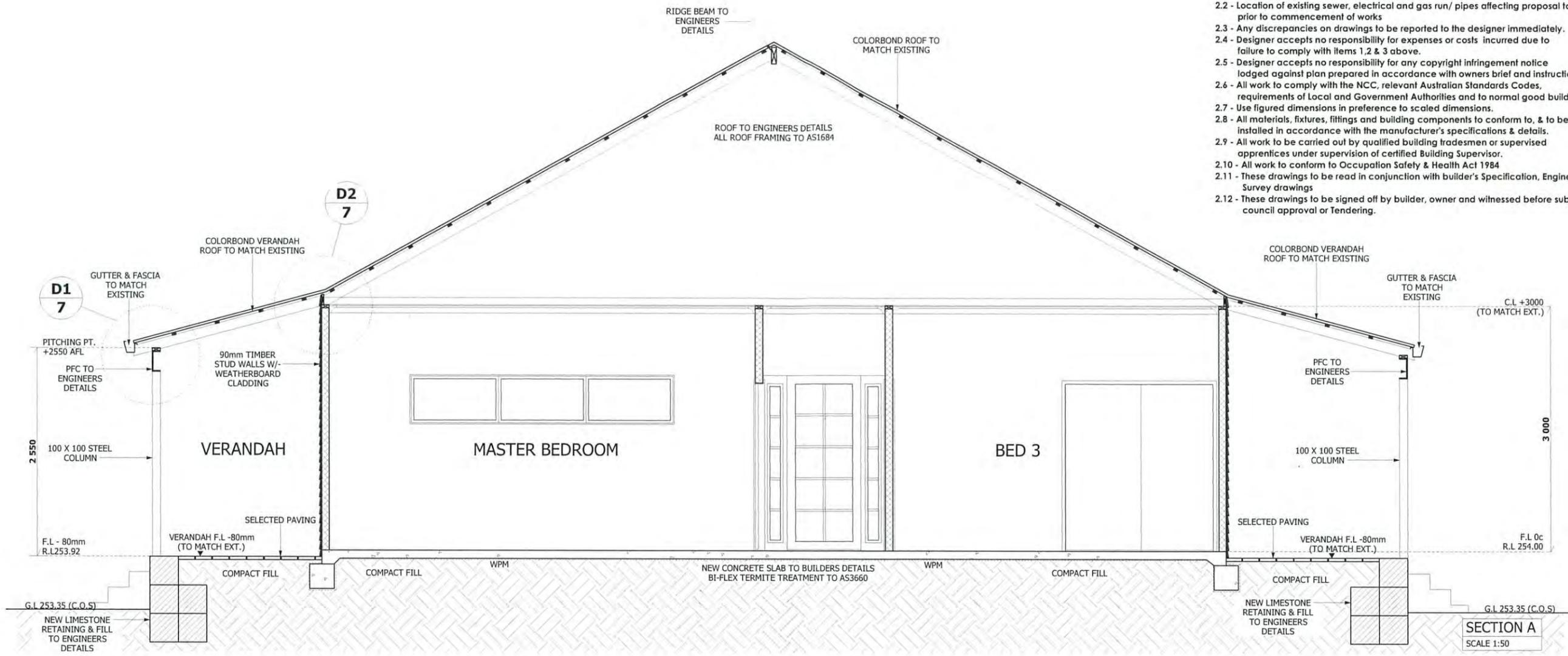
ELEVATION 3



ELEVATION 4

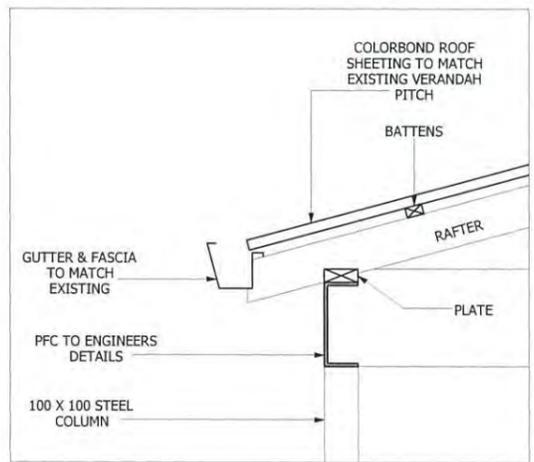
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SIGNED OWNER \_\_\_\_\_ DATE \_\_\_\_\_  
 SIGNED BUILDER \_\_\_\_\_ DATE \_\_\_\_\_  
 SIGNED WITNESS \_\_\_\_\_ DATE \_\_\_\_\_

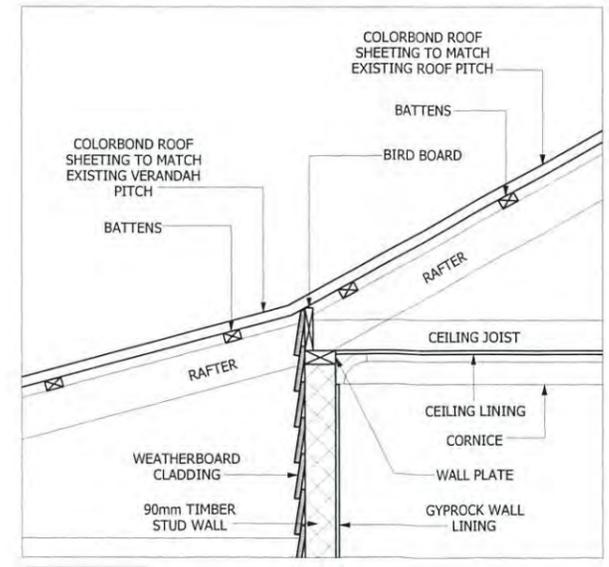


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  - 2.12 - These drawings to be signed off by builder, owner and witnessed before submission for council approval or Tendering.

**SECTION A**  
SCALE 1:50



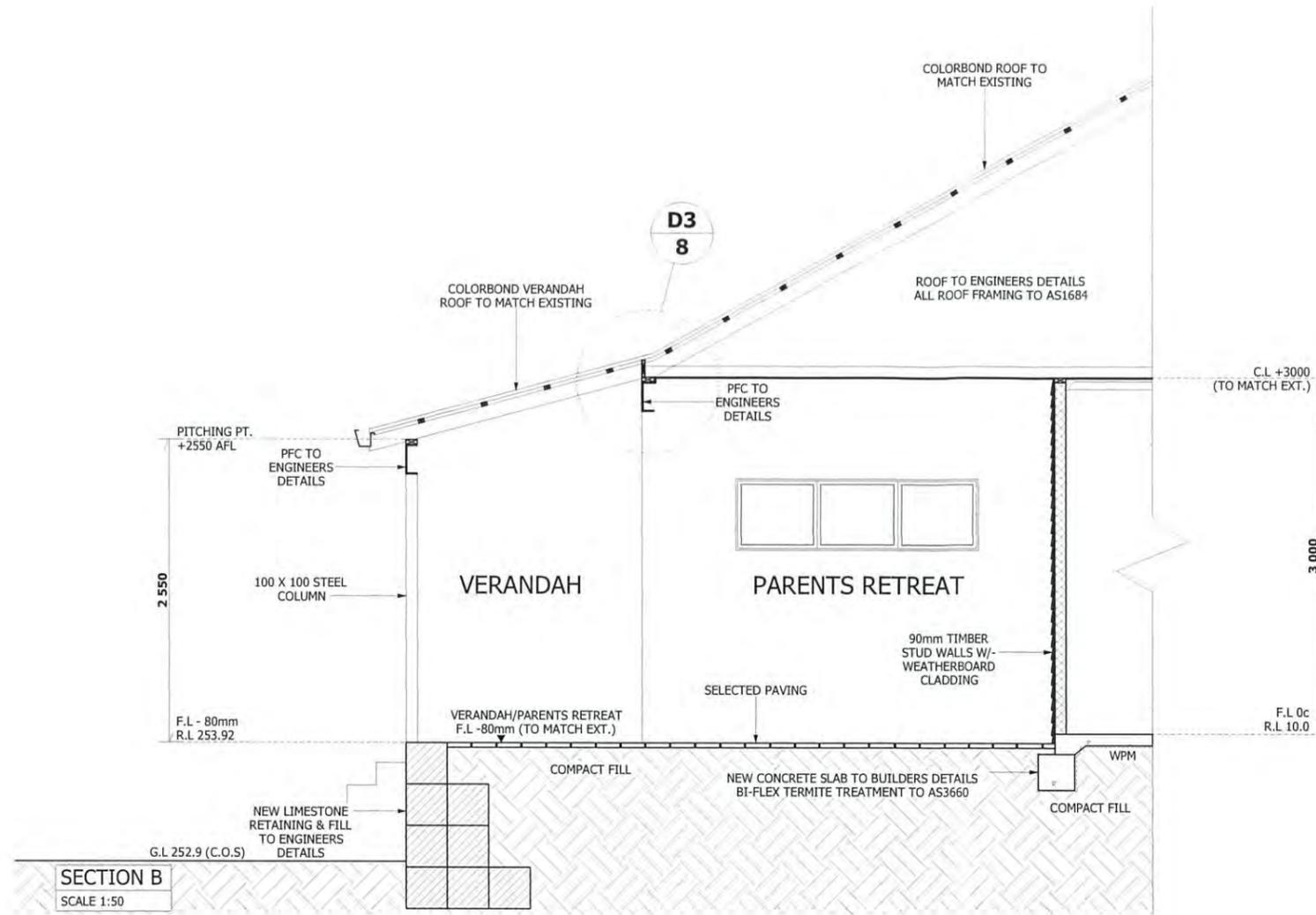
**DETAIL 1**  
SCALE 1:20



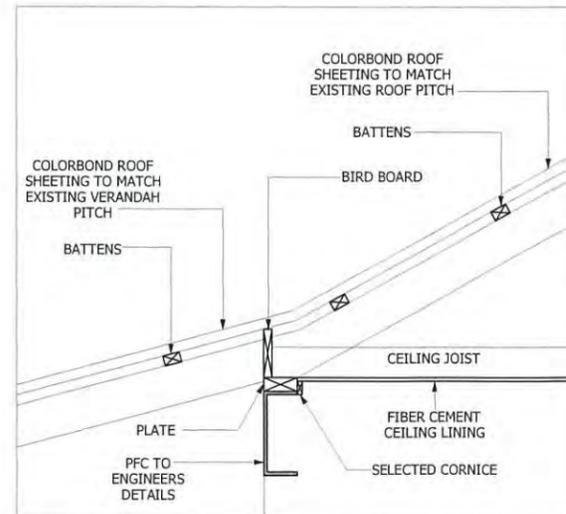
**DETAIL 2**  
SCALE 1:20

**NOTE: CONFIRM LEVELS TO BE RETAINED AND FILLED ON SITE .LIMESTONE RETAINING ACCORDING TO ENGINEERS DETAILS**

CONSTRUCTION NOTES:	
<ul style="list-style-type: none"> <li>✦ TIMBER FRAMED CONSTRUCTION AS PER AS1684</li> <li>✦ PLASTERBOARD LINED WALLS AND CEILINGS</li> <li>✦ SMOKE ALARMS AS PER NCC3.7.2</li> <li>✦ BUSH FIRE AREA REQUIREMENTS AS PER NCC3.7.4</li> <li>✦ RETAIN AND FILL TO ENGINEERS DETAILS - NEW CONCRETE SLAB TO ENGINEERS DETAILS - CONFIRM LEVELS TO BE RETAINED ON SITE</li> <li>✦ NOTE: TERMITE PROTECTION AS PER AS3660.1 AND NCC 3.1.3</li> <li>✦ WET AREAS AS PER AND EXTERNAL WATERPROOFING AS PER NCC3.8.1</li> <li>✦ ROOF INSULATION AS PER 3.12.1.2</li> <li>✦ SELECTION OF FIXTURES BY OWNER</li> <li>✦ NEW COLORBOND ROOF TO MATCH EXISTING PITCHES</li> </ul>	<ul style="list-style-type: none"> <li>✦ NOTE: NO. AND PLACING OF DP'S GOVERNED BY THE ROOF PLUMBERS DISCRETION IN ACCORDANCE WITH NCC3.5.2</li> <li>✦ EXHAUST FANS ARE TO BE FLUMED TO EXTERNAL AIR WHERE REQUIRED.</li> <li>✦ GLAZING TO WINDOWS TO BE INSTALLED IN ACCORDANCE WITH AS 1288 &amp;BCA</li> <li>✦ ALL FLASHINGS TO BRICK WALLS AND ROOF FRAMEWORK TO BE INSTALLED IN ACCORDANCE WITH BCA REQUIREMENTS.</li> <li>✦ ALL LEVELS TO BE CONFIRMED ON SITE PRIOR TO CONSTRUCTION</li> <li>✦ NOTE: WALL CLADDING AS PER NCC3.5.3</li> <li>✦ NOTE: ROOF CLADDING AS PER NCC3.5.1 AND AS1562.1 (METAL)</li> <li>✦ NOTE: PROTECTIVE COATINGS FOR ALL STEELWORK AS PER NCC3.4.4.4</li> <li>✦ NOTE: CONC SLAB &amp; FOOTINGS AS PER ENGINEERS SPEC.</li> </ul>



**SECTION B**  
SCALE 1:50



**DETAIL 3**  
SCALE 1:20

**NOTES**

- 2.1 - All dimensions on plan, new & existing, to be checked on site prior to commencement of work or placing of orders.
- 2.2 - Location of existing sewer, electrical and gas run/ pipes affecting proposal to be confirmed prior to commencement of works
- 2.3 - Any discrepancies on drawings to be reported to the designer immediately.
- 2.4 - Designer accepts no responsibility for expenses or costs incurred due to failure to comply with items 1,2 & 3 above.
- 2.5 - Designer accepts no responsibility for any copyright infringement notice lodged against plan prepared in accordance with owners brief and instructions.
- 2.6 - All work to comply with the NCC, relevant Australian Standards Codes, requirements of Local and Government Authorities and to normal good building practice.
- 2.7 - Use figured dimensions in preference to scaled dimensions.
- 2.8 - All materials, fixtures, fittings and building components to conform to, & to be supplied and installed in accordance with the manufacturer's specifications & details.
- 2.9 - All work to be carried out by qualified building tradesmen or supervised apprentices under supervision of certified Building Supervisor.
- 2.10 - All work to conform to Occupation Safety & Health Act 1984
- 2.11 - These drawings to be read in conjunction with builder's Specification, Engineer's and Survey drawings
- 2.12 - These drawings to be signed off by builder, owner and witnessed before submission for council approval or Tendering.

**NOTE: CONFIRM LEVELS TO BE RETAINED AND FILLED ON SITE .LIMESTONE RETAINING ACCORDING TO ENGINEERS DETAILS**

**CONSTRUCTION NOTES:**

- |   |  |
|---|--|
| <ul style="list-style-type: none"> <li>✦ TIMBER FRAMED CONSTRUCTION AS PER AS1684</li> <li>✦ PLASTERBOARD LINED WALLS AND CEILINGS</li> <li>✦ SMOKE ALARMS AS PER NCC3.7.2</li> <li>✦ BUSH FIRE AREA REQUIREMENTS AS PER NCC3.7.4</li> <li>✦ RETAIN AND FILL TO ENGINEERS DETAILS - NEW CONCRETE SLAB TO ENGINEERS DETAILS - CONFIRM LEVELS TO BE RETAINED ON SITE</li> <li>✦ NOTE: TERMITE PROTECTION AS PER AS3660.1 AND NCC 3.1.3</li> <li>✦ WET AREAS AS PER AND EXTERNAL WATERPROOFING AS PER NCC3.8.1</li> <li>✦ ROOF INSULATION AS PER 3.12.1.2</li> <li>✦ SELECTION OF FIXTURES BY OWNER</li> <li>✦ NEW COLORBOND ROOF TO MATCH EXISTING PITCHES</li> </ul> | <ul style="list-style-type: none"> <li>✦ NOTE: NO. AND PLACING OF DP'S GOVERNED BY THE ROOF PLUMBERS DISCRETION IN ACCORDANCE WITH NCC3.5.2</li> <li>✦ EXHAUST FANS ARE TO BE FLUMED TO EXTERNAL AIR WHERE REQUIRED.</li> <li>✦ GLAZING TO WINDOWS TO BE INSTALLED IN ACCORDANCE WITH AS 1288 &amp;BCA</li> <li>✦ ALL FLASHINGS TO BRICK WALLS AND ROOF FRAMEWORK TO BE INSTALLED IN ACCORDANCE WITH BCA REQUIREMENTS.</li> <li>✦ ALL LEVELS TO BE CONFIRMED ON SITE PRIOR TO CONSTRUCTION</li> <li>✦ NOTE: WALL CLADDING AS PER NCC3.5.3</li> <li>✦ NOTE: ROOF CLADDING AS PER NCC3.5.1 AND AS1562.1 (METAL)</li> <li>✦ NOTE: PROTECTIVE COATINGS FOR ALL STEELWORK AS PER NCC3.4.4.4</li> <li>✦ NOTE: CONC SLAB &amp; FOOTINGS AS PER ENGINEERS SPEC.</li> </ul> |
|---|--|

# ELECTRICAL LEGEND

ROUND FLUORO	FLUORO LIGHT	TIMER/BOOSTER SWITCH FOR HWS	SINGLE GPO @ 1050 AFL
CEILING LIGHT	RECESSED FLUORO LIGHT	COMB METER BOX	DOUBLE GPO @ 1050 AFL
CEILING LIGHT IN CONC	4 LAMP COMB EX' FAN	ELEC METER BOX	QUAD GPO @ 1050 AFL
WALL LIGHT	2 LAMP COMB EX' FAN	FUSE BOX JB JUNCTION BOX	SINGLE GPO @ 1100 AFL
DOWN LIGHT	SENSOR	VALET MOTOR	DOUBLE GPO @ 1100 AFL
DOWN LIGHT IN CONC	EXHAUST FAN UNFLUMED	VALET VACUUM OUTLET	QUAD GPO @ 1100 AFL
LOW VOLTAGE DOWN LIGHT	EXHAUST FAN FLUMED	AUDIO VISUAL UNIT, INCLUDING DBLE GPO, 3x 25mm BLANK PLATES TO WALL & GPO CENTRAL TO CEILING (IN ROOF SPACE)	SINGLE GPO @ 1550 AFL
L/V DOWN LIGHT IN CONC	EX EXISTING CEILING LIGHT		DOUBLE GPO @ 1550 AFL
DIRECTIONAL LV DOWN LIGHT	GAS POINT	SINGLE GPO @ 300 AFL	QUAD GPO @ 1550 AFL
OYS OYSTER LIGHT	TV POINT	DOUBLE GPO @ 300 AFL	W'PROOF GPO
B BUNKER LIGHT	PHONE PT D DATA PT	QUAD GPO @ 300 AFL	W'PROOF DOUBLE GPO
OYS OYSTER FLUORO	CEILING FAN	SINGLE GPO @ 940 AFL	W'PROOF QUAD GPO
STARLIGHT	CEILING FAN/LIGHT	DOUBLE GPO @ 940 AFL	CM CEILING MOUNTED GPO
TRACK LIGHTS	SMOKE DETECTOR	QUAD GPO @ 940 AFL	GPO @ NOMINATED HEIGHT

NOTE: PROVIDE SMOKE ALARMS IN ACCORDANCE WITH PART 3.7.2. OF THE B.C.A. AND A.S. 3786





**9.7 APPLICATION FOR DEVELOPMENT APPROVAL – SINGLE DWELLING – LOT 3070 KONNONGORRING WEST RD, KONNONGORRING**

<b>DATE:</b>	8 July 2020
<b>SUBJECT:</b>	Single Dwelling
<b>PROPONENT:</b>	Quality Builders Pty Ltd / W.P. Thompson
<b>LOCATION:</b>	Lot 3070 Konnongorring West Rd, Konnongorring
<b>AUTHOR:</b>	Hugo de Vos – Contract Planner
<b>REPORTING OFFICER:</b>	Peter Bentley – Chief Executive Officer
<b>FILE NO:</b>	176
<b>ASSESSMENT NO:</b>	A416

**PURPOSE**

To consider a proposal to develop a single dwelling on Lot 3070 (No. 1740) Konnongorring West Rd in Konnongorring.

**BACKGROUND**

The Shire of Goomalling has received an application for development approval for a single dwelling to be constructed at Lot 3070 Konnongorring West Road in Konnongorring. The new dwelling is to be built on the same site as an existing dwelling which will be demolished.

The subject property is zoned Rural 3 – General Farming under the Shire of Goomalling’s Local Planning Scheme No. 3.

Under Clause 3.5.6 (e) of the Scheme, it is a requirement that development approval be obtained for all buildings including a residence and to assess such applications to ensure minimal intrusion onto the rural landscape and the amenity of adjoining properties.

Currently there is no delegated authority to determine these applications.

**STATUTORY IMPLICATIONS**

*Planning and Development Act 2005*

*Planning and Development (Local Planning Schemes) Regulations 2015*

*Shire of Goomalling Local Planning Scheme No. 3*

**POLICY IMPLICATIONS**

State Planning Policy 3.7 – Planning in Bushfire Prone Areas.

The subject development site is on the same site as an existing dwelling which falls within an area identified as being bushfire prone.

As no BAL report was supplied at the time of this application any approval should have the following condition included:

**A Bushfire Attack Level (BAL) report indicating a maximum attack level of BAL-29 is to be provided to the Shire of Goomalling for review, prior to the lodgment of an application for a building permit.**

**FINANCIAL IMPLICATIONS**

Planning fee to be paid by applicant.

**STRATEGIC IMPLICATIONS**

This matter is not directly dealt with within the Community Strategic Plan



### **ATTACHMENTS**

A copy of the application plans is supplied.

### **OFFICER COMMENT**

This comfortably meets the prescribed setback distances indicated under the Scheme and is due to be located on the same footprint as an existing dwelling. As such, the proposed development will not represent any further intrusion onto the rural landscape nor will it affect the amenity of the adjoining properties.

It is recommended that this development be approved subject to conditions.

### **VOTING REQUIREMENT**

Simple Majority.

### **RECOMMENDATION**

That the Council grants Development Approval to Quality Builders Pty Ltd on behalf of the landowner, Wade Parkin Thompson, to erect a single dwelling at Lot 3070 (No. 1740) Konnongorring West Road in Konnongorring, subject to the following conditions:

1. The development hereby permitted must substantially commence within two years from the date of this decision letter.
2. The development hereby permitted taking place in accordance with the approved plans.
3. The existing dwelling must be demolished.
4. A Bushfire Attack Level (BAL) report indicating a maximum attack level of BAL-29 is to be provided to the Shire of Goomalling for review, prior to the lodgment of an application for a building permit.
5. Prior to occupation, the development hereby permitted shall be connected to an approved effluent disposal system.

<b>224. RESOLUTION (Officer Recommendation)</b>
---

**Moved Cr Van Gelderen, seconded Cr Chester**

**That the Council grants Development Approval to Quality Builders Pty Ltd on behalf of the landowner, Wade Parkin Thompson, to erect a single dwelling at Lot 3070 (No. 1740) Konnongorring West Road in Konnongorring, subject to the following conditions:**

- 1. The development hereby permitted must substantially commence within two years from the date of this decision letter.**
- 2. The development hereby permitted taking place in accordance with the approved plans.**
- 3. The existing dwelling must be demolished.**
- 4. A Bushfire Attack Level (BAL) report indicating a maximum attack level of BAL-29 is to be provided to the Shire of Goomalling for review, prior to the lodgment of an application for a building permit.**
- 5. Prior to occupation, the development hereby permitted shall be connected to an approved effluent disposal system.**

**CARRIED 7/0  
By Simple Majority**



### Legend

-  Cadastre
-  Bush Fire Prone Areas 2019 No3 (OBRM-017)



Development site - existing dwelling

1: 7,840



0.4 0 0.20 0.4 Kilometers

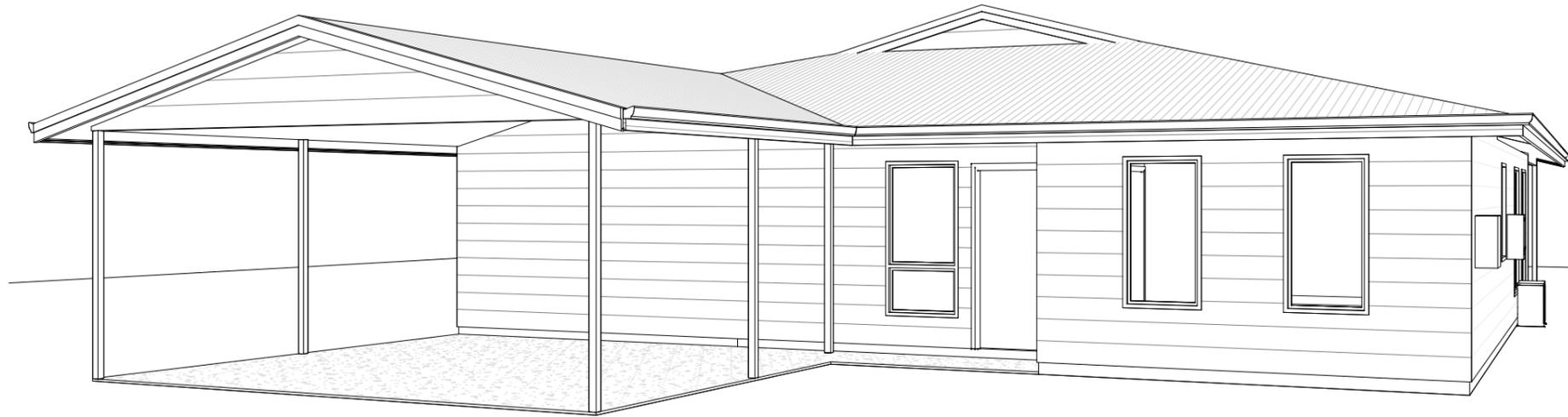
Date produced: 08-Jul-2020

This map is a user generated static output from an Internet mapping site and is for reference only. Data layers that appear on this map may or may not be accurate, current, or otherwise reliable.

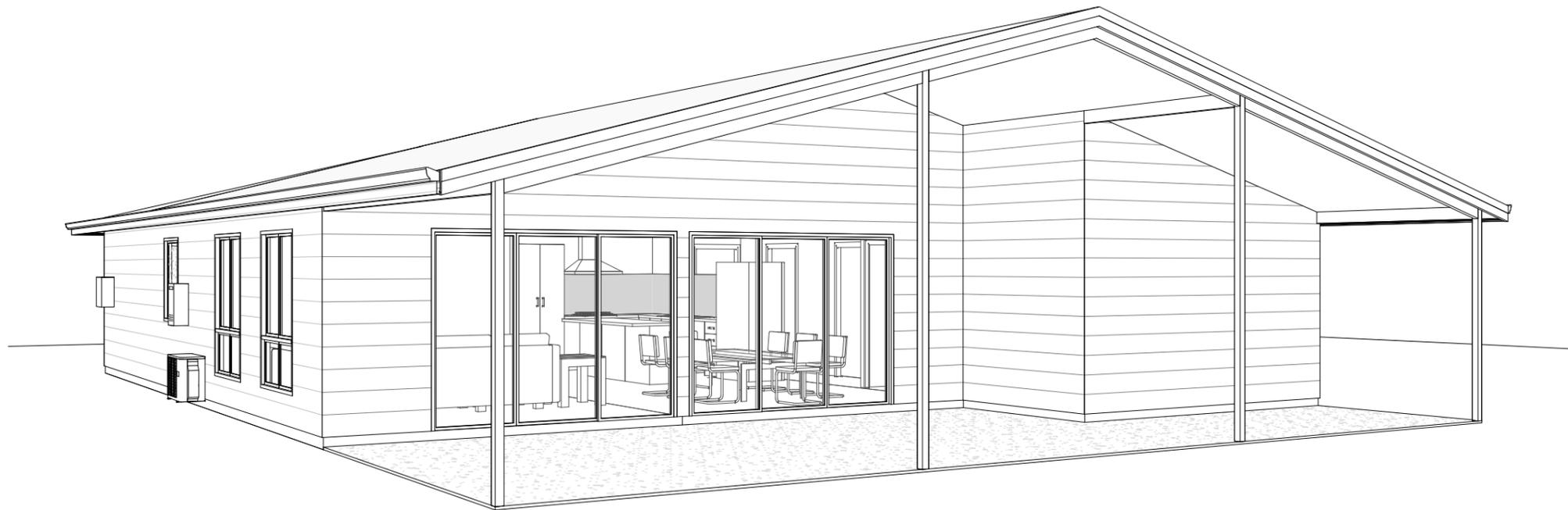
**THIS MAP IS NOT TO BE USED FOR NAVIGATION**

### Notes

Proposed new dwelling - existing dwelling to be demolished.



1 FRONT ARTIST'S PERSPECTIVE  
A00



2 REAR ARTIST'S PERSPECTIVE  
A00

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ISSUE	AMENDMENT	BY	DATE
0	ADDED ALFRESCO DETAILS & ELECTRICALS	RIR	22/06/2020
C	DELETED ALFRESCO 300 EAVES	RIR	11/06/2020
B	ADDED & MODIFIED ALFRESCO	RIR	09/06/2020
A	STANDARD DESIGN/DISPLAY	RIR	08/04/2019

SHEET CONTENT:		
<b>ARTIST'S PERSPECTIVE</b>		
DATE:	DRAWN BY:	CHECKED BY:
26/05/2020	RIR	JH
SCALE:	<b>A3</b>	

PROPOSED RESIDENCE FOR <b>JODIE &amp; WADE THOMPSON</b> LOT 3070 (#1740) KONNONGORRING WEST RD KONNONGORRING		
PROJECT NO.	DWG. NO.	REV.
TR338	A00	0

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**GENERAL NOTES:**

1. DO NOT SCALE FROM THIS DRAWING. ALL CONTRACTORS TO CHECK DIMENSIONS AND NOTES PRIOR TO COMMENCEMENT OF ANY WORKS AND ANY DISCREPANCIES TO BE NOTIFIED TO THE SITE SUPERVISOR WITHOUT DELAY.

2. DIMENSIONS SHOWN ON THIS PLAN ARE TO STEEL FRAME AND DOES NOT INCLUDE EXTERNAL CLADDING OR INTERNAL LINING WIDTH.

**CLIENT NOTE:**

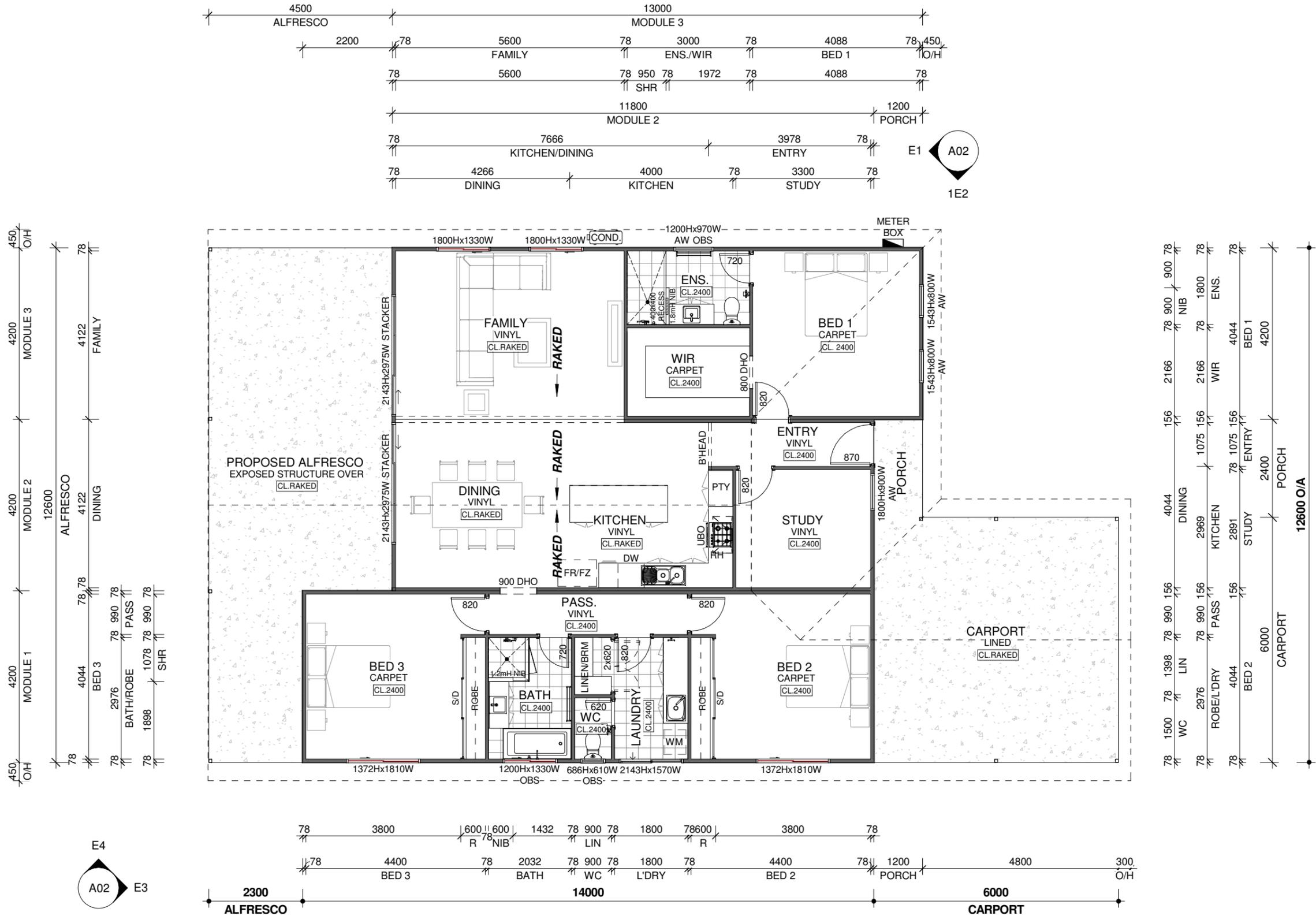
READ IN CONJUNCTION WITH ADDENDA

**INTERNAL OPENINGS:**

DHO: DOOR HEIGHT OPENING 2040mm A.F.L. UNLESS OTHERWISE NOTED.

**ABBREVIATION LEGEND**

A/C	AIR CONDITIONING UNIT - SPLIT TYPE
COND	A/C CONDENSER - EXTERNAL UNIT
RH	RANGEHOOD
UBO	UNDERBENCH OVEN
FR/FZ	FRIDGE / FREEZER RECESS
DW	DISHWASHER RECESS
WM	WASHING MACHINE RECESS
TRH	TOILET ROLL HOLDER
DTR	DOUBLE TOWEL RAIL
TRG	TOWEL RING
MH	MANHOLE
BRM	BROOM
OBS	OBSCURE
FT	FRIDGE TAP
HC	HOSE COCK



**1 FLOOR PLAN**  
A01 1 : 100

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ISSUE	AMENDMENT	BY	DATE
0	ADDED ALFRESCO DETAILS & ELECTRICALS	RIR	22/06/2020
C	DELETED ALFRESCO 300 EAVES	RIR	11/06/2020
B	ADDED & MODIFIED ALFRESCO	RIR	09/06/2020
A	STANDARD DESIGN/DISPLAY	RIR	08/04/2019

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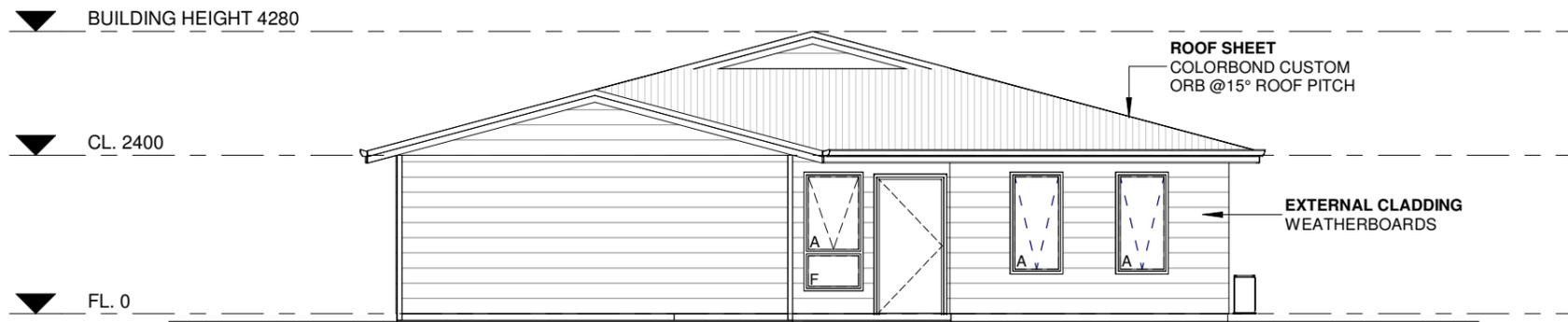
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26/05/2020	RIR	EO
SCALE:	1 : 100	

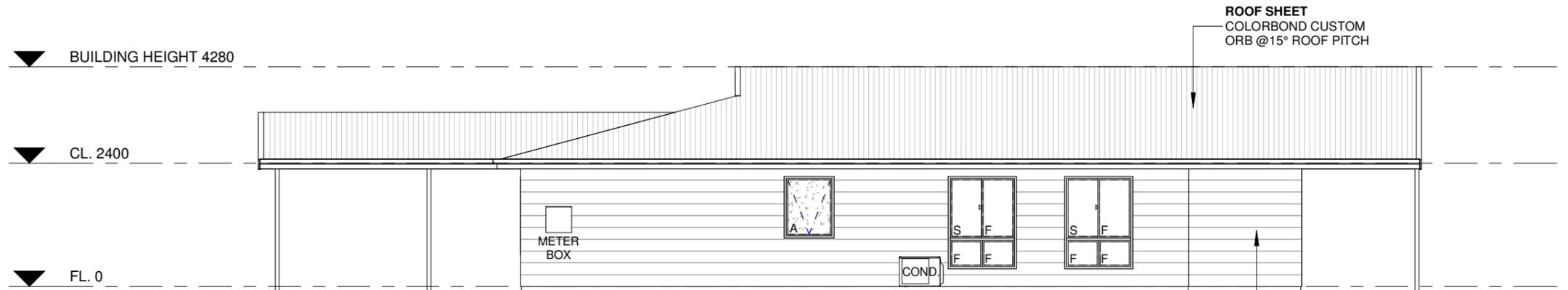
PROPOSED RESIDENCE FOR  
**JODIE & WADE THOMPSON**  
LOT 3070 (#1740) KONNONGORRING WEST RD  
KONNONGORRING

PROJECT NO.	DWG. NO.	REV.
TR338	A01	0

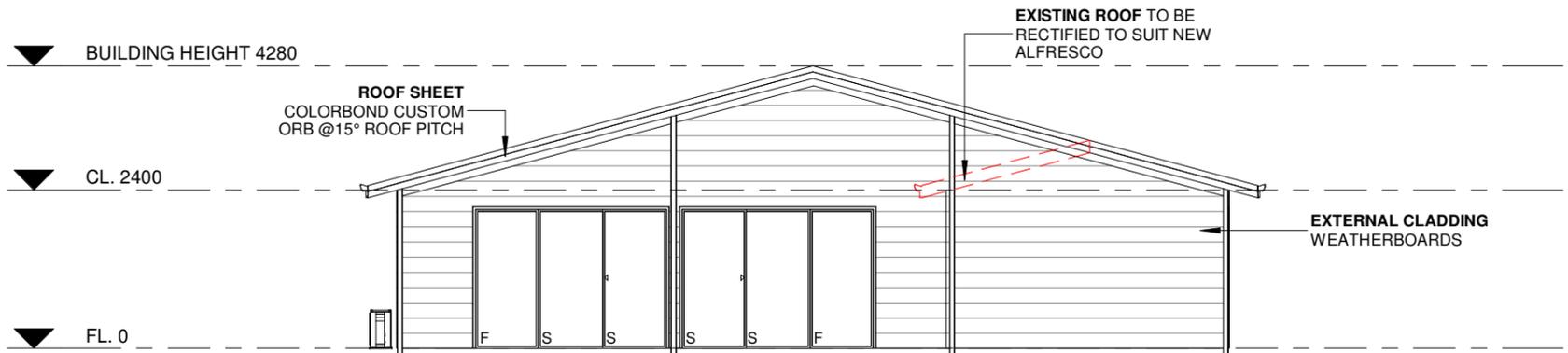
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**E1 E1 ELEVATION**  
A02 1 : 100



**1E2 E2 ELEVATION**  
A02 1 : 100



**E3 E3 ELEVATION**  
A02 1 : 100



**E4 E4 ELEVATION**  
A02 1 : 100

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0	ADDED ALFRESCO DETAILS & ELECTRICALS	RIR	22/06/2020
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B	ADDED & MODIFIED ALFRESCO	RIR	09/06/2020
A	STANDARD DESIGN/DISPLAY	RIR	08/04/2019

SHEET CONTENT: <b>ELEVATIONS</b>		
DATE: 26/05/2020	DRAWN BY: RIR	CHECKED BY: JH
SCALE: 1 : 100	<b>A3</b>	

PROPOSED RESIDENCE FOR <b>JODIE &amp; WADE THOMPSON</b> LOT 3070 (#1740) KONNONGORRING WEST RD KONNONGORRING		
PROJECT NO. TR338	DWG. NO. A02	REV. 0

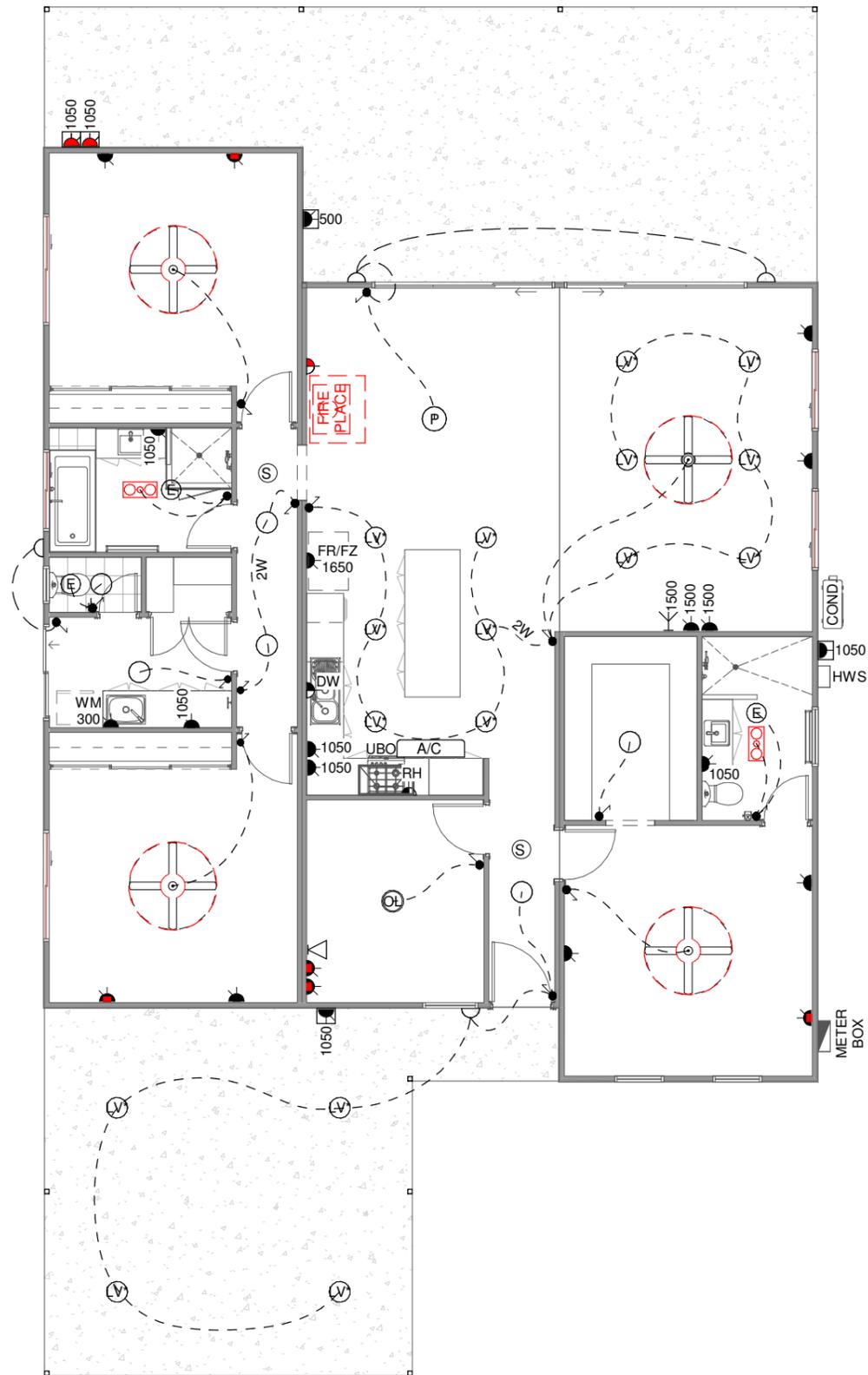
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# ELECTRICAL LEGEND

	BATTEN HOLDER - CEILING MOUNTED
	DOUBLE BATTEN ROUND FLURO LIGHT
	DOWNLIGHT - LED, LOW VOLTAGE
	DOWN LIGHT - LED (ADJUSTABLE GIMBLE), LOW VOLTAGE
	DIRECT DOWN LIGHT - LED (ADJUSTABLE GIMBLE), LOW VOLTAGE
	STRIP LIGHTING - LED (UNDER OVERHEAD CUPBOARDS)
	EXISTING LIGHT TO BE REPLACE W/ <b>LIGHT &amp; HEAT COMBO FITTINGS</b>
	LED OYSTER LIGHT
	EXHAUST FAN - CEILING MOUNTED
	BATTEN - WALL MOUNTED @ 1900 A.F.L. UNLESS OTHERWISE NOTED
	LIGHT SENSOR
	SINGLE GPO @ 250 A.F.L. UNLESS OTHERWISE NOTED
	<b>NEW</b> SINGLE GPO @ 250 A.F.L. UNLESS OTHERWISE NOTED
	DOUBLE GPO @ 250 A.F.L. UNLESS OTHERWISE NOTED
	EXISTING DOUBLE GPO TO BE REPLACE W/ <b>DOUBLE GPO + USB</b>
	WEATHERPROOF SINGLE GPO @ 1050 A.F.L. UNLESS OTHERWISE NOTED
	WEATHERPROOF DOUBLE GPO @ 1050 A.F.L. UNLESS OTHERWISE NOTED
	<b>NEW</b> WEATHERPROOF DOUBLE GPO @ 1050 A.F.L. UNLESS OTHERWISE NOTED
	TELEPHONE POINT
	TV ANTENNA POINT
	LIGHT SWITCH
	SOLAR HWS BOOSTER SWITCH
	HARDWIRED SMOKE DETECTOR c/w BATTERY BACKUP
	EXISTING OYSTER LIGHT TO BE REPLACE W/ 1400mm CEILING SWEEP FAN
	EXISTING OYSTER LIGHT TO BE REPLACE W/ 1400mm CEILING SWEEP FAN/LIGHT
	20A JUNCTION BOX FOR FUTURE SHED POWER
	METER BOX

## ELECTRICAL NOTES:

1. ALL ELECTRICAL HEIGHTS ARE MEASURED FROM FINISHED FLOOR LEVEL
2. ALL LIGHT SWITCHES TO BE 1200HT ABOVE FINISHED FLOOR LEVEL UNLESS OTHERWISE NOTED
3. EXTERNAL LIGHT FITTINGS TO BE 1900 HT ABOVE FINISHED FLOOR LEVEL - MEASURED TO UNDERSIDE OF FITTING



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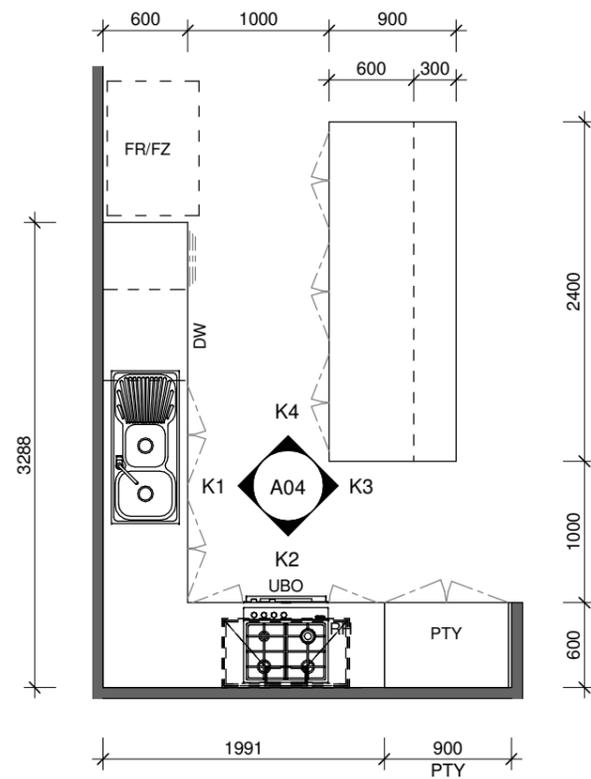


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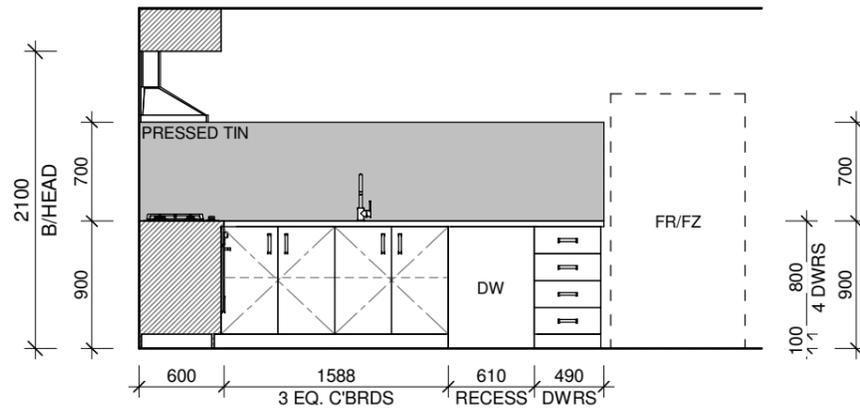
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19/06/2020	RIR	JH
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PROPOSED RESIDENCE FOR <b>JODIE &amp; WADE THOMPSON</b> LOT 3070 (#1740) KONNONGORRING WEST RD KONNONGORRING		
PROJECT NO.	DWG. NO.	REV.
TR338	A03	0

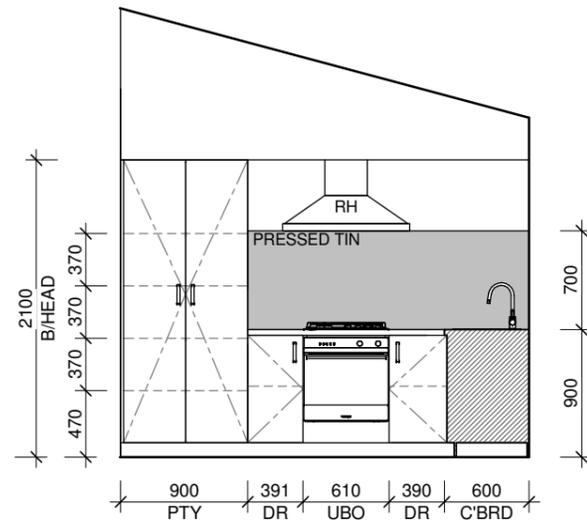
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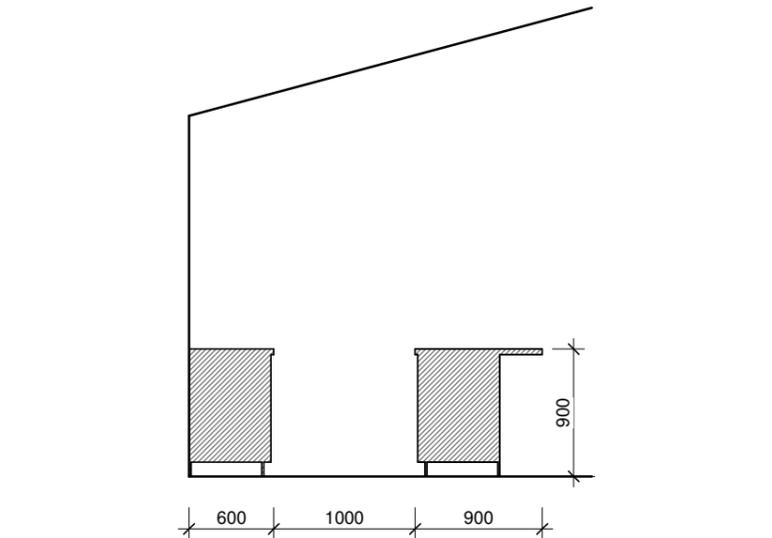
**K**  
A04  
**KITCHEN LAYOUT**  
1 : 50



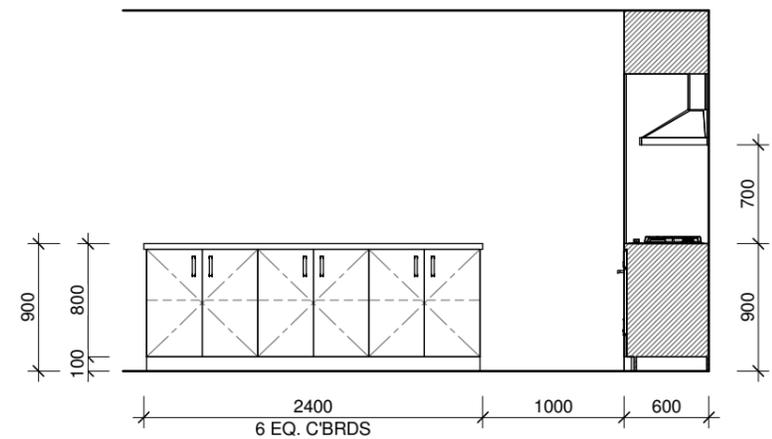
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A04  
**K1 ELEV**  
1 : 50



**K2**  
A04  
**K2 ELEV**  
1 : 50



**K4**  
A04  
**K4 ELEV**  
1 : 50



**K3**  
A04  
**K3 ELEV**  
1 : 50

**FOR CONSTRUCTION**

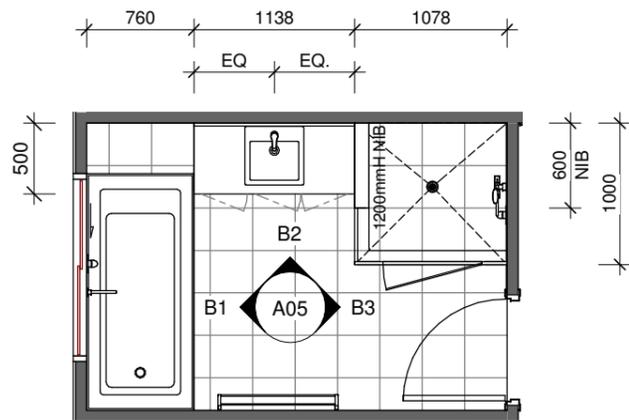
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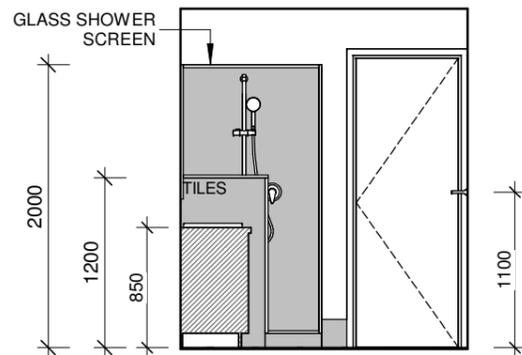
ISSUE	AMENDMENT	BY	DATE
0	ADDED ALFRESCO DETAILS & ELECTRICALS	RIR	22/06/2020
A	STANDARD DESIGN/DISPLAY	RIR	08/04/2019

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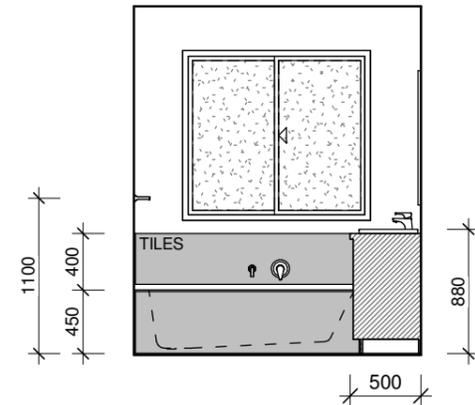
PROPOSED RESIDENCE FOR <b>JODIE &amp; WADE THOMPSON</b> LOT 3070 (#1740) KONNONGORRING WEST RD KONNONGORRING		
PROJECT NO.	DWG. NO.	REV.
TR338	A04	0



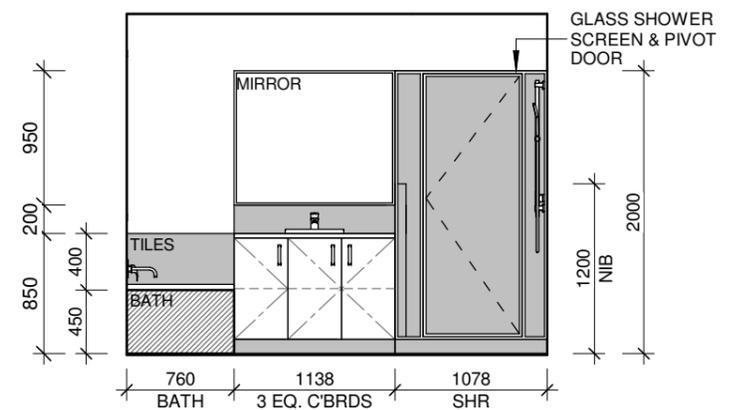
**B BATH LAYOUT**  
A05 1 : 50



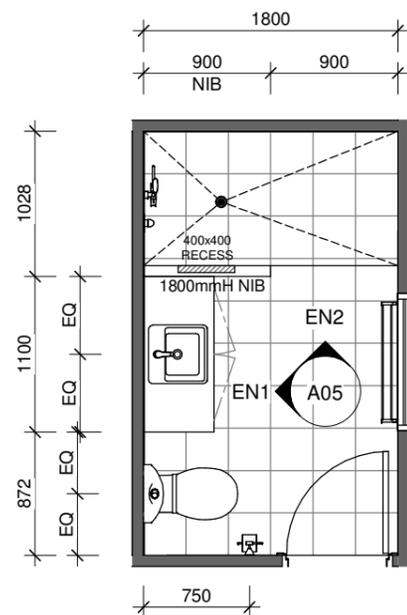
**B3 B3 ELEV**  
A05 1 : 50



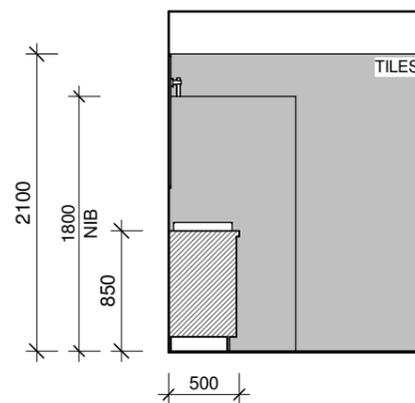
**B1 B1 ELEV**  
A05 1 : 50



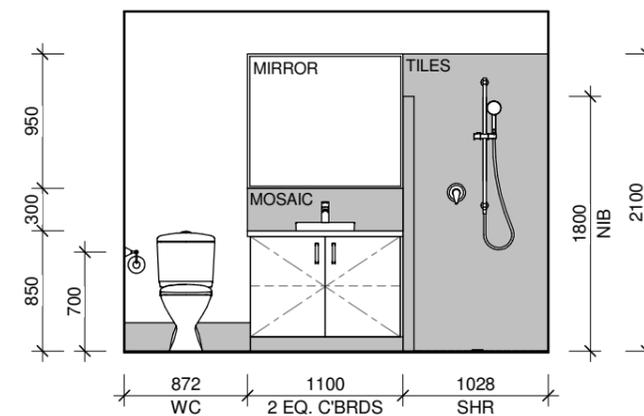
**B2 B2 ELEV**  
A05 1 : 50



**EN ENSUITE LAYOUT**  
A05 1 : 50



**EN2 EN2 ELEV**  
A05 1 : 50



**EN1 EN1 ELEV**  
A05 1 : 50

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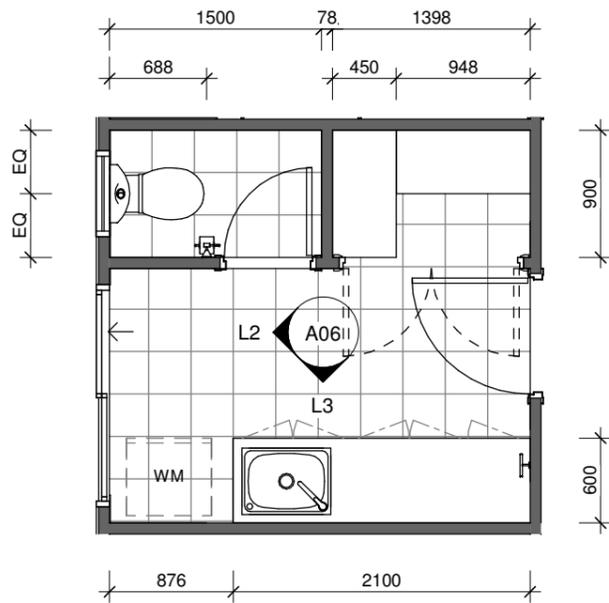


ISSUE	AMENDMENT	BY	DATE
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A	STANDARD DESIGN/DISPLAY	RIR	08/04/2019

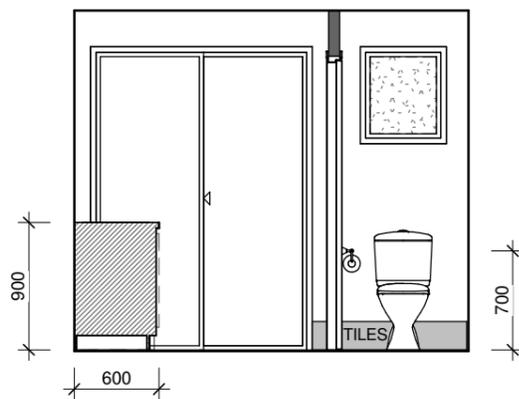
SHEET CONTENT:		
<b>BATH &amp; ENSUITE</b>		
DATE:	DRAWN BY:	CHECKED BY:
12/01/2018		JH
SCALE:	1 : 50	<b>A3</b>

PROPOSED RESIDENCE FOR		
<b>JODIE &amp; WADE THOMPSON</b>		
<b>LOT 3070 (#1740) KONNONGORRING WEST RD</b>		
<b>KONNONGORRING</b>		
PROJECT NO.	DWG. NO.	REV.
TR338	A05	0

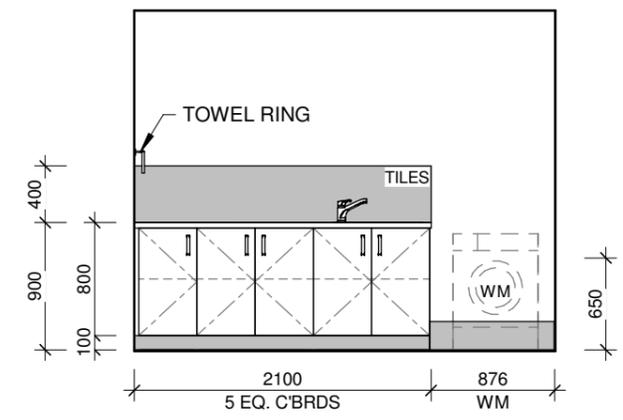
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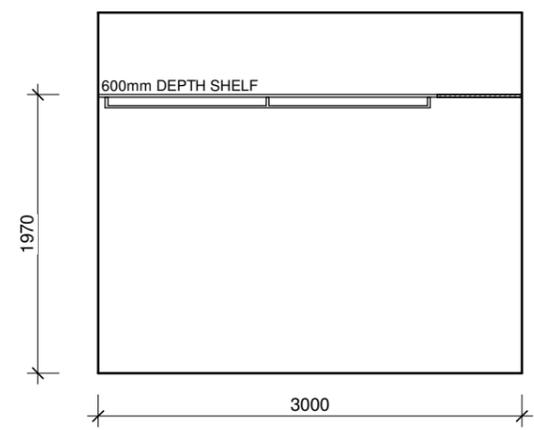
**L LAUNDRY LAYOUT**  
A06 1 : 50



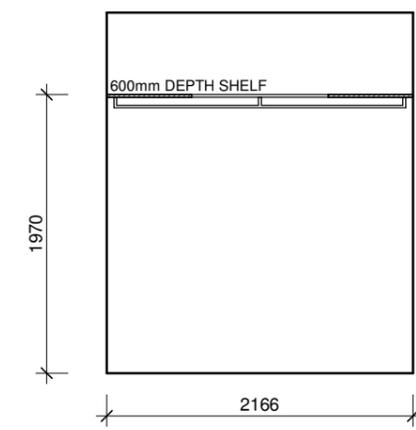
**L2 L2 ELEV**  
A06 1 : 50



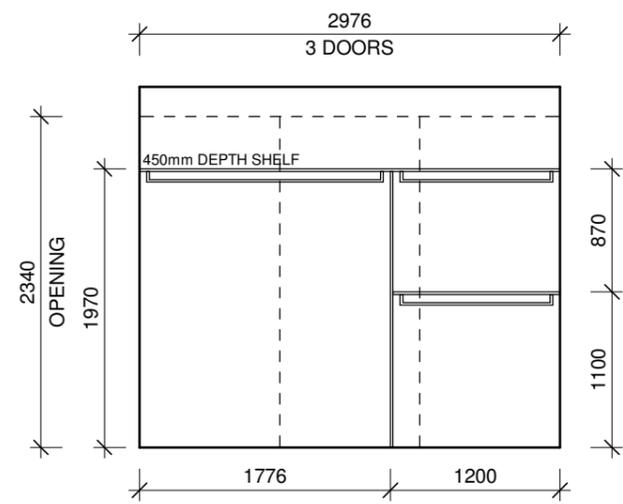
**L3 L3 ELEV**  
A06 1 : 50



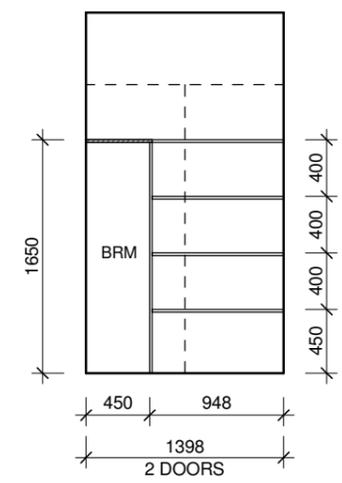
**2 WIR ROBE ELEV 1**  
A06 1 : 50



**3 WIR ROBE ELEV 2**  
A06 1 : 50



**4 TYP. ROBE ELEV**  
A06 1 : 50



**1 STORE/BRM ELEV**  
A06 1 : 50

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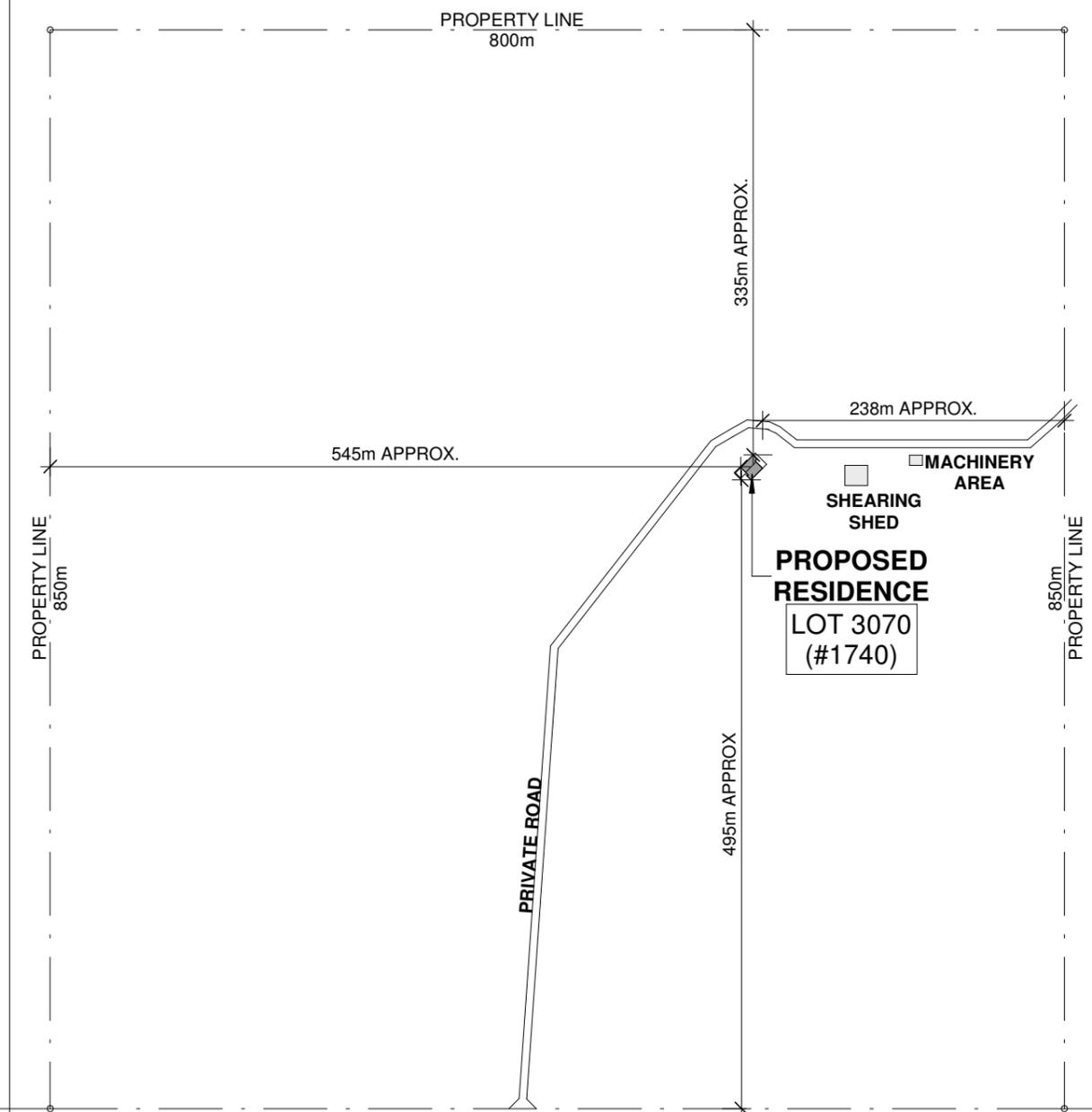
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ISSUE	AMENDMENT	BY	DATE
0	ADDED ALFRESCO DETAILS & ELECTRICALS	RIR	22/06/2020
A	STANDARD DESIGN/DISPLAY	RIR	08/04/2019

SHEET CONTENT: <b>LAUNDRY &amp; JOINERIES</b>		
DATE: 12/01/2018	DRAWN BY:	CHECKED BY: JH
SCALE: 1 : 50	<b>A3</b>	

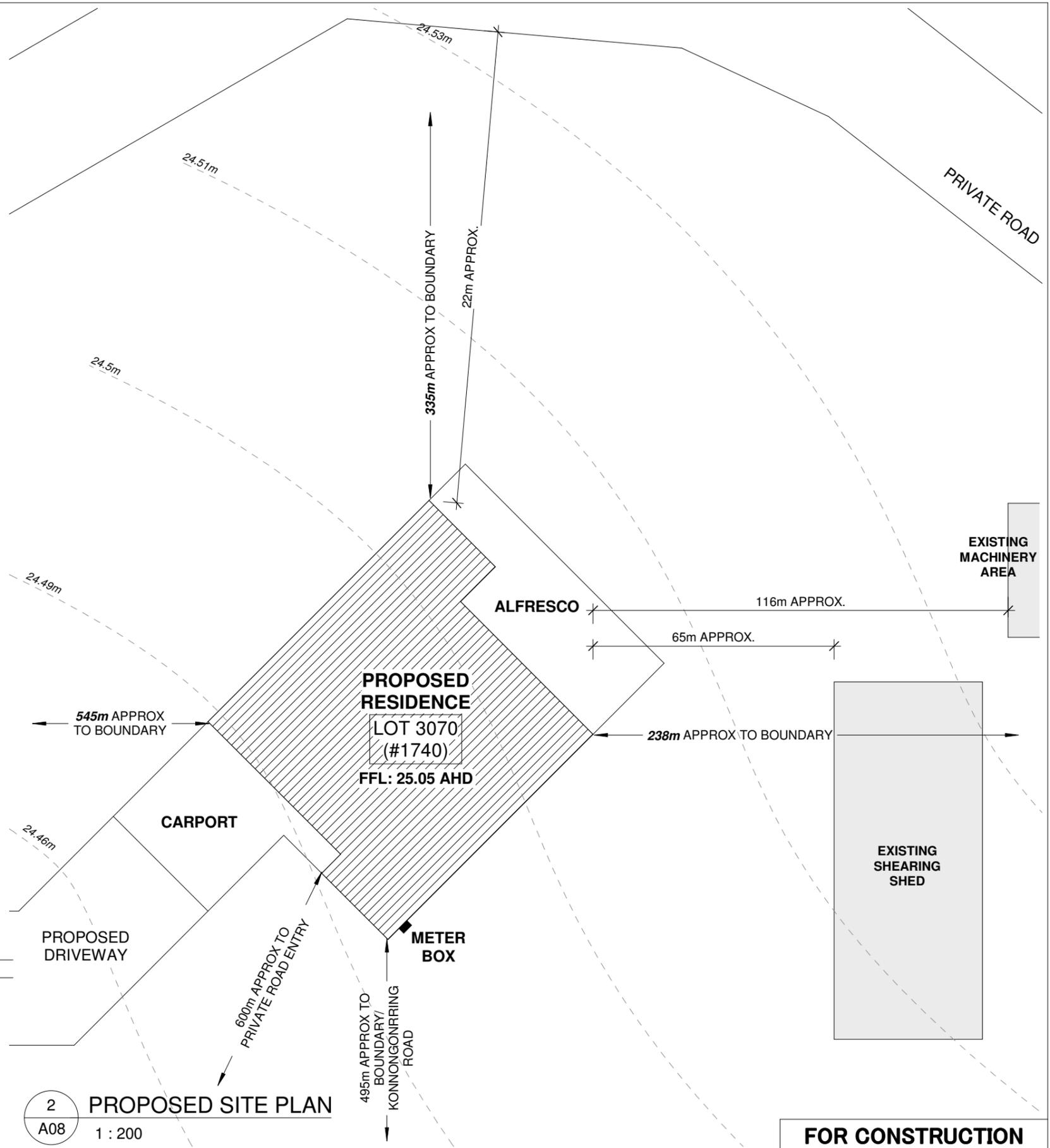
PROPOSED RESIDENCE FOR <b>JODIE &amp; WADE THOMPSON</b> LOT 3070 (#1740) KONNONGORRING WEST RD KONNONGORRING		
PROJECT NO. TR338	DWG. NO. A06	REV. 0

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**KONNONGORRING WEST ROAD**

1 PROPOSED LOCATION PLAN  
A08 1 : 5000



2 PROPOSED SITE PLAN  
A08 1 : 200

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0	ADDED ALFRESCO DETAILS & ELECTRICALS AMENDMENT	RIR	22/06/2020
ISSUE		BY	DATE

SHEET CONTENT:		
<b>SITE PLAN</b>		
DATE:	DRAWN BY:	CHECKED BY:
29/06/2020	RIR	EO
SCALE:	As indicated	
<b>A3</b>		

PROPOSED RESIDENCE FOR <b>JODIE &amp; WADE THOMPSON</b> LOT 3070 (#1740) KONNONGORRING WEST RD KONNONGORRING		
PROJECT NO.	DWG. NO.	REV.
TR338	A08	0

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**9.8 SUBDIVISION REFERRAL - WAPC 159457 - LOT 121 GOOMALLING-MECKERING ROAD  
CUNJARDINE – RESUMPTION OF LAND FOR ROAD WIDENING**

<b>DATE:</b>	9 July 2020
<b>SUBJECT:</b>	Resumption of Land for Road Widening
<b>PROPONENT:</b>	F.M. Surveys / Mr S. Chester / WAPC
<b>LOCATION:</b>	Lot 121 Goomalling-Meckering Road Cunjardine
<b>AUTHOR:</b>	Hugo de Vos – Planning Consultant
<b>REPORTING OFFICER:</b>	Peter Bentley – Chief Executive Officer
<b>FILE NO:</b>	WAPC: 159457
<b>ASSESSMENT NO:</b>	A1284

**PURPOSE**

Provide a submission for the referral of an application for subdivision and amalgamation for the resumption of land for the purpose of road widening from the Western Australian Planning Commission (WAPC Reference: 159457).

**BACKGROUND**

The Shire of Goomalling has received a referral from the WAPC (Application 159457) regarding a proposed subdivision and amalgamation for the resumption of land for the purpose of road widening.

This application proposes to excise a portion of Lot 121 on DP 406151 and resume it into the adjacent road reserve. The current situation is that there is a portion of the road traversing the private property. This application process is therefore required to rationalize the boundaries.

**STATUTORY IMPLICATIONS**

*Planning and Development Act 2005 s. 142*  
*Shire of Goomalling Local Planning Scheme No. 3*

**POLICY IMPLICATIONS**

*Development Control Policy 3.4 – Subdivision of Rural Land*

In instances where a subdivision only proposes to realign existing lot boundaries, where no change to the land use and/or landform is proposed, and no additional development is proposed, applications for property rationalisation may be unconditionally approved.

**FINANCIAL IMPLICATIONS**

There are no financial implications relating to this matter.

**STRATEGIC IMPLICATIONS**

This matter is not directly dealt with within the Community Strategic Plan

**ATTACHMENTS**

A copy of the correspondence from the WA Planning Commission is attached.

**OFFICER COMMENT**

It is recommended that Council advises the Western Australian Planning Commission that the proposal is supported unconditionally.

**VOTING REQUIREMENT**

Simple Majority.



---

**RECOMMENDATION**

That Council, in regards to the application for amalgamation for the resumption of land for road widening (WAPC Ref: 159457) in respect of Lot 121 Goomalling-Meckering Road, Cunjardine, advise the Western Australian Planning Commission that it supports the application unconditionally.

**225. RESOLUTION (Officer Recommendation)**

**Moved Cr Barratt, seconded Cr Van Gelderen**

**That Council, in regards to the application for amalgamation for the resumption of land for road widening (WAPC Ref: 159457) in respect of Lot 121 Goomalling-Meckering Road, Cunjardine, advise the Western Australian Planning Commission that it supports the application unconditionally.**

**CARRIED 7/0  
By Simple Majority**



## Legend

Cadastre



0.2 0 0.10 0.2 Kilometers

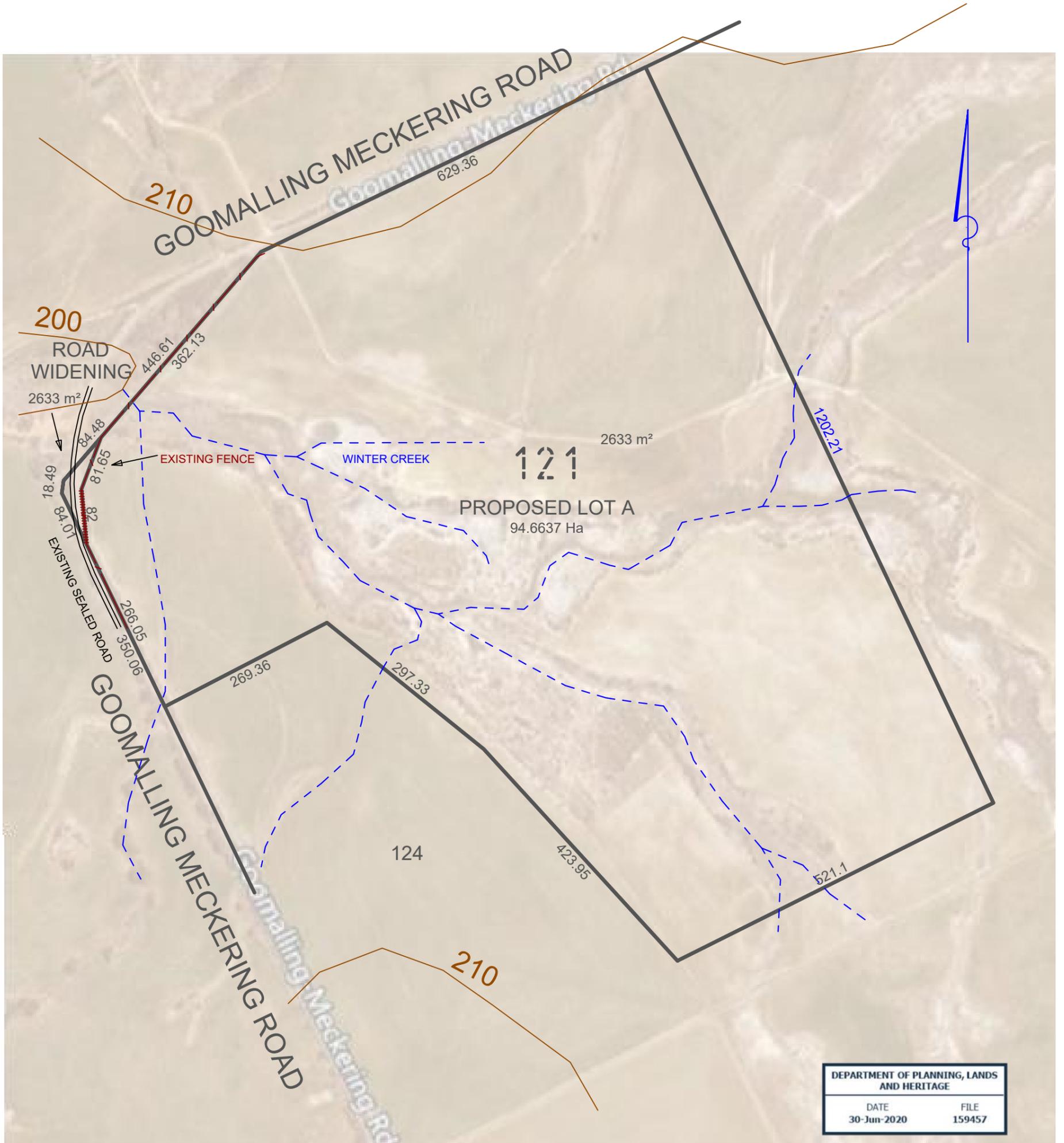
Date produced: 09-Jul-2020

This map is a user generated static output from an Internet mapping site and is for reference only. Data layers that appear on this map may or may not be accurate, current, or otherwise reliable.

**THIS MAP IS NOT TO BE USED FOR NAVIGATION**

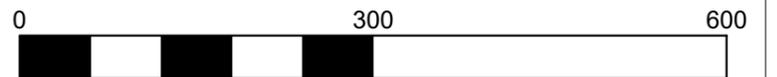
## Notes

WAPC Ref: 159457



**NOTES**  
 This survey does not guarantee the correct position of fences or found pegs.  
 For the location of underground utility services see "Dial Before You Dig" plans  
 All units are in metres  
 Contour interval 10m  
 Vertical datum is the A.H.D.  
 Check title for easements, encumbrances and ownership etc.  
 Lot dimensions and areas are subject to final survey  
 Cadastral information has been sourced from Landgate and has been positioned by fences.

AREA IS WITHIN A BUSHFIRE PRONE AREA.  
 THERE IS NO INCREASE IN NUMBER OF LOTS AND NO DWELLINGS ARE WITHIN THE PROPOSAL  
 TOTAL LAND AREA 94.9244 HA



<b>PLAN OF</b> <b>PROPOSED ROAD WIDENING</b> <b>OF LOT 121</b> <b>GOOMALLING MECKERING ROAD</b> <b>CUNJARDINE</b>	<b>METADATA</b>		<b>JOB NUMBER</b>  <b>1707</b>	<b>F.M. SURVEYS PTY LTD</b> P.O. Box 81 NORTHAM WA 6401 Ph. 0400 781 694 Email: mark@fmsurveys.com.au Drawn  <b>Mark Spencer</b>
	LOCAL AUTHORITY	SHIRE OF GOOMALLING		
	DATE OF SURVEY	8-6-2020		
	SCALE	1:6000 AT A3		
	<b>VERSION 1</b>			



**9.9 PROPOSED DELEGATION OF CERTAIN DECISION-MAKING POWERS TO EXPEDITE PROCESSING OF DEVELOPMENT APPLICATIONS, SUBDIVISION APPLICATIONS AND ASSOCIATED ADMINISTRATIVE FUNCTIONS**

<b>DATE:</b>	8 July 2020
<b>SUBJECT:</b>	New Planning Delegations
<b>PROPONENT:</b>	N/A
<b>LOCATION:</b>	N/A
<b>AUTHOR:</b>	Peter Bentley – Chief Executive Officer
<b>REPORTING OFFICER:</b>	Peter Bentley – Chief Executive Officer
<b>FILE NO:</b>	N/A
<b>ASSESSMENT NO:</b>	N/A

**PURPOSE**

The purpose of this Item is for Council to consider adopting new delegations to the Chief Executive Officer under section 5.42(a) of the *Local Government Act 1995* (LG Act) and Clause 82 of the *Planning and Development (Local Planning Schemes) Regulations 2015* (the Regulations) to expedite the processing of development applications, subdivision applications and associated administrative functions.

**BACKGROUND**

Section 5.42(a) of the LG Act states that a local government may delegate to the Chief Executive Officer (CEO) the exercise of any of its powers or the discharge of any of its duties under the LG Act, other than those referred to in section 5.43. Furthermore, section 5.44(1) of the LG Act, states that a CEO may delegate to any employee of the local government the exercise of any of the CEO's duties under the LG Act, other than the power of delegation.

Clause 82 of the Regulations provides for the Council to delegate to the CEO the exercise of any of its powers or the discharge of any of its duties under the Shire of Goomalling Town Planning Scheme No.3 (TPS3). Furthermore, clause 83 of the Regulations states that the CEO may delegate to any employee of the Local Government the exercise of any of the CEO's powers or the discharge of any of the CEO's functions under TPS3 other than this power of delegation.

The new delegations have been structured as follows:

- Proposed Delegation DE35 – Determination of Applications for Development Approval;
- Proposed Delegation DE36 – Recommendations to the Western Australian Planning Commission (WAPC) regarding Applications for Subdivision / Amalgamation or Strata Title;
- Proposed Delegation DE37 – Clearance of Conditions of Development Approval, or Conditions of Subdivision/Amalgamation or Strata Title Approval;
- Proposed Delegation DE38 – Advising Other Regulatory Authorities on Planning Matters;
- Proposed Delegation DE39 – Planning Appeals, Requests for Reconsideration; and
- Proposed Delegation DE40 – Planning Enforcement.

**PUBLIC CONSULTATION**

Consultation with the CEO and Council's town planning consultants (Shire of Toodyay Planning & Development Department) occurred.

**STATUTORY IMPLICATIONS**

Council's adopted Community Strategic Plan 2019, Outcome 4.2 'Maintain and strengthen the Shire's capability and capacity', Strategy 4.2.2 applies:

*"Promote a culture of continuous improvement processes and resource sharing".*



### **POLICY IMPLICATIONS**

Nil

### **FINANCIAL IMPLICATIONS**

There are no direct financial implications for the Shire of the recommendations of this report.

### **ATTACHMENTS**

The proposed town planning delegation is attached.

### **OFFICER COMMENT**

The CEO considers that the delegation of certain town planning decision-making powers will expedite the processing of development applications, subdivision applications and associated administrative functions, to the benefit of ratepayers, the general public and the land development industry. This is consistent with the Shire's commitment to a strong customer service focus.

It is recommended Council resolve to adopt the proposed planning delegations DE35 up to and including DE40 for insertion into Council's Delegations Register and Register of Authorisations.

### **VOTING REQUIREMENT**

Absolute Majority.

### **RECOMMENDATION**

That Council, by absolute majority, adopts for inclusion into the Delegations Register and Register of Authorisations the following instruments of delegation that forms the subject of the Attachment to the report:

1. Delegation DE35 – Determination of Applications for Development Approval;
2. Delegation DE36 – Recommendations to the Western Australian Planning Commission (WAPC) regarding Applications for Subdivision / Amalgamation or Strata Title;
3. Delegation DE37 – Clearance of Conditions of Development Approval, or Conditions of Subdivision/Amalgamation or Strata Title Approval;
4. Delegation DE38 – Advising Other Regulatory Authorities on Planning Matters;
5. Delegation DE39 – Planning Appeals, Requests for Reconsideration; and
6. Delegation DE40 – Planning Enforcement.

## **226. RESOLUTION (Officer Recommendation)**

**Moved Cr Barratt, seconded Cr Van Gelderen**

**That Council, by absolute majority, adopts for inclusion into the Delegations Register and Register of Authorisations the following instruments of delegation that forms the subject of the Attachment to the report:**

- 1. Delegation DE35 – Determination of Applications for Development Approval;**
- 2. Delegation DE36 – Recommendations to the Western Australian Planning Commission (WAPC) regarding Applications for Subdivision / Amalgamation or Strata Title;**
- 3. Delegation DE37 – Clearance of Conditions of Development Approval, or Conditions of Subdivision/Amalgamation or Strata Title Approval;**
- 4. Delegation DE38 – Advising Other Regulatory Authorities on Planning Matters;**
- 5. Delegation DE39 – Planning Appeals, Requests for Reconsideration; and**
- 6. Delegation DE40 – Planning Enforcement.**

**CARRIED 7/0  
By Absolute Majority**

Delegation DE35 – Determination of Applications for Development Approval	
<b>Function Delegated:</b>	Pursuant to Clause 82 of the <i>Planning and Development (Local Planning Schemes) Regulations 2015</i> , delegation of authority to approve or refuse applications for development approval, with or without conditions, is extended to the Chief Executive Officer, subject to consistency with the <i>Shire of Goomalling Town Planning Scheme No. 3</i> (the Scheme), including giving due regard to relevant Local Planning Policies, and/or WAPC/State Planning Policies, and the exclusions/conditions set out below.
<b>Statutory Power Being Delegated:</b>	<i>Local Government Act 1995</i> <i>Planning and Development Act 2005</i> <i>Planning and Development (Local Planning Schemes) Regulations 2015</i> <i>Shire of Goomalling Town Planning Scheme No 3</i>
<b>Power is Originally Assigned to:</b>	Local Government
<b>Statutory Power of Delegation:</b>	<i>Local Government Act 1995</i> s.5.42 – Delegation of some powers or duties to the CEO <i>Planning and Development (Local Planning Scheme) Regulations 2015</i> <i>Schedule.2, Part 10, cl.82</i>
<b>Power Delegated to:</b>	Chief Executive Officer
<b>Council Conditions/Exclusions on Delegation:</b>	<p>1.1 <i>General Exclusions</i> Applications for development approval for development exceeding \$1M in value and/or a net increase of in excess of 1 dwelling and/or a net increase of over 300m<sup>2</sup> in building floor area may not be determined under delegated authority.</p> <p>1.2 <i>Specific Exclusions and Exceptions for Minor Works, etc.</i></p> <p>a) Subject to f) below, with respect to applications for development approval for development other than advertising signage, domestic outbuildings, sea containers and/or other similar storage containers, fencing and residential additions/alterations, any delegated decision must be consistent with, rather than giving due regard to, relevant Local Planning Policies.</p> <p>b) Subject to f) below, applications for development approval for development of land within a Local Reserve may only be approved under delegated authority where it is consistent with the purpose of the Reserve.</p> <p>c) Subject to f) below, applications for development approval for the types of land-use or development listed below may only be refused under delegated authority:</p> <ul style="list-style-type: none"> <li>(i) Abattoir;</li> <li>(ii) Hotel;</li> <li>(iii) Industry - Extractive;</li> <li>(iv) Liquor Store;</li> <li>(v) Motel;</li> <li>(vi) Piggeries;</li> <li>(vii) Restricted Premises (adult shop);</li> <li>(viii) Tavern;</li> <li>(ix) Telecommunication Infrastructure; and</li> <li>(x) Any other development associated with racing, gaming or the sale of liquor, other than where development is of a temporary nature (no more than 48 hours duration).</li> </ul> <p><i>(Note: Should the Chief Executive Officer feel that the application may warrant approval, the application shall be reported to Council for consideration)</i></p> <p>d) Subject to f) below, unless specifically provided for in a Local Planning Policy or Policies, applications for development approval that must be assessed under the provisions of Clause 3.2.5 of the Scheme ('uses not</p>

mentioned' in the Zoning Table of the Scheme) may only be refused under delegated authority.

*(Note: Should the Chief Executive Officer feel that the application may warrant approval, the application shall be reported to Council for consideration)*

- e) Subject to f) below, applications for development approval that must be assessed under the provisions of Part IV, clauses 4.1 up to and including 4.6 of the Scheme (the 'non-conforming uses' provisions) may only be refused under delegated authority.

*(Note: Should the Chief Executive Officer feel that the application may warrant approval, the application shall be reported to Council for consideration)*

- f) Subject to g) below, the provisions of a) – e) above do not apply to applications to –

- amend the approval so as to extend the period within which the approval must be substantially commenced; and
- alterations and/or expansions affecting a maximum area of 10% of the existing development or 100m<sup>2</sup> (in terms of floor space or land area in use, as appropriate), whichever is the lesser, and which are associated with existing, lawful land-uses, wherein the application may be refused or approved, with or without conditions, under delegated authority.

- g) Where an application to extend the period within which the approved development must be substantially commenced is issued pursuant to f) above, the term of any extension shall not exceed 12 months, however, an unlimited number of extensions may be granted under delegated authority.

#### **AMENDED PLANS**

Notwithstanding 1.2 a) and 1.2 b) above, amended plans relating to applications determined by Council, may be determined under delegated authority where-

- a) The amended plan, if submitted as a new application, could have been determined under delegated authority; and/or
- b) The amended plans do not differ from the determined plans in any respect which generates a need to undertake consultation pursuant to clause 64 of the *deemed provisions for local planning schemes* (advertising applications) and/or Part 4 (Consultation) of the R-Codes; and/or
- c) The amended plans do not differ from the determined plans in respect of the number of residential units or an increase in floor space of more than 10% or 100m<sup>2</sup> (in terms of floor space or land area in use, as appropriate), whichever is the lesser.

#### **CONDITIONS RELATED TO CONSULTATION**

Applications for development approval that have been advertised for consultation purposes in accordance with the provisions of clause 64 (advertising applications) of the *deemed provisions for local planning schemes* and/or Part 4 of the R-Codes (consultation), may only be approved under delegated authority if-

- a) No submissions were received, or only supportive submissions that do not request any change to the development were received; or
- b) Submissions that raise concerns with the proposed development were received, and those concerns are, in the opinion of the Chief Executive Officer, clearly not material planning considerations;
- c) Submissions that raise concerns with the proposed development were received, and those concerns are material planning considerations, but;
- i) Through liaison with the party or parties that lodged the submissions and/or amendments to the application and/or the application of conditions, the matters raised in the submissions can be resolved to the satisfaction of the Chief Executive Officer, the applicant, and the party or parties that lodged the submissions (the Chief Executive Officer must also ensure that the interests of fourth parties are protected and undertake further consultation if considered necessary), and

	<p>ii) Prior to approval of the application, the applicant and/or party or parties who lodged the submissions have provided written (including via email) confirmation of their acceptance of the terms of the proposed delegated decision.</p> <p><i>(Note: Should (a), (b) or (c) above not apply, or the Chief Executive Officer feel that the application should be refused, the application shall be reported to Council for consideration)</i></p>
<b>Statutory Power to Sub Delegate</b>	<p><i>Local Government Act 1995</i>  s.5.44 – CEO may delegate some powers and duties to other employees  <i>Planning and Development (Local Planning Scheme) Regulations 2015</i>  Schedule.2, Part 10, cl.83</p>
<b>CEO Sub Delegation to:</b>	Shire of Toodyay – Town Planners
<b>CEO Conditions on Sub delegation:</b>	Nil
<b>Record Keeping Statement:</b>	A person to whom a power or duty is delegated under this Act is to keep records in accordance with regulations in relation to the exercise of the power of discharge of the duty
<b>Compliance Links:</b>	<p><i>Local Government Act 1995</i>  Part 10 of Schedule 2, <i>Planning and Development (Local Planning Scheme) Regulations 2015</i></p>
<b>Council Policy Link:</b> <b>Strategic Plan Link:</b>	N/A
<b>Delegation Administration: This delegation is to be reviewed annually s5.46(2)</b>	
<b>Decision / Reference:</b>	
<b>1<sup>st</sup> Adopted:</b>	
<b>Last Reviewed:</b>	

<b>Delegation DE36 – Recommendations to the Western Australian Planning Commission (WAPC) regarding Applications for Subdivision / Amalgamation or Strata Title</b>	
<b>Function Delegated:</b>	Pursuant to Section 5.42 of the <i>Local Government Act 1995</i> , delegation of authority to make recommendations to the WAPC with regards to applications referred to Council pursuant to Part 10 (Subdivision and development control) of the <i>Planning and Development Act 2005</i> , is extended to the Chief Executive Officer, subject to consistency with the Scheme, relevant Local Planning Policies, and/or WAPC/State Planning Policies, and the exclusions/conditions set out below.
<b>Statutory Power Being Delegated:</b>	<i>Local Government Act 1995</i> <i>Planning and Development Act 2005</i> <i>Planning and Development (Local Planning Schemes) Regulations 2015</i> <i>Shire of Goomalling Town Planning Scheme No 3</i>
<b>Power is Originally Assigned to:</b>	Local Government
<b>Statutory Power of Delegation:</b>	<i>Local Government Act 1995</i> s.5.42 – Delegation of some powers or duties to the CEO <i>Planning and Development (Local Planning Scheme) Regulations 2015</i> <i>Schedule.2, Part 10, cl.82</i>
<b>Power Delegated to:</b>	Chief Executive Officer
<b>Council Conditions/Exclusions on Delegation:</b>	Applications that, were they approved by the WAPC, might result in a net increase of more than 2 lots, a recommendation to the WAPC may only be made under delegated authority if - <ul style="list-style-type: none"> <li>a) The application is consistent with a strategy, structure plan approved by the WAPC, local development or other plan endorsed by Council, or which forms part of the Scheme and/or a Local Planning Policy; and/or</li> <li>b) The application is for amended plans for an application that has been considered by Council within the last two years and the amendments are, in the opinion of the CEO, of a minor nature.</li> </ul>
<b>Statutory Power to Sub Delegate</b>	<i>Local Government Act 1995</i> s.5.44 – CEO may delegate some powers and duties to other employees <i>Planning and Development (Local Planning Scheme) Regulations 2015</i> <i>Schedule.2, Part 10, cl.83</i>
<b>CEO Sub Delegation to:</b>	Shire of Toodyay – Town Planners
<b>CEO Conditions on Sub delegation:</b>	Nil
<b>Record Keeping Statement:</b>	A person to whom a power or duty is delegated under this Act is to keep records in accordance with regulations in relation to the exercise of the power of discharge of the duty
<b>Compliance Links:</b>	<i>Local Government Act 1995</i> Part 10 of Schedule 2, <i>Planning and Development (Local Planning Scheme) Regulations 2015</i>
<b>Council Policy Link:</b> <b>Strategic Plan Link:</b>	N/A
<b>Delegation Administration: This delegation is to be reviewed annually s5.46(2)</b>	
<b>Decision / Reference:</b>	
<b>1<sup>st</sup> Adopted:</b>	
<b>Last Reviewed:</b>	

**Delegation DE37 – Clearance of Conditions of Development Approval, or Conditions of Subdivision/Amalgamation or Strata Title Approval**

<b>Function Delegated:</b>	Pursuant to Clause 82 of the <i>Planning and Development (Local Planning Schemes) Regulations 2015</i> , delegation of authority to advise regarding clearance of conditions of development approval, and pursuant to Section 5.42 of the <i>Local Government Act 1995</i> , delegation of authority to advise the WAPC with regards to the clearance of conditions set pursuant to Part 10 (Subdivision and development control) of the <i>Planning and Development Act 2005</i> and for which Council is nominated as a clearance agency, is extended to the Chief Executive Officer, subject to consistency with the Scheme, Local Planning Policies, and the exclusions/conditions set out below.
<b>Statutory Power Being Delegated:</b>	<i>Local Government Act 1995</i> <i>Planning and Development Act 2005</i> <i>Planning and Development (Local Planning Schemes) Regulations 2015</i> <i>Shire of Goomalling Town Planning Scheme No 3</i>
<b>Power is Originally Assigned to:</b>	Local Government
<b>Statutory Power of Delegation:</b>	<i>Local Government Act 1995</i> s.5.42 – Delegation of some powers or duties to the CEO <i>Planning and Development (Local Planning Scheme) Regulations 2015</i> <i>Schedule.2, Part 10, cl.82</i>
<b>Power Delegated to:</b>	Chief Executive Officer
<b>Council Conditions/Exclusions on Delegation:</b>	Nil
<b>Statutory Power to Sub Delegate</b>	<i>Local Government Act 1995</i> s.5.44 – CEO may delegate some powers and duties to other employees <i>Planning and Development (Local Planning Scheme) Regulations 2015</i> <i>Schedule.2, Part 10, cl.83</i>
<b>CEO Sub Delegation to:</b>	Shire of Toodyay – Town Planners
<b>CEO Conditions on Sub delegation:</b>	Nil
<b>Record Keeping Statement:</b>	A person to whom a power or duty is delegated under this Act is to keep records in accordance with regulations in relation to the exercise of the power of discharge of the duty.
<b>Compliance Links:</b>	<i>Local Government Act 1995</i> Part 10 of Schedule 2, <i>Planning and Development (Local Planning Scheme) Regulations 2015</i>
<b>Council Policy Link:</b> <b>Strategic Plan Link:</b>	N/A
<b>Delegation Administration: This delegation is to be reviewed annually s5.46(2)</b>	
<b>Decision / Reference:</b>	
<b>1<sup>st</sup> Adopted:</b>	
<b>Last Reviewed:</b>	

## Delegation DE38 – Advising Other Regulatory Authorities on Planning Matters

<b>Delegation Administration: This delegation is to be reviewed annually s5.46(2)</b>	
<b>Decision / Reference:</b>	
<b>Function Delegated:</b>	Pursuant to Section 5.42 of the <i>Local Government Act 1995</i> , delegation of authority to advise other regulatory authorities (other than the WAPC) with respect to applications for subdivision) with respect to matters where planning-related advice is required, is extended to the Chief Executive Officer, subject to consistency with existing planning or other local government approvals, as appropriate, and the Scheme, relevant Local Planning Policies and/or WAPC/State Planning Policies, and the exclusions/conditions set out below.
<b>Statutory Power Being Delegated:</b>	<i>Local Government Act 1995</i>
<b>Power is Originally Assigned to:</b>	Local Government
<b>Statutory Power of Delegation:</b>	<i>Local Government Act 1995</i> s.5.42 – Delegation of some powers or duties to the CEO
<b>Power Delegated to:</b>	Chief Executive Officer
<b>Council Conditions/Exclusions on Delegation:</b>	Nil
<b>Statutory Power to Sub Delegate</b>	<i>Local Government Act 1995</i> s.5.44 – CEO may delegate some powers and duties to other employees <i>Planning and Development (Local Planning Scheme) Regulations 2015</i> <i>Schedule.2, Part 10, cl.83</i>
<b>CEO Sub Delegation to:</b>	Shire of Toodyay – Town Planners
<b>CEO Conditions on Sub delegation:</b>	Nil
<b>Record Keeping Statement:</b>	A person to whom a power or duty is delegated under this Act is to keep records in accordance with regulations in relation to the exercise of the power of discharge of the duty.
<b>Compliance Links:</b>	<i>Local Government Act 1995</i>
<b>Council Policy Link: Strategic Plan Link:</b>	N/A
<b>1<sup>st</sup> Adopted:</b>	
<b>Last Reviewed:</b>	

## Delegation DE39 – Planning Appeals, Requests for Reconsideration

<b>Delegation Administration: This delegation is to be reviewed annually s5.46(2)</b>	
<b>Decision / Reference:</b>	
<b>Function Delegated:</b>	Pursuant to Section 5.42 of the <i>Local Government Act 1995</i> , delegation of authority to respond to appeals made to the State Administrative Tribunal (including appointment of Counsel), or requests for reconsideration lodged with the WAPC, is extended to the Chief Executive Officer, subject to consistency with any resolution of Council relating to the matter subject of an appeal or request for reconsideration, the Scheme, Local Planning Policies (in the event of any inconsistency between the Scheme, Local Planning Policies and any resolution of Council relating to the matter subject of an appeal or request for reconsideration, then the resolution of Council shall prevail), and the exclusions/conditions set out below.
<b>Statutory Power Being Delegated:</b>	<i>Local Government Act 1995</i>
<b>Power is Originally Assigned to:</b>	Local Government
<b>Statutory Power of Delegation:</b>	<i>Local Government Act 1995</i> s.5.42 – Delegation of some powers or duties to the CEO
<b>Power Delegated to:</b>	Chief Executive Officer
<b>Council Conditions/Exclusions on Delegation:</b>	Nil
<b>Statutory Power to Sub Delegate</b>	<i>Local Government Act 1995</i> s.5.44 – CEO may delegate some powers and duties to other employees <i>Planning and Development (Local Planning Scheme) Regulations 2015</i> <i>Schedule.2, Part 10, cl.83</i>
<b>CEO Sub Delegation to:</b>	Shire of Toodyay – Town Planners
<b>CEO Conditions on Sub delegation:</b>	Nil
<b>Record Keeping Statement:</b>	A person to whom a power or duty is delegated under this Act is to keep records in accordance with regulations in relation to the exercise of the power of discharge of the duty.
<b>Compliance Links:</b>	<i>Local Government Act 1995</i>
<b>Council Policy Link: Strategic Plan Link:</b>	N/A
<b>1<sup>st</sup> Adopted:</b>	
<b>Last Reviewed:</b>	

## Delegation DE40 – Planning Enforcement

<b>Function Delegated:</b>	Pursuant to Section 5.42 of the <i>Local Government Act 1995</i> , where Council has resolved to issue an enforcement notice under Part 13 of the <i>Planning and Development Act 2005</i> , delegation of authority is extended to the Chief Executive Officer to appoint and direct Counsel, subject to consistency with the resolution of Council and the exclusions/conditions set out below
<b>Statutory Power Being Delegated:</b>	<i>Local Government Act 1995</i>
<b>Power is Originally Assigned to:</b>	Local Government
<b>Statutory Power of Delegation:</b>	<i>Local Government Act 1995</i> s.5.42 – Delegation of some powers or duties to the CEO
<b>Power Delegated to:</b>	Chief Executive Officer
<b>Council Conditions/Exclusions on Delegation:</b>	Nil
<b>Statutory Power to Sub Delegate</b>	<i>Local Government Act 1995</i> s.5.44 – CEO may delegate some powers and duties to other employees <i>Planning and Development (Local Planning Scheme) Regulations 2015</i> <i>Schedule.2, Part 10, cl.83</i>
<b>CEO Sub Delegation to:</b>	Shire of Toodyay – Town Planners
<b>CEO Conditions on Sub delegation:</b>	Nil
<b>Record Keeping Statement:</b>	A person to whom a power or duty is delegated under this Act is to keep records in accordance with regulations in relation to the exercise of the power of discharge of the duty.
<b>Compliance Links:</b>	<i>Local Government Act 1995</i>
<b>Council Policy Link:</b> <b>Strategic Plan Link:</b>	N/A
<b>Delegation Administration: This delegation is to be reviewed annually s5.46(2)</b>	
<b>Decision / Reference:</b>	
<b>1<sup>st</sup> Adopted:</b>	
<b>Last Reviewed:</b>	



10. **ELECTED MEMBERS MOTION OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN**  
Nil
11. **NEW BUSINESS OF AN URGENT NATURE AGREED TO BY RESOLUTION OF COUNCIL**  
Nil
12. **INFORMATION BULLETIN**

**227. RESOLUTION**

Moved Cr Van Gelderen, seconded Cr Wilkes that Council receive the information bulletin.

**CARRIED 7/0  
By Simple Majority**

**12.10 APPLICATION OF COMMON SEAL TO GRANT OF RIGHT OF BURIAL – No. 122, 123, 124 & 125**

Application was received from Ms Shannon Brookes for the Grant of Right of Burial for Graves 226, 215, 221 and 227 in the Anglican Section of the Goomalling Cemetery.

The applicable fee of \$230 per Grant, totalling \$940, was received on 3/7/2020 and the Common Seal was affixed to validate the abovementioned Grants.

**OFFICER RECOMMENDATION**

That Council:

endorse the affixing of the Common Seal to the Schedule “B” Goomalling Public Cemetery Form of Grant of Right of Burial, Grant No. 122, 123, 124 & 125 for Shannon Brookes.

**228. RESOLUTION (Officer Recommendation)**

Moved Cr Van Gelderen, seconded Cr Barratt

**that Council endorse the affixing of the Common Seal to the Schedule “B” Goomalling Public Cemetery Form of Grant of Right of Burial, Grant No. 122, 123, 124 & 125 for Shannon Brookes.**

**CARRIED 7/0  
By Simple Majority**

13. **MATTERS BEHIND CLOSED DOORS**  
Nil
14. **MEETING CLOSURE**

There being no further business the Shire President thanked everyone for their attendance and declared the meeting closed at 5.25pm.